

# YEARLY STATUS REPORT - 2022-2023

# Part A

# Data of the Institution

1.Name of the Institution	K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE, KALYAN
• Name of the Head of the institution	Dr. Anita Manna
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0251 2970297
• Mobile no	8422000070
• Registered e-mail	kmagrawaliqac16@gmail.com
• Alternate e-mail	iqackma2122@gmail.com
• Address	Padgha Road, Ghandhare
• City/Town	Kalyan (W)
• State/UT	Maharashtra
• Pin Code	421 301
2.Institutional status	
Affiliated /Constituent	Affiliated to University of Mumbai
• Type of Institution	Co-education
• Location	Urban

• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	Prof. Dr. Ratna Nimbalkar
• Phone No.	0251 2970297
• Alternate phone No.	8422000070
• Mobile	9137977879
• IQAC e-mail address	iqackma2122@gmail.com
• Alternate Email address	iqackmagrawal@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kmagrawalcollege.org/medi a/frontend/front-images/naacrepor t/AQAR_Report_2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://kmagrawalcollege.org/medi a/frontend/front-images/academic calendar/Academic Calendar (22-23

### **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.25	2006	21/05/2005	20/05/2011
Cycle 2	A	3.03	2014	10/12/2014	09/12/2019
Cycle 3	B++	2.78	2021	17/08/2021	16/08/2026

<u>).pdf</u>

### 6.Date of Establishment of IQAC

#### 22/09/2006

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	<u>View File</u>
9.No. of IQAC meetings held during the year	10
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

**11.Significant contributions made by IQAC during the current year (maximum five bullets)** 

1) National level Seminar on NEP-2020 2) 03-day students' orientation program for entry-level students. 3) Inter-collegiate Seminar of P.G. students on Economic Issues. 4) Introduced university-certified courses as well as the college has completed Environment audit. 5) Placement of eligible staffs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Applied to University for 3rd Division of F.Y.BMS & 2nd Division of F. Y. B.Sc.IT	Started 3rd Division of F.Y.BMS & 2nd Division of F. Y. B.Sc.IT
Applied to University to start T.Y.B.A. Hindi, Geography and Political Science	Received approval for T.Y.B.A. Hindi, Geography and Political Science from University of Mumbai
To start University recognized Certificate Courses	Started University recognized Certificate Courses in English Department
To sign MOU's with various Institutions	Signed 04 MOU's with 04 Institutions
To conduct workshops and Seminars	Conducted Workshops and National level Seminar

# **13.Whether the AQAR was placed before statutory body?**

- ·
- Name of the statutory body

Name	Date of meeting(s)
IQAC	09/12/2022

### 14.Whether institutional data submitted to AISHE

Pa	art A	
Data of the Institution		
1.Name of the Institution	K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE, KALYAN	
• Name of the Head of the institution	Dr. Anita Manna	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	0251 2970297	
• Mobile no	8422000070	
• Registered e-mail	kmagrawaliqac16@gmail.com	
• Alternate e-mail	iqackma2122@gmail.com	
• Address	Padgha Road, Ghandhare	
• City/Town	Kalyan (W)	
• State/UT	Maharashtra	
• Pin Code	421 301	
2.Institutional status		
Affiliated /Constituent	Affiliated to University of Mumbai	
• Type of Institution	Co-education	
Location	Urban	
Financial Status	UGC 2f and 12(B)	
• Name of the Affiliating University	University of Mumbai	
• Name of the IQAC Coordinator	Prof. Dr. Ratna Nimbalkar	

• Phone No.	0251 2970297
• Alternate phone No.	8422000070
• Mobile	9137977879
• IQAC e-mail address	iqackma2122@gmail.com
Alternate Email address	iqackmagrawal@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kmagrawalcollege.org/med ia/frontend/front-images/naacrep ort/AOAR Report 2021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://kmagrawalcollege.org/med ia/frontend/front-images/academi c_calendar/Academic_Calendar_(22 -23).pdf

## **5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.25	2006	21/05/200 5	20/05/201 1
Cycle 2	А	3.03	2014	10/12/201 4	09/12/201 9
Cycle 3	B++	2.78	2021	17/08/202 1	16/08/202 6

#### 6.Date of Establishment of IQAC

22/09/2006

## 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Dep artment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
Nil	Nil	Ni	.1	Nil	Nil
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		View File	2		

9.No. of IQAC meetings held during the year	10			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes			
<ul> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded			
<b>10.Whether IQAC received funding from</b> <b>any of the funding agency to support its</b> <b>activities during the year?</b>	No			
• If yes, mention the amount				
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
1) National level Seminar on NEP-2020 2) 03-day students' orientation program for entry-level students. 3) Inter-collegiate Seminar of P.G. students on Economic Issues. 4) Introduced				

university-certified courses as well as the college has completed Environment audit. 5) Placement of eligible staffs.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year** 

Plan of Action	Achievements/Outcomes
Applied to University for 3rd Division of F.Y.BMS & 2nd Division of F. Y. B.Sc.IT	Started 3rd Division of F.Y.BMS & 2nd Division of F. Y. B.Sc.IT
Applied to University to start T.Y.B.A. Hindi, Geography and Political Science	Received approval for T.Y.B.A. Hindi, Geography and Political Science from University of Mumbai
To start University recognized Certificate Courses	Started University recognized Certificate Courses in English Department
To sign MOU's with various Institutions	Signed 04 MOU's with 04 Institutions
To conduct workshops and Seminars	Conducted Workshops and National level Seminar
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
IQAC	09/12/2022

### 14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	13/02/2024

### 15.Multidisciplinary / interdisciplinary

Our college is affiliated to the University of Mumbai, as per the guide lines of University of Mumbai College is following their instructions and running courses. University will implement soon NEP accordingly we will follow the direction related to Multidiciplinary and Interdisciplinary Courses.

### 16.Academic bank of credits (ABC):

As per the instruction of Mumbai Univeristy, College started filling online ABC forms for students academic bank of credit in

Annual Quality Assurance Report of K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE KALYAN

#### all the streams.

#### **17.Skill development:**

Our college conducts skill development courses to enhance the practical ability among the students i.e. 1) Legal drafting certificate course 2) English Grammer

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our College is affiliated to the University of Mumbai. The college will be implementing the appropriate integration of the Indian Knowledge system as per the guidelines of the University of Mumbai under NEP.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

College runs outcome base education in Bachlor of Management Studies, B.Com (Banking and Insurance), B.Com (Accounting & Finance), B.Sc. (Computer Science) & B.Sc. (Information Technology) for the upliftment of students knowledge and get professional outcomes in their respective fields.

**20.Distance education/online education:** 

```
As per the University Guidelines our College runs courses offline
as well as online. Basically all the UG Courses are follow
offline mode where as few PG Courses follow online mode.
```

# **Extended Profile**

#### 1.Programme

1.1

538

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1

3404

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

3438

613

49

53

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<u>View File</u>

### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of sanctioned posts during the year

Extended Profile		
1.Programme		
1.1	538	
Number of courses offered by the institution acr programs during the year	ross all	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	3404	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	3438	
Number of seats earmarked for reserved categor State Govt. rule during the year	ry as per GOI/	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	613	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	49	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2	53	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	30	
Total number of Classrooms and Seminar halls		
4.2	159.02	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	214	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation	1	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
The institution has its own plans for the effective implementation of curriculum in co-ordination with vision, mission & objectives of the Institute, it implements:		
• Yearly Teaching plan.		
• College timetable prepared by concern committee (on workload basis).		
• Skill and certificate courses organized by certain departments.		
•MoU with other institution for faculty and students enhancement.		
• Annual Academic Calendar as per Institutional plan.		

• Innovative teaching methods like ICT presentation, case study, projects for experiential learning, other e-resources, home and group assignments, tutorial, regular test for better understanding of the subject.

• Review of curriculum activities through departmental meetings.

• Remedial Coaching is provided to first time learners and academically weak students, extra lectures for slow learners and intensive coaching for advanced learners.

• The Central & Departmental Libraries provide books and necessary learning resources to the teachers and students.

• Annual feedback on curricular is called from the stakeholders.

• Guest lectures of eminent academicians, industry persons are arranged by the departments to keep the students update in their respective fields.

• Organizes National Seminars, as well as College Level Webinars on curriculum and career.

• Teachers maintain dairies to keep the record of academic activities .

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_4.1.3/Final_M aster_TT_(2022-23).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year, a committee is formed for academic calendar, which is, consist of Principal, Vice-Principals, Coordinators and Head of departments along with the IQAC. The academic calendar and event calendar of the institution prepares as per academic terms declared by the affiliating University. Both the calendars displayed on the college website. Thereafter, different committees are formed for smooth conduct of curricular, cocurricular, and extracurricular activities.

The CIE prepares plan in academic calendar -

- Departments plan and conducts activities for CIE, such as -projects, home assignments(As per University norms), group discussion, presentations, open book tests, oral tests, debates, elocution, essay writing, poetry recitation, quizzes etc.
- The Academic Calendar of the College contains the schedule of commencement of semesters, classroom teachings, public holidays, summer and winter vacations, days of celebrations including students' Annual social etc.
- The College Examination Committee considering Academic Calendar prepares the term-wise schedules for examinations of theory and practical. Respectively departments conduct internal exams accordingly.
- Students' progress is evaluated on continuous basis through Formative Assessments. The Centralized Assessment Program (CAP) is in practice as per guidelines of the University of Mumbai.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/academic_calendar/Academi c_Calendar_(22-23).pdf

1.1.3 - Teachers of the Institution	A. All of the above
participate in following activities related to	
curriculum development and assessment of	
the affiliating University and/are	
represented on the following academic	
bodies during the year. Academic	
council/BoS of Affiliating University	
Setting of question papers for UG/PG	
programs Design and Development of	
Curriculum for Add on/ certificate/	
Diploma Courses Assessment /evaluation	
process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

### **1.2 - Academic Flexibility**

**1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

#### 13

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1 -** How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

~	

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# **1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

211

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates cross cutting issues into the curriculum are as follows:

1. Cross cutting issues relevant to Gender Equality:

The College have College Woman Development Cell (CWDC), Department of Life Long Learning and Extension (DLLE), National Cadet Corps (NCC) Unit, National Service Scheme (NSS) Unit, to provide counselling, gender equality among the students, staffs and faculty.

Students are offered equal opportunities to both the genders in terms of admission, choice of courses, Committees like- Student Council, College Development Committee, Annual Social, Departmental Associations to participate in curricular & extracurricular activities, at every step of policy framing and implementation.

1. Cross cutting issues relevant to Environment and Sustainability:

Environment and sustainability is an integral part in curriculum of all courses. The Board of Studies are framed the curriculum to sensitize the students about the changes in environment, Ecosystem, Biodiversity and Conservation, Environmental Pollution, Environment Protection and efficient use of natural resources. These issues are addressed through:

- Tree Plantation
- Use of Bicycle
- Use of cotton bags
- Use of Plastic is banned in the College Campus
- Segregation of waste on daily basis.
- Collection drive for e-waste.

#### • Minimum use of paper.

#### \* Human Values and Professional ethics into the Curriculum -

#### Remaining write up uploaded in Additional Information

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# **1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

1	Δ
÷	U

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

### **1.3.3** - Number of students undertaking project work/field work/ internships

523

File Description	Documents		
Any additional information	<u>View File</u>		
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>		
1.4 - Feedback System			
1.4.1 - Institution obtains feed syllabus and its transaction at institution from the following s Students Teachers Employers	the stakeholders	A. All of the above	
File Description	Documents		
URL for stakeholder feedback report	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac report 1.4.1/Fee dback screeen short FINAL.pdf		
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>		
Any additional information	<u>View File</u>		
1.4.2 - Feedback process of the may be classified as follows	he Institution A. Feedback collected, analyzed and action taken and feedback available on website		
File Description	Documents		
Upload any additional	<u>View File</u>		
information		https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac report 1.4.2/Fin al_LinkUpload.pdf	

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

#### 1306

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 1401

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A diverse range of students with varying learning abilities is a common reality. So, the institution framed a separate committee for advanced and slow learners.

Assessment Process:

The institution uses multifaceted assessment approach to know the learning levels of students, like- regular formative assessments, standardized tests, and teacher evaluations. By understanding each student's strengths, weaknesses, and learning preferences, the institution gains valuable insights into tailoring its educational strategies.

Initatives for Advanced Learners:

The students who demonstrate advanced capabilities in specific subjects or across the curriculum, the institution takes more initiatives through:

- Challenge and Extend Knowledge: Advanced learners are exposed to more complex and in-depth content that goes beyond the standard curriculum and independent research.
- Encourage Critical Thinking: Specialized activities and projects are incorporated to stimulate creative thinking, problem-solving, and analytical skills among advanced learners.
- Promote Peer Collaboration: Group projects and collaborative learning opportunities.

#### More details are uploaded in additional Information

File Description	Documents
Paste link for additional information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_2.2.1/SLO W_&_ADV_LEARNER_FINAL_ATTACHMENT1.pdf
Upload any additional information	<u>View File</u>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3404	49

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the Departments of our institution focuses on the studentcentric methods and conduct programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning.

Faculty members make efforts in making the learning activity more interactive by adopting the following methods-

1. Experiential Learning: The institution imparts the following experiential learning

practices to enhance creativity and cognitive levels of the students-

i) Industrial Visits

ii) Certificate Courses

2. Participatory Learning:

The students participate in-seminar, group discussion, wallpapers competition, projects, skill based add on courses.

Students are encouraged to participate in activities where they can use their specialized technical or management skills, such as

i) Annual cultural program

ii) Presentation and publishing of papers in conferences and journals

3. Problem-solving methods:

Departments encourage students to acquire and develop problemsolving skills through- guest lectures on various topics, motivate students to join various courses, participate in various inter-collegiate and intra-collegiate activities and other competitions such as:

i)Debate

ii) Quiz

iii)Role play

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	
	https://www.kmagrawalcollege.org/media/fr
	<pre>ontend/front-images/naac_report_2.3.1/Pho</pre>
	tos_for_Link.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers use the combining technology with traditional mode of instruction to engage students in learning. Institute uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following ICT tools are used by the Institute:

1. Projectors-The projectors are available in every classrooms and laboratories.

2. Desktop- Arranged at Computer Lab and in the all-departmental cabins.

3. Laptops-Provided as per the need of the programmes.

4. Photocopier machines - Multifunction printers are availableat all prominent places in the institute.

5. Seminar Rooms- one-seminar room is equipped with all digital facilities.

6. Auditorium- It is digitally equipped with mike, projector, CCTV cameras and computer system.

7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

Use of ICT by Faculty-

a. PowerPoint presentations

- b. Online quiz
- c. Video Conferencing
- d. Video lecture
- e. Online competitions
- f. Workshops
- g. Viva-voce

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	<u>View File</u>

# **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

### 2.3.3.1 - Number of mentors

#### 49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

#### 49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22	
File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

# **2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

#### 904

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment was conducted as per the guidelines issued by University of Mumbai:-

\* The schedules of internal tests and submission of projects are displayed on notice board, students WhatsApp group by the respective teachers/departments. Practical examinations schedule is also displayed on the students' group and college website. The Viva-voce or oral tests are conducted through interview.

\* The subject teacher assigned the topics of the project to students and students were informed to submit the project within stipulated period. Projects were submitted to the subject teacher through manually in the Classroom. After presentation and evaluation of the same, internal mark sheets are uploaded on the University portal. \* The internal exams/tests are conducted as per the University guideline. The same technique has been adopted for conducting the examinations for UG and PG. Subsequently, the internal marks are uploaded on university web portal and the hardcopy of internal mark sheets are submitted separately to the examination section, university of Mumbai.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://kmagrawalcollege.org/examination-
	rules

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

- As per guidelines issued by university of Mumbai, College Examination Committee looks after the students' grievances related to external as well as internal examination.
- The members of the Unfair-means Inquiry committee frequently observed the students appearing for the respective papers, conducted by the examination committee to curb the use of unfair-means or malpractices.
- As per University guidelines internal tests/examinations are conducted.
- The Head of the Department or senior most teachers in the respective department redress all grievances related to internal assessment/practical. In case of students' dissatisfied, the same is forwarded to Principal.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://kmagrawalcollege.org/examination-
	rules

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and Course Outcomes for all the Programs offered by the institution are stated and displayed on website and communicated to teachers and students. These outcomes are broadly based on Annual Quality Assurance Report of K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE KALYAN

#### three aspects:

- To provide the best possible knowledge to students in the course/subject chosen by them
- To develop skills of students for their future prospects.
- To develop amongst students a keen sensitivity towards the issues of society and country. Program outcomes also encompass a broad spectrum of abilities and attitudes that students acquired during the pursuit of graduate and postgraduate courses.

PO's and CO's are displayed by the respective departments.

The members of the Admission Committee guides the students about the outcomes of various programs/courses at the time of admission. Emphasis is given on PO's and CO's during the Orientation Session for the first year students.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	<pre>https://assessmentonline.naac.gov.in/publ ic/index.php/admin/get_file?file_path=eyJ pdi16InBKRzBJbjNJSFRZTUlhSE1ZUEFtRkE9PSIs InZhbHVlIjoiUkNGdTRnZm5sM3lGaE4xZ0k2aTlDT 044ZnBhdGV0VVRzMlBiL1Noak130TNVZjR3M1Q2d0 RIMXYw0UFJdFVBcCIsIm1hYy16IjQ1MTFl0DY40GY 2NzFlNDkyYTc00GNhMGMyNjV1MTkwNmY3NGUyMGV1 MmYwYWR1NzEzZjMyM2FkYzE2ZjZhYmMiLCJ0YWci0 iIifQ==</pre>
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute is following the guidelines of University of Mumbai for the evaluation of the attainment of Programme and Course outcomes.

The following initiatives are taken to attain PO's and CO's:

• Individual/group assignments are given to students for

direct evaluation of Program and Course Outcomes.

- Students are encouraged to give presentations on specific topics.
- Many curriculums involve the conduct of practical experiments in laboratories.
- Viva-voce is a part of the process of evaluation in these courses.

The result analysis and pass percentage is the proof of attainment of programme and course outcomes. The attainment evaluated on the basis of direct methods.

Direct Method-

Direct evaluation process is provided through semester examinations, internal examinations, Projects, home assignments.

Tools for Improvement in Direct Method-

The Institution takes the major initiatives for good results in direct method like-

- Unit wise tests, surprise tests, open book tests etc.
- Mentor-mentee system,
- Remedial coaching to slow learners /weak students with a view to bringing them at par with other students.

Indirect Method-

- It is based on the feedbacks obtained from the students on each course. The feedback committee collected the feedbacks, analyzed and trying to convey the action taken to the Board of Studies at the time of Workshops. It helps to implement the required changes in the courses and programmes.
- The merit holder students are awarded at the Annual Day Function. This motivates them and other students to excel.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/Result_Analysis/Result_an alysis_2022-23.pdf

2.6.3 - Pass percentage of Students during the year

**2.6.3.1** - Total number of final year students who passed the university examination during the year

#### 613

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://kmagrawalcollege.org/media/fronte nd/front-images/Result_Analysis/Annual_av erage_pass_percentage_report_22-23.pdf

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.kmagrawalcollege.org/media/frontend/frontimages/naac report 2.7.1/SSS report 2022-23.pdf

**RESEARCH, INNOVATIONS AND EXTENSION** 

**3.1 - Resource Mobilization for Research** 

**3.1.1 - Grants received from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research** projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# **3.1.3** - Number of departments having Research projects funded by government and non government agencies during the year

### **3.1.3.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_3.1.3/Fun ding_agency_Link.pdf

#### **3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

Annual Quality Assurance Report of K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE KALYAN

transfer of knowledge

The college has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The following are the outcomes of the initiatives taken by college to support faculty & research scholars:

Ph. D. Centre:

The College has 04 recognized research centers for Ph.D. in Physics, Commerce, Economics and Accountancy. Till date 06 students awarded Ph.D. from college centre.

Incubation Centre:

The college Incubation Centre conducts skill development programmes to inculcate entrepreneurship sprites among the students.

Workshop on -How to File ITR:

Technical workshop conducted for students to develop financial skills like Filing ITR, which can help them in providing consultation to others in filing of ITR.

Research Promotion Committee (RPC):

The college has established Research Promotion Committee to support, observe and monitor the research activities. The members of RPC encourage the U.G. final years and P.G. students to focus on Primary based research project to sharpen their research-based skills required for entrepreneurship.

Opportunities after Gradation:

The Department of Commerce and Self-finance conducts lectures for the Third year students to make them aware about career opportunities in future precepts.

Competitive Guidance Centre:

College Competitive Examination Guidance Centre organizes guidance lectures for students to make them aware about career in Banking, UPSC, MPSC as well as other competitive exams.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_3.2.1_3.2.2/C areer_Opportunities.pdf

**3.2.2** - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

**3.2.2.1** - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

-	-
n	2
υ	3
-	_

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### **3.3 - Research Publications and Awards**

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

17

File Description	Documents
URL to the research page on HEI website	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac report 3.3.1/Lin k_Guideship_letter_FINAL%20(2).pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

# **3.3.2** - Number of research papers per teachers in the Journals notified on UGC website during the year

# **3.3.2.1** - Number of research papers in the Journals notified on UGC website during the year

#### 8

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.3.3** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### **3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution commitment to community development and wellbeing is reflected in a diverse range of initiatives, demonstrating a holistic approach to social engagement. Some social initiatives:

1.Blood Donation Camps:

• The NSS & NCC units our Institution conducted Blood Donation Camps in association with KEM Hospital and Lions Club.

2.Environmentally Friendly Initiatives:

• The environment friendly practices, such as tree planting, avoiding plastics, and supporting clean and green

initiatives, conducted by NCC, NSS Units & Extension Committee to showcases a dedication to sustainable and responsible living.

#### 3.Community Network Building:

• The activities organized by Health Care Committee and Extension Committee, help to build the leadership qualities among the students. The blood donation camps, health awareness events and clean and green initiatives, contribute to building a strong institution-neighborhood community network.

#### 4.Diverse Social Activities:

- The activities conducted by Extension Committee for neighborhood community like- providing clothing and literature to orphanages, sensitizing students to social issues.
- The participation in different campaigns and organizing international events like- Women's Day celebration and AIDS awareness, showcases acomprehensive approach to social issues.
- NSS and NCC conduct health and hygiene awareness programs to educate the community about the importance of health benefits by celebrating Yoga Diwas and Marathon activities.

#### 5. Emergency Response and Relief Efforts:

• The activities under Disaster Management like- collecting e-waste and supporting campaigns against plastic usage, demonstrates the Institution readiness to address various challenges.

The Institution commitment to social responsibility, community service, and environmental sustainability is evident through its diverse and impactful initiatives.

File Description	Documents
Paste link for additional information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_3.4.1/Cri teria_3.4.1_Additional_links.pdf
Upload any additional information	<u>View File</u>

**3.4.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.4.2.1** - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4		
File Description	Documents	
Any additional information	<u>View File</u>	
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>	
e-copy of the award letters	<u>View File</u>	

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

#### **129**3

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

**3.5.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

**3.5.1.1** - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

#### 02

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

**3.5.2** - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents		
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>		
Any additional information	No File Uploaded		
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>		
INFRASTRUCTURE AND LEA	INFRASTRUCTURE AND LEARNING RESOURCES		
4.1 - Physical Facilities			
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.			
The College has 71,455 sq.ft. ground plus 4 storied building.			
Sr.No.			
Purpose			
Particulars			
Number			
I			
Infrastructure - Administration			
Bio matrix			
01			
Management Room			
03			
Principal Office			
01			
Vice-Principal cubicles			
03	03		

Administrative Cubicle
02
IQAC Room
01
Conference room
01
Auditorium
01
Record Room
03
Showcase
01
Sound system
03
Intercom connection
36
II
Infrastructure - Academic
Tables
104
Chairs
473

Benches
1142
Stools
173
Racks
16
Fans
344
Tube Light
277
LED light
68
Podiums
26
Smart Board
03
Green & White Board
48
Exhaust Fan
16
Projector
28
Computer

214	
Printer	
22	
Television	
04	
Lecture Hall	
31	
Motivational Room	
04	
Laboratory	
07	
Incubation Center	
01	
Reading Room	
01	
Library	
01	
e-Zone	
01	
Research Centre	
01	
Language Lab	
01	

```
Computer Labs
02
NCC/NSS Cubicles
03
Art Circle Cubicle
01
Career Guidance & Placement Cell
01
Book store well
14
Notice Board
30
Web Camera
20
Xerox & Reprographic Machine
04
III
Supportive Infrastructure
Sofas
09
Lockers
117
Cupboard
```

101	
A.C.	
37	
CCTV Camera	
106	
Scanner	
04	
Solar Panel	
36	
Refrigerator	
04	
Generator	
01	
Invertor	
16	
Cooler	
02	
Aqua guard	
03	
Fire Extinguisher	
13	
Ramp	
02	

Lift
01
Disable friendly washroom
02
Girls/Boys Wash room
07
Girls Common room
01
Canteen
01
Gymkhana
01
Play ground
01
Badminton Court
01
Wifi facilities
06
Wending Machine
01
Server room
01
Staff reading room

```
01
Departmental Cabins
08
Wheel Chair
01
Sanitary Napkin Disposal Machine
```

01

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kmagrawalcollege.org/gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The details of infrastructural facilities available in the institution for Sports, Games, Yoga and Cultural activities are:

- The College has 30,000 sq. ft. Playground + around 25,000 sq.ft. open space for parking
- Gymkhana has 3025 sq. ft. area for Indoor games which includes -

\* Badminton hall with area of 2275 sq. ft.

\* Gymnasium of 750 sq. ft.

• The facilities for Indoor and Outdoor Games:-

Indoor Games

Gymnasium

Outdoor Games

• Badminton Court with wooden flooring

- Chess
- Carrom
- TableTennis
- Boxing
- Fencing
- Taekwondo
- Weight Lifting & Power Lifting
- Multi Gymnasium
- Walker
- Box Cricket
- Kabaddi
- Kho-Kho
- Volley Ball
- Base Ball
- Soft Ball

Yoga Activity and Meditation

The institution regularly conducts Yoga Session for Students and Staff for physical and mental fitness. International Yoga Day commemorates on 21st June every year.

Cultural Activity

The institution motivates and supports students for participation in cultural activities. Arts Circle organizes various events that bring together fun, creativity, innovation for kaleidoscopic development of students.

1.Arts Circle Cubicle:-

A separate cubicle is allotted to Art Circle, where meeting and practice session are held. As well as a separate space is provided for practice of dance, drama etc.

2.Auditorium:-

The activities of Art Circle, NSS, NCC and various Associations are conducted in Auditorium. Such activities like Singing, Acting, Mono Acting, Drama Competitions, Awareness/ guidance lectures, seminars, workshops etc.

3.Open Amphitheatre: -

# The Annual Social of the institution, Bharari celebrates at open Amphitheatre.

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	https://kmagrawalcollege.org/gallery	

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_4.1.3/Lin k_Attachment.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year** (INR in Lakhs)

# **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

# 28.24

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

# 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of our Institution has ILMS Software: SOUL 2.0 (Software for University Libraries 2.0) developed by INFLIBNET (Gandhinagar).

The Library has been automated since the year 2013.Now we are in process to Update SOUL ver.3.0.4 full edition and it is provided by INFLIBNET.

Software for University Libraries (SOUL) is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre; Gandhinagar based on requirements of College and University libraries. It is user friendly software developed to facilitate working under client-server environment. The software is compliant of international standards for bibliographic formats, networking and circulation protocols. Modules: The SOUL 2.0 consists of the following modules: Acquisition, Catalogue, Circulation, On-line Public Access Catalogue (OPAC), Serial Control and Administration.

The Library has been automated through proper networking and integrated library management system (ILMS) with library software SOUL 2.0 of INFLIBINET (Gandhinagar). Circulation of books is on BAR- CODE System. Online Public Access Catalogue (OPAC) is provided to the users and WEBOPAC is available through separate library webpage. The software includes automated acquisition of books and serials, circulation (issue - return) of books using barcode technology. Speedy access to location and information about availability of reference books as reading material.

File Description	Documents	
Upload any additional information		<u>View File</u>
Paste link for Additional Information	https://	/kmagrawalcollege.org/library
4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe- resources		A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

**4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

# 10.5

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

# 4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

# **4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has fully modernized computer facilities with a dedicated server and around 214 computers of latest configuration loaded with licensed operating systems and necessary software (as per the requirements of the respective streams) which has Auto Update facility enabled. The institution

has two modern computer laboratories located at 1st floor and 4th Floor respectively upgraded with LAN equipped architecture and Wi-Fi Enable structure. Both Laboratories have UPS backup to ensure uninterrupted power supply.

Institution has Language Laboratory equipped with computers, digital learning resource access center (E-Zone) at Central Library with necessary accessories along with peripherals like servers, printers, stabilizers, UPS etc.

#### LAN:

Two Broadband connections of 100 Mbps capacity is spread over the campus with FTTH (Fiber to the home). In addition, Central Library has separate 20 Mbps connection. All the computers are connected through wired and wireless Campus Area Network and the internet access is controlled through a firewall while students have access to internet facility from 7.30 a.m. to 5.00 p.m. in the campus. e-zone in library reading room is open from 8.00 a.m. to 6.30 p.m. Research Center is equipped with latest configured computers and laptops. The class rooms and the conference hall of the Institution are equipped with necessary ICT gadgets.

More details are uploaded in additional Information

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_4.3.1/Compute r_AMC_22-23.pdf

# **4.3.2 - Number of Computers**

214

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>
4.3.3 - Bandwidth of internet co	onnection in A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

# 4.4 - Maintenance of Campus Infrastructure

**4.4.1** - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

# **4.4.1.1** - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

# 159.03

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

System and procedures for maintenance:

#### 1. Computer Laboratory

- IT infrastructure is under AMC and one full time technician is available in the Institution.
- Lab Assistants are appointed to look after the laboratory.
- There is separate AMC for AC and uninterrupted power supply.
- Appropriate funds are made available for maintenance of equipment's

2. Physics, Chemistry, Botany and Zoology Laboratories:

- Regular inspection of instruments and infrastructure are conducted
- List of instruments are prepared and maintained by the Lab Assistants

# 3. Central Library:

- Books/Journals/Magazines etc. are purchased as per following procedure:
  - 1. Requirement list is called from all the departments.
  - 2. Sanctions are taken from the Authorities.
  - 3. Central Library Budget is allocated to all departments.
  - 4. Books are procured and accession is carried out at Central Library.
  - 5. Regular inspection, maintenance and Pest control of bookshelf is carried out.
  - 6. Book binding and Weeding out old books is carried periodically.

#### 4. Gymkhana

- The Gymkhana Committee is constituted including teaching, non-teaching staff and student representative.
- New instruments are upgraded from time to time.

#### 5. Class Room

- Maintenance of class rooms are carried out regularly
- Electrical, cable network maintenance is carried out through AMC
- Furniture is inspected periodically and required repairing is carried out
- AMC is given for cleaning and sweeping

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_4.4.2/Pro cedure_and_Policies.pdf

# STUDENT SUPPORT AND PROGRESSION

# 5.1 - Student Support

# **5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

# **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

### 141

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents	
Upload any additional information	<u>View File</u>	
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>	
5.1.3 - Capacity building and s enhancement initiatives taken institution include the followin Language and communication skills (Yoga, physical fitness, h hygiene) ICT/computing skills	by the ng: Soft skills n skills Life nealth and	

File Description	Documents
Link to Institutional website	https://kmagrawalcollege.org/media/fronte nd/front-images/naac report 5.1.3/Link Ca pacity Building 22-23.pdf
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

**5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

# 749

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents	
Any additional information		<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		<u>View File</u>
5.1.5 - The Institution has a tra mechanism for timely redressa grievances including sexual ha ragging cases Implementation of statutory/regulatory bodies wide awareness and undertaki policies with zero tolerance Ma submission of online/offline stu grievances Timely redressal of grievances through appropriat	al of student rassment and of guidelines Organization ings on echanisms for idents'	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

# **5.2 - Student Progression**

# 5.2.1 - Number of placement of outgoing students during the year

# **5.2.1.1** - Number of outgoing students placed during the year

#### 48

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

# 5.2.2 - Number of students progressing to higher education during the year

# **5.2.2.1** - Number of outgoing student progression to higher education

### 38

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

### government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

#### 2

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

# 5.3 - Student Participation and Activities

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

#### 23

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internation al level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students actively participate in a myriad of activities facilitated by our Institution Committees.

\*Departmental activities- Institute provides platform for students to showcase their diverse talents in different activities.

\*NSS and NCC - Engage students in community service and instill qualities of discipline and leadership.

\*Art Circle- fosters a space for creativity, encourages students to explore and express themselves through different forms of arts.

\* DLLE-Offers avenues for students to engage with the community through outreach programs and promoting social responsibility.

\*National event- The Republic Day and Independence Day witness active student involvement, with patriotic fervor highlighted through flag hosting, parades and cultural performances.

\*Career Katta- It is initiated by the Government of Maharashtra, become a focal point for students. It not only complements academic learning but also equips students with practical skill crucial for their professional journey.

\*Student Council- It shows the students' representation and engagement in academic programms, general discipline, library facilities, to assess and suggest the student perspectives in the Sports and Games, Co-curricular and Extra-curricular activities.

\*College Development Committee- It is apex body of the Institution. The member students give their suggestions for the development of the curricula, co-curricular and extra-curricular development.

\*Gymkhana Committee-The member students give their suggestions for the actively participation of our Institution in Extracurricular activities at Intercollegiate, University, National as well as International levels.

\*IQAC-Member students actively suggest in each step of development of the Institution.

File Description	Documents
Paste link for additional information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac_report_5.3.2/Lin k_Attachment1.pdf
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

**5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12	
File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

# 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has registered Alumni association named `Snehanubandha'. Members of Alumni Association actively contribute by motivating, guiding, mentoring and training the present students. These alumni are from different fields and they provide guidance to the students in different areas like Banking, Corporate and Industry etc. This activity helps our present students in achieving their career goals.

Institution Alumni Association is playing significant role in community services too. Many social activities are conducted by Snehanubandha along with present students.

### Alumni conduct the following activities:

• Textbooks and stationery distribution to school students in the tribal village of Waghera Pada

• Diwali snacks, soap, Rangoli were distributed in the Kalyan dumping ground area

• Seven Alumuns rewarded for their outstanding social work and skills.

File Description	Documents
Paste link for additional information	https://www.kmagrawalcollege.org/alumni- registration
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year	E.	<1Lakhs
(INR in Lakhs)		

File Description	Documents
Upload any additional information	<u>View File</u>

#### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution is affiliated to the University of Mumbai. It is a Linguistic Minority Institution which is run by Hindi Bhashi Jankalyan Shikshan Sanstha, Kalyan. The College Vision is - "To become an institution of higher education with modern facilities to provide need-based and updated education for the student community transforming them in to excellent and sincere human resource.

The College Mission- "Achieving academic excellence by providing self-development opportunities, inculcating right moral and social values and developing responsible citizenship." In tune with the vision and mission, the IQAC prepares long term, medium term and short term plans. College Development Committee (CDC) ensures the effective implementation of all action plans. Regular meetings of CDC comprising of nominated members of Management, Principal, Alumni, Local Representatives, student representative and elected members of Teaching & Non-teaching staff. Meetings are conducted to discuss the institutional matters for the development of institution.

The vision, mission and objectives of the college are conveyed to the students, staff and stakeholders through College website, Prospectus, Magazine and Brochures. It displayed at the entrance & prominent places in the college premises.

#### Remaining write up uploaded in Additional Information

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/vision-iqac
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management through involvement of all its staff i.e., Principal, Vice Principals, IQAC Co-ordinator, HODs, Office Superintendent, and supporting staff look after academic and administrative work of the college.

Some of the participative practices are as follows:

Principal:

The Principal is academic and administrative head of the college who delegates responsibilities to her teaching & non-teaching staff.

Vice-Principal:

Vice Principals are appointment to assist Principal in administrative work as well as for the proper implementation of curricula, co-curricular and extra-curricular activities.

IQAC:

IQAC regularly gives inputs for the curricula, co-curricular,

extra-curricular and infrastructure development of Institution.

#### HODs:

Head of departments along with faculties make a planning for execution of curricular, co-curricular and extra-curricular activities of their respective departments.

Office Superintendent and Support staff:

The Office Superintendent tackles correspondence with government, university and parent institution. The Head clerk handles financial matters, Senior and Junior Clerks look after admissions, scholarships, salary, enrollment and examinations. Lab Assistant and Lab Attendants take care of laboratories. Librarian, Library Clarks and Library attendants looks after administration of library and Peons shoulders the responsibility of cleanliness of college premises.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/igac_policies/Decentraliz ation_Policy.pdf
Upload any additional information	<u>View File</u>

Remaining write up uploaded in additional formation

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan is prepared by the IQAC for the Institutional growth and development. Short, Medium and Long Term Plan set for quality improvement. Its preparation starts with collecting and compiling feedback from various stakeholders. This feedback is discussed thoroughly in departmental /staff meetings. The feedback is forwarded with their comments and suggestions to IQAC for further deliberations. The same is forwarded for final approval to the College Development Committee. The Committee in coordination with the College Governing Council decides the future course of action.

The Perspective Plan is effectively deployed through following

# initiatives:

- Submitted proposal to University of Mumbai to start Ph.D. in History.
- Organized orientation program for entry-level students.
- Collected Curriculum and General Feedback from various stakeholders and displayed the action taken report.
- Conducted Student Satisfactory Survey (SSS)
- Conducted IQAC meetings with all the Committees of College for proper functioning of activities
- Participated in NIRF 2023
- Organized National Level Seminar on NEP-2020 to guide the teachers about the changes in courses and programmes.
- Encouraged staff to obtain higher qualification / recognition.
- Subscribed research journals and periodicals.
- Applied to University of Mumbai for certificate courses in Department of English

Remaining initiatives uploaded in additional information.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/College_Annual_Report/Col lege_Annual_Report_2022-23.pdf
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution offers traditional as well as Self Financing Courses. It includes three streams viz. Arts, Commerce and Science. Self-Financing Programs are skill-based and Professional .Vice-Principals and Self Financing In-charges look after the day-to-day activities of the Institution.

Administrative staff is headed by the Office Superintendent and Library Staff is headed by the Librarian. The Laboratory Staff is headed by the Laboratory Assistant under the guidance of HODs of respective departments. College Governing Council is the Governing Body of the Institution. It consists 13 members. Its composition is as follows: -

- 1. Chairman
- 2. VicePresident
- 3. General Secretary
- 4. Joint Secretaries
- 5. Treasurer
- 6. Seven Members

7. Principal as an ex-officio Secretary

The organizational structure is stated in the Organogram and is published on Institutional Website. Various committees are formed, which are classified as statutory and non-statutory committees for smooth functioning of co-curricular and extracurricular activities.

Additional details are uploaded in additional Information

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_6.2.2/Appoint ment_Service_Rules.pdf	
Link to Organogram of the institution webpage	https://kmagrawalcollege.org/media/fronte nd/pdf/Organogram.pdf	
Upload any additional information	<u>View File</u>	
6.2.3 - Implementation of e-go areas of operation Administra and Accounts Student Admiss Support Examination	tion Finance	

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institute facilitates various welfare measures for teaching and non-teaching staff:-

1. Fee concession is granted to the wards of Institutional employees for admission.

2. Participation fees are provided for International and National Seminars/Conferences/workshops.

3. Gymnasium and sports facilities are available to the staff.

4. Interest free advance against salary is granted to staff for festivals, higher studies of their children and medical emergencies.

5. Canteen facility is made available at subsidized rates.

6. Special travelling allowance and other allowances are granted to staff.

7. Medical checkup camp is organized frequently.

8. Relaxation in working hours to staff pursuing Ph.D/ Minor Research Projects and for carrying out social programme.

9. Mediclaim facility is available for teaching and non-teaching staff with 50% of premium is borne by Management.

10. Monsoon wear is also provided to non-teaching staff required to perform field work.

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/igac_policies/Staff_Welfa re_Policy.pdf	
Upload any additional information	<u>View File</u>	

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

**6.3.4.1** - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

#### 3

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

1. Teaching Staff:-

Annual Appraisal System: The teaching staff submits Self-

appraisal form annually in the forms D-1/D-2. This includes the workload, participation of teachers in research activities, cocurricular and extra-curricular activities and initiative taken by the teachers for their overall development. This form is appraised by HOD, Vice Principal and finally by the Principal. After that all strength and weakness are evaluate and discussed with the concern teachers for the improvement.

2. Non-Teaching Staff:-

The confidential report in respect of each non-teaching staff is prepared by the respective seniors and then evaluated by the Office Superintendent. Principal is informed by the Office Superintendent regarding the confidential report and as per the evaluation of strength and weakness are discussed with the concern non-teaching staff for the improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The External Auditor is appointed by the College Governing Council in the Annual General Meeting to conduct the External Audit of the Institution. The Audit related queries are resolved by the Accounts Department under the guidance of Principal. Audit report is finalized after the discussions with the Auditor in the Managing Committee. The process is enumerated as follows:-

- All expenditures are scrutinized
- Bills and vouchers of the revenue expenditure are checked
- Capital expenditures are physically checked and verified
- Fees collection and Scholarships received from Government Department are reconciled
- All purchases are checked through bills, vouchers and purchase orders.
- 2. The Internal Auditor is appointed who periodically check the

financial transactions at requisite level and suggest corrections as and when required. The Internal Audit process is as follows :-

- The Receipts and Payments are meticulously audited regularly.
- The daily receipts of the fee's collections are checked by the Auditor
- The Bank deposits and withdrawals are monitored by the Internal Auditor.

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/financial_audits/6.4.1_St atutory_Audit(22-23).pdf	
Upload any additional information	<u>View File</u>	

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 16.54

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for mobilization of funds:

• The Annual Budget is prepared for effective planning and utilization of funds.

· Institution receives Development fee from students for

### Infrastructure development.

# • Institution receives contribution from our alumni as well as philanthropist from society.

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac report 6.4.3/6.4.3 A ttachment For Budget 22-23.pdf	
Upload any additional information	No File Uploaded	

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution's Internal Quality Assurance Cell (IQAC) is one of the statutory body who is making policies and institutionalizing the quality assurance strategies and implemented it through various committees for the curricular, cocurricular and extra-curricular development of students.

The quality assurance strategies are as follows:

Two Initiatives of IQAC 1. Participation of students in sports:

IQAC suggested the Sport Committee to increase the participation of students in sports, since it plays major role in student's career. It increases skills like teamwork, leadership, patience, sportsmanship, confidence, accountability, mental development, improved problem solving and communication skills and it strengthens students' horizons of conceiving things.

Sports activities teach students ethics, values, discipline and a sense of mutual trust.

In academic year 2022-23, our Institution students participated in various University level sports activities and achieved the 29 medals.

2. Students Placement:

IQAC suggested the Institution Placement Cell to generate more platforms to our students to get better opportunities in jobs. It serves as a critical link between the academic world and the job market. The Placement Cell is the best place for the students to test their logical, analytical and verbal skills and abilities.

Placement Cell ensures our students regarding to the career opportunities and move forward in the right direction for better quality of life. Due to the effective role of our Committee, 50 students secured excellent opportunities in reputed institutions.

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naacreport/Minutes_of_IQA C_2022_23.pdf	
Upload any additional information	<u>View File</u>	

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The prime responsibility of IQAC to initiate plan and suggest various strategies to stimulate the quality of education imparting in the Institution. As per the suggestions of IQAC, Institution has formed 51committees for the proper implementation of curricular, co-curricular and extra-curricular activities for enhancement of students' quality.

The Institution reviews its teaching-learning process through following methodologies-

- 1. The Academic Calendar committee is prepared and uploaded the Academic Calendar on Institution's website in association with IQAC in the beginning of the year.
- At the opening of the Institution, the HOD's/ senior teachers of each department collected the teaching plans prepared by the teachers.
- 3. Timetable committee prepared the faculty wise timetable and displayed it on notice board, Google classroom as well as upload on Institutional website.
- 4. The faculty wise lecture co-ordinators monitored the

lectures executed as per the time-table.

- 5. Diary is maintained by the teachers and it is observed by the Authorities.
- 6. Books and e-books facilities are provided by central library.
- Skill based courses and Certificate courses are conducted to increase the skills, Potentiality and employability among the students.

Remaining Teaching-learning methodologies uploaded in additional information.

File Description	Documents	
Paste link for additional information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_6.5.2/6.5.2_L ink_Teaching_Learning_Policy.pdf	
Upload any additional information	<u>View File</u>	
6.5.3 - Quality assurance initial institution include: Regular m Internal Quality Assurance Conference of the second seco	eeting of ell (IQAC); and used for quality on(s) er quality onal or	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kmagrawalcollege.org/media/fronte nd/front-images/College_Annual_Report/Col lege_Annual_Report_2022-23.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We are co-education institute. In current teaching year out of total 3404 students, there are 41.12%female students are studying in our Institute. 43 % of our faculties are female. We have special 1 Maharashtra Army NCC unit for girls. College has employed lady security guard.

Women Development Cell, Internal Complaints Committee, Anti-Ragging Cell, Discipline Committee and Grievance Redressal Cell play an important role in generating awareness and addressing gender related issues.

The Institution campus is under CCTV surveillance to boost confidence among girl students.

Female staff is appointed as NSS Programme Officer to promote participation of girl students in NSS activities.

NSS Unit of the Institution celebrated International Women's day on 8th March 2023, with women of adopted field BapgoanPada. Volunteers distributed roses and sanitary pads among them. Some volunteers gave educational speech on personal hygiene. 22 volunteers participated in this programme. NSS unit also organized lecture by Mrs. Urmila Jaykar, the founder of Sandhi Samajik Sanstha, Kalyan, on 'Menstrual Cycle and hygiene'. CWDC in association with Thane Crime Branch and Immoral Human Trafficking Prevention Cell conducted special awakening lectures. This year it is conducted by Mr. Milind Ponkshe on 5th August 2022, in the auditorium under "Jan Jagruti Abhiyan"

File Description	Documents	
Annual gender sensitization action plan	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac report 7.1.1/CWD <u>C Plan &amp; Policy 22-23.jpg</u>	
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/naac report 7.1.1/7.1 _1 Geotag Photo.pdf	
7.1.2 - The Institution has faci alternate sources of energy an conservation measures Solar Biogas plant Wheeling to the based energy conservation Use bulbs/ power efficient equipme	energy Grid Sensor- e of LED	
File Description	Documents	

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management
- Waste is collected in separate coloured dustbins (Dry Waste and Wet Waste) and it is ensured that collected garbage is disposed by Municipal Corporation Vehicles regularly.
- Provision of the dustbins for collecting solid waste at all departments, Gymkhana, Administrative Office, floor corridors and College Canteen.
- Scrap vendors to collect papers and other stationery waste material for pulping, recycling and manufacturing process.

•	Liquid	waste	management
---	--------	-------	------------

- Disposal of chemical waste in the Chemistry laboratories by proper dilution with water and then disposal in the main drainage system.
- Separate drainage line is made available for disposal of waste water.
- E-waste management
- College ensures minimum e-waste generation by re-use of ematerials.
- Periodical collection of e-waste materials by vendors for safe recycling.
- Regular refilling of toner and cartridges to ensure reuse.
- Policy of the College to upgrade the existing computers in a planned manner.

File Description	Documents	
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>	
Geo tagged photographs of the facilities	<u>View File</u>	
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus		B. Any 3 of the above
File Description	Documents	
Geo tagged photographs / videos of the facilities	<u>View File</u>	
Any other relevant information		No File Uploaded
7.1.5 - Green campus initiatives include		
7.1.5.1 - The institutional initiatives for greening the campus are as follows:		B. Any 3 of the above

- **1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

# 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	
energy initiatives are confirmed through	
the following 1.Green audit 2. Energy	
audit 3.Environment audit 4.Clean and	
green campus recognitions/awards 5.	
Beyond the campus environmental	
promotional activities	

with ramps/lifts for easy access to

Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with

classrooms. Disabled-friendly washrooms

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>
7.1.7 - The Institution has disa barrier free environment Buil	

disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institution maintains tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities. Participation of students from diverse backgrounds in the academic, administrative and other activities shows that there is inclusive environment in the institution. Students of all categories are given admission in the College as per the reservation policy of the Government of Maharashtra.

Institution organizes various programmes where in all students participate irrespective of class, caste, gender differences. Institution encourage all students to participate in various intercollegiate competitions. NSS and NCC volunteers coming from different communities ,cultures, religions and regions come together to participate in all programmes. WDC conducts programme for girls and boys to sensitize the young minds about the problems of women in our society.

Art Circle accommodate the students in conducting variety of programmes to promote national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution celebrates the National events like-Independence Day, Republic Day to sensitize students and employees to inculcate the value of patriotism and national integrity. The Constitution Day is organised to create awareness about fundamental rights and values, national duties and responsibilities. On these occasions posters exhibitions are organised.

To inculcate feelings of truth, love, nonviolence, peace, national integrity, human values, communal harmony, fraternity and social harmony among the students and employs, the Institution remembers the works of well-known social reformers, national leaders and eminent historical personalities.

In the residential camp of NSS in Dhavalegoan, the students participate in construction of small dams, naala-bunding and cleaning the village, so they can understand the importance of hard work and labour.

Students undertake cleanliness drive in and around Institution, as a part of NSS activity. Blood donation camp is regular activity of our Institution. This year also, in the month of February 23, the Institution has collected 55 units of blood during the camp.

In the month of March 23, Sakav-- the Bridge ,has conducted community programme for adivasi tribal women at Panbudenagar near Kalyan, and rag pickers, were oriented about the essential skills and other incentive earning sources.

File Description	Documents	
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kmagrawalcollege.org/media/fronte nd/front-images/naac_report_7.1.9/7.1.9_S ensitization.pdf	
Any other relevant information	https://kmagrawalcollege.org/media/fronte nd/front-images/naac report 7.1.9/7.1.9 R eport Final.pdf	
7.1.10 - The Institution has a p code of conduct for students, t administrators and other staff periodic programmes in this r Code of Conduct is displayed of There is a committee to monit to the Code of Conduct Institu organizes professional ethics p for students, teachers administrators and other staff Annual awareness programme Conduct are organized	teachers, f and conducts regard. The on the website or adherence ition programmes s, f. 4.	
File Description	Documents	
Code of ethics policy document	<u>View File</u>	
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports	<u>View File</u>	

minutes of the committee	
meeting, number of	
programmes organized, reports on the various programs etc., in support of the claims	
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every academic year, our Institution celebrates / organizes national and international commemorative days, events and festivals with great zeal and enthusiasm. Through celebration of Independence and Republic Day, Constitution Day patriotic feelings of national integrity and awareness about fundamental and national duties are imbibed in the minds of the students.

Birth anniversaries of Dr. B. R. Ambedkar, Mahatma Phule, Swami Vivekanand. Mahatma Gandhi, LalBaddur Shastri, Chhatrapati Shivaji Maharaj, Maharana Pratap, Savitribai Phule, and Lokmanya Tilak are celebrated as commemorative days by the cultural department of the Institution. International Yoga Day, International Forest Day, International AIDS Day, International Human Rights day, International Women's day, World Population day, International Yoga Day, Constitution day, National NSS Day, Teachers Day is celebrated to commemorate Dr. Radhakrushnan's birth anniversary. The Department of Mathematics Celebrated the National Mathematics Day, to remember great Mathematician Shrinivasa Ramanujan.

Vijay Divas is celebrated on 26th June 2022, by NCC unit of the Institution.

Institution celebrated yoga Divas, at College and students attend the programme at Birla College, Kalyan.

Shivrajyabhisek Divas (Coronation of Shivaji Maharaj) Divas, World Population Day are also observed in the Institution. Every year Institution organizes Gandhi Mahotsav to propagate the ideas of Swadeshi, non-violence among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice- I

Preference to the students for admission from Rural areas.

Objectives:

1. To encourage the rural students to pursue higher studies.

2.To produce job ready professionals.

#### Context;

Although our College is located in urban area, our majority of the students are also first generation learners.

The Practice

The Management has empowered the College administration to give preference to these students.

Evidence of Success:

In the academic year 2022-23 out of total 3404 students, 56.11% students from rural background has been admitted.

Problems Encountered:

Due to the lack of awareness among parents, financial constraints, students cannot complete their higher education course.

Practice- II Financial support to needy, deserving students and wards by Institution.

Objectives:

1. To provide financial assistance to needy students.

2. To facilitate the students to be the part of main stream education system.

Context;

The College aims at providing opportunity to poor students to pursue under graduate and post-graduation studies

The Practice

The Institution has policy to provide financial assistance to poor students and the wards of non-academic staff of the College.

Evidence of Success:

For the last three years, the College has provided the financial assistance. In 2022-23, it was Rs 2, 73,949/.

Problems Encountered:

Our students are approaching the College for more financial help, but the Institution has limitation in providing the help to more students.

File Description	Documents
Best practices in the Institutional website	https://kmagrawalcollege.org/media/fronte nd/front-images/Best_Practice/Link_Best_p racticeso_on_website.pdf
Any other relevant information	https://www.kmagrawalcollege.org/media/fr ontend/front-images/nacc report 7.2/Add i nformation Best practice 1 & 2.pdf

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Book Bank Scheme for Self-Finance Students

As a part of Green initiative , Institution runs 'Book Bank Scheme' for Self-finance students of all program. We provide all required books to the students of F.Y., S.Y.& T.Y. at the beginning of the first semester till the last semester.

The Self Finance Courses like Bachelor of Banking and Insurance, Bachelor of Management Studies, Bachelor of Accounting and Finance, Compute Science and Information technology have become the need of market driven economy. Hence, Institution started such courses for the students.

However, to help the student and lessen their financial burden, the Institution implemented this practice.As per the Institution Central library rule, only one book is issued to the students for one week. But, the Self-Finance Courses students are allotted set of books, as their syllabus is more practical and professional, which needs more efforts to understand the curriculum. The same set of books are preserved and allotted to the students for next academic year. This is our small effort in

preserving the environment and reuse the resources.

For the academic year 2022-23, one thousand four hundred fortyfive students took the advantage of the scheme.

The College has plan to implement the same scheme for students of all streams.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

The College IQAC plans for the following activities during the academic year 2022-23

- 1. To organize webinar on IPR
- 2. To organize FDP.
- 3. To sign the MoUs at local, National and international level.
- 4. To encourage teaching staff to increasenumber of research papers in UGC Care Listed Journals.
- 5. To apply for ICSSR and other funding institutions for Seminars and
- 6. To conduct University Certified Certificate Courses.
- 7. To conduct Seminars for Staff on NEP.
- 8. Staff placement under CAS.