

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year**

2015-16

### I. Details of the Institution

Name of the Institution

K.M.Agrawal College of Arts,  
Commerce and Science

Address Line 1

Off Padgha Road

Address Line 2

Gandhare

City/Town

Kalyan

State

Maharashtra

Pin Code

421301

Institution e-mail address

kmagrawalcollege@yahoo.co.in

Contact Nos.

0251-2970297, 8422000070

Name of the Head of the Institution:

Dr. (Mrs) Anita Manna

Tel. No. with STD Code:

0251-2970297

Mobile:

9820981698

Name of the IQAC Co-ordinator:

Dr.(Mrs) Bhavana D Patil

Mobile:

97694057514

IQAC e-mail address:

agrawaliqac@gmail.com

**NAAC Track ID**

MHCOGN12801

**OR**

**NAAC Executive Committee No. & Date:**

EC(SC)/04/RAR/06

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

Website address:

www.kmagrawalcollege.org

Web-link of the AQAR:

www.kmagrawalcollege.org/pdf/AQAR14-15/pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

**Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	-	2006	5 years
2	2 <sup>nd</sup> Cycle	A	3.03	2014	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

Date of Establishment of IQAC :

DD/MM/YYYY

22/09/2006

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i)	AQAR	20/11/2015	(2014-15)
ii	AQAR	09/4/2015	(2013-14)
ii)	AQAR	15/10/2013	(2012-13)
iii)	AQAR	23/12/2012	(2011-12)
iv)	AQAR	03/05/2012	(2010-11)
v)	AQAR	10/05/2011	(2009-10)

#### Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ (UGC) No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

- Bachelor of Management Studies,
- Bachelor of Banking & Insurance ,
- Bachaelor of Accounts & Finance

Name of the Affiliating University

University of Mumbai

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

0

University with Potential for Excellence

0

UGC-CPE

0

DST Star Scheme

0

UGC-CE

0

UGC-Special Assistance Programme

0

DST-FIST

0

UGC-Innovative PG programmes

0

Any other (*Specify*)

0

UGC-COP Programmes

0

## **2. IQAC Composition and Activities**

No. of Teachers

06

No. of Administrative/Technical staff

01

No. of students

01

No. of Management representatives

01

No. of Alumni

00

2. 6 No. of any other stakeholder and  
community representatives

01

No. of Employers/ Industrialists

0

No. of other External Experts

0

Total No. of members

10

No. of IQAC meetings held 04

No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

----

Significant Activities and contributions made by IQAC

- The IQAC Members monitor the Teaching & Learning processes.
- The Review of teaching plan submitted by the teachers is carried on by the HOD/In charge of department /Principal.
- Departmental reports are scrutinised.
- Feedback from students and parents are collected and remedial measures are undertaken.
- Improvements if any are discussed with the Principal and suggestions are given to respective staff for improvement.
- The monitoring of Academic Calendar.

## Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Half yearly progress report of committees.	Yes
Half yearly report of Departmental Activities.	Yes
Yearly updates of Departmental Blog & Personal Profile.	Yes
Seminar & other activities for students.	Economics department conducted seminar for students.  Commerce and Chemistry departments conducted Intercollegiate events.
Feedback forms & analysis of the same.	Yes
Academic Audit	Academic Audit report in progress
Motivation of Teachers for research work	Yes

\* Academic Calendar of the year 2015– 2016 as Annexure.- I

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

The following suggestion by the Management were discussed-

- Feedback form from student to be taken and analysis should be done continuously.
- Energy audit has to be conducted.
- Special budget for student fees concessions is sanctioned.
- Budgetary provisions for server room and up gradation of computer server.

## Criterion – I

### I. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	0	0	0
PG	08	0	08	0
UG	10	0	06	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	00	0	0	0
Others	0	0	0	0
<b>Total</b>	19	0	14	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i) Flexibility of the Curriculum: N.A.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All Programmes.(32)
Trimester	0
Annual	0

Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

\* Sample of the feedback forms in the Annexure - II

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is revised at University level. Staff members are involved in this process as member, Board of Studies/ member, Syllabus Framing Committees .

Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	26	06	01(Principal)	0

No. of permanent faculty with Ph.D.

17

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

No. of Guest and Visiting faculty and Temporary faculty

12

12

17

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	28	21	05
Presented papers	45	35	01
Resource Persons	01	03	00

Innovative processes adopted by the institution in Teaching and Learning:

- Assignments on selective topics are given to students
- Science projects are undertaken by PG students.
- Power point presentations by students.
- \*E-zone, 07 smart classrooms and 03 smart boards are installed in science laboratories.

Total No. of actual teaching days during this academic year

178

Examination/ Evaluation Reforms initiated by



the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Class and Home assignments .
  - Review of unit wise plan of every semester Examination. • Masking & Coding of every answer book (regular, A.T.K.T and Additional examinations)
  - Answer key s are given to Examiner & Moderator.
  - Moderation of Answer Books
  - Photocopies of answer papers are provided to students on request , as per rules.
- Unitwise Analysis of Examination is conducted.

No. of faculty members involved in curriculum

02	02	04
----	----	----

restructuring/revision/syllabus development  
as member of Board of Study/Faculty/Curriculum Development workshop

Average percentage of attendance of students

78%

Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distincti on %	I %	II %	III %	Pass %
T.Y.BCOM	300	---	24	29.67	23	76.67
T.Y.B.A.(Economics)	54	----	3.70	22.07	23.63	49.4
T.Y.B.A.(History)	57	1.75	28.08	17.54	22.80	70.17
T.Y.BSC (Chem).	40	----	17.5	17.5	12.5	47.5
T.Y.BSc. (Phy)	11		12	5	---	17
T.Y.BMS	54	1.85	12.96	22.22	9.25	46.29
T.Y.BBI	48	----	41.66	31.25	8.33	81.24
T.Y.BAF	57	3.50	54.38	14.03	1.74	73.65
T.Y.IT	50	----	4	16	24	44.00

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors the time table through lecture coordinators, heads of departments.
- It monitors the attendance of students through regular meetings with HOD'S
- It encourages the faculty members to use innovative methods of teaching..
- Through semester wise meetings, it analyses the examination results of various courses and programmes and accordingly takes steps for required improvements.

Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	01
HRD programmes	01
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	14
Others	06

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	00	00	00
Technical Staff	17	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Research Promotion Committee in coordination with the IQAC conducts activities to encourage teachers and students to engage themselves in Research.

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted(Proposal)
Number	0	0	0	00
Outlay in Rs. Lakhs	0	0	0	00

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	01	0	0
Outlay in Rs. Lakhs	0	30,000	0	0

Details on research publications

	International	National	Others
Peer Review Journals	13	08	0
Non-Peer Review Journals	00	00	0
e-Journals	00	00	0
Conference proceedings	00	10	0

Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	01	University of Mumbai	30,000	30,000
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

No. of books published      i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

No. of University Departments receiving funds from

UGC-SAP       CAS       DST-FIST   
DPE       DBT Scheme/funds

For colleges      Autonomy       CPE       DBT Star Scheme   
INSPIRE       CE       Any Other (specify)

Revenue generated through consultancy

No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	01	01	0	0	0
	Sponsoring agencies	0	0	0	0	0

No. of faculty served as experts, chairpersons or resource persons

No. of collaborations      International       National       Any other

No. of linkages created during this year

Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
0	01	02	0	0	0	0

No. of faculty from the Institution who are Ph. D. Guides and students registered under them

07

04

No. of Ph.D. awarded by faculty from the Institution

0

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

No. of students Participated in NSS events:

University level 26 State level 01  
National level 0 International level 0

No. of students participated in NCC events:

University level 31 State level 05  
National level 05 International level 0

No. of Awards won in NSS:

University level 0 State level 0  
National level 0 International level 0

No. of Awards won in NCC:

University level 04 State level 0  
National level 01 International level 0

No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text" value="05"/>	NSS	<input type="text" value="17"/>	Any other <input type="text" value="05"/>

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- A lecture on HIV /AIDS by Sudha Foundation, NGO Kalyan
- Tree Plantation
- Cleanliness drive at Chaityabhumi
- Assistance to RTO during Ganpati Festival
- Students participate in Pulse Polio Drive
- Rally on Leprosy awareness
- Workshop on 'Andhashradha Nirmulan'
- Vruksh Dindi and Cycle Rally
- Swacha Bharat Abhiyan

## Criterion – IV

### 4. Infrastructure and Learning Resources

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6700 sq.mtr.			6700 sq. mtr.
Class rooms	29	00		29
Laboratories	12	00		12
Seminar Halls	01			01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	32	1		33
Value of the equipment purchased during the year (Rs. in Lakhs)		7,25,648		
Others				

Computerization of administration and library

- Library is fully automated with SOUL software.
- General office is fully computerised.
- All student services are fully computerised.

Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33942	4132518	4239	5,16,451	38181	4648969
Reference Books	5525	2832683	402	1,10,294	5927	2942977
Journals/ Magazin Periodicals	101	131703	91 (Renew)	130000 (Renew)	91 (Renew)	130000 (Renew)
E-Resources	E-Books /Journals 100000 +	5000 N-List	E-Books /Journals 100000 +	5000 N-List (Renew)	E-Books /Journals 100000 +	5000 N-List (Renew)
CD & Videos	150	12230	-	-	150	12230

Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
Existing	163	89	163	07	26	09	32
Added	01	0	01	0	01	0	0
Total	164	89	164	07	27	09	32

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Teachers guide the students for online admission process.
- Library staff assists the students for e access in the Library.
- Teachers and technical staff assist the students in e-zone facility.

Amount spent on maintenance in lakhs :

i) ICT	6,28,314
ii) Campus Infrastructure and facilities	6,04,283
iii) Equipments	7,25,648
iv) Others	8,16,736
<b>Total :</b>	27,74,981



## Criterion – V

### 5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

The following facilities are made available to students as suggested by IQAC

- E-zone in library facilitates a separate section with browsing facilities for students.
- Special lectures to be organised by Career Guidance Cell on future prospects in career for students.
- The number of journals and magazines in the library has been increased.

Efforts made by the institution for tracking the progression

- All the Departments conduct meetings with students who have passed Third year examinations recently, to track their progression.
- Interaction meetings are organised for outgoing students through Alumni.

(a) Total Number of students

UG	PG	Ph. D.	Others
2665	199		0

(b) No. of students outside the state

19

(c) No. of international students

0

No	%
1503	56.4

Men

Women

No	%
1162	43.6

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1621	285	85	815	0	2806	1388	260	69	763	0	2480

Demand ratio

Dropout 1 %

Details of student support mechanism for coaching for competitive examinations (If any)

- Easy Solutions Academy,Nashik – conducted lecture series for UG students for preparation of competitive examinations.

**Other academies:**

- Prabhodhan,NGO Nashik
- Pradnya Academy,Kalyan
- Sambodhi Academy,Mumbai
- Reliable Academy,Kalyan

No. of students beneficiaries                      220

No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

Details of student counselling and career guidance

Buland jobs Pvt. Ltd. Mumbai conducted seminar for students, about government and semigovernment jobs .

115 students Registered with Buland Jobs.

**AT Infotech** conducted Microsoft skill Training for students.

Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>	
	Number of Students Participated	Number of Students Placed	Number of Students Placed	
02	84	11	00	

#### Details of gender sensitization programmes

- Street Play by Bhartiya Mahila Federation.
- Lecture by Dr. Sunita Gautam, M.D. D.G.O., on “Health & Hygiene Awareness”.
- Lecture by prof. Minal Sohoni on “Gender Sensitization”.

#### Students Activities

##### No. of students participated in Sports, Games and other events

State/ University level	55	National level	00	International level	00
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##### No. of students participated in cultural events

State/ University level	26	National level	00	International level	00
-------------------------	----	----------------	----	---------------------	----

##### No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	03	National level	0	International level	0
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Cultural: State/ University level	04	National level	0	International level	0
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#### Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	30	1,05,710
Financial support from government	727	50,56,233
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition:	State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

No. of social initiatives undertaken by the students

Major grievances of students (if any) redressed: No major grievances

## Criterion – VI

### **6. Governance, Leadership and Management**

State the Vision and Mission of the institution

**Vision:**

To become an institution of higher education with modern facilities to provide need-based and updated education for the student community transforming them into excellent and sincere human resource.

**Mission :**

To enable students to develop their intellect, self – confidence and responsible behaviour towards society and to stand in globally competitive environment for overall empowerment of the nation.

Does the Institution has a Management Information System --Yes

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

Curriculum is designed by the University of Mumbai. Faculty members are involved in curriculum designing as member of syllabus committees.

Teaching and Learning

Use of modern ICT enabled classrooms in teaching and learning . Smart Boards are installed in science laboratories.

Examination and Evaluation

The College strictly follows the rules and regulations of University of Mumbai regarding the examinations and evaluation and implement Credit Based Semester System of examination with systematic internal assessment.

Research and Development

Well established Research Promotion Committee.

Staff members are motivated to attend / present papers in Conferences, Seminars.

Staff members are encouraged to apply for major/ minor research projects. Students are encouraged to take part in various research activities and conferences in other Colleges.

#### Library, ICT and physical infrastructure / instrumentation

- Automated library/ e-zone/ INFLIBNET
- E-journals and e-books
- 07 – ICT classrooms
- 03 labs equipped with smart boards
- Well equipped Gymkhana
- Well equipped Auditorium
- Two Reprographic machines
- High speed Printer for University Examinations
- Wooden Badminton Hall.
- INFLIBNET - ENLIST software to access online journals and papers.

#### Human Resource Management

- UGC Network Resource Centre for students and staff of Surrounding Colleges.
- Coaching centre for civil services examinations.
- Career guidance and placement cell.
- Department of Life long learning and Extension.
- Participation of students in seminars/ conferences
- Faculty participation in workshop and conferences Orientation Programme, Refresher Course/Summer and winter schools.
- Special budget provisions for Research Projects on local problems.

#### Faculty and Staff recruitment

Faculty and Staff is recruited as per the guidelines of State government of Maharashtra and University of Mumbai. Ad-hoc appointments are made through Local Selection Committee.

#### Industry Interaction / Collaboration

- Industrial visits are organised where students interact with the experts in their respective fields.
- Experts from industry are invited for Guest lectures and guidance /interactions.

## Admission of Students

- Admission committee facilitates the process of admission
- Admission is given as per the availability of seats on the merit basis and as per the reservation policy of Government of Maharashtra

Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

Total corpus fund generated

00

Whether annual financial audit has been done

Yes

☒

No

☐

Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Management, Principal & Vice Principal
Administrative	No	No	Yes	Management, Principal & Vice Principal

Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

#### Activities and support from the Alumni Association

- Alumni feedback helps in quality enhancement.
- It helps in organising placement camps in the college.
- It conducts career guidance lectures for students
- It provides coaching for sports.
- It helps in organising Industrial Visits.

#### Activities and support from the Parent – Teacher Association

- PTA meetings are held biannually
- Parents feedback is reviewed and improvements are effected accordingly.

#### Development programmes for support staff

- Computer training is organised for the support staff.
- Laboratory Staff attend workshops on Instrumentation and laboratory safety.

#### Initiatives taken by the institution to make the campus eco-friendly

- Energy conservation– Strict measures are observed in minimizing the consumption of electricity and Saving power, air conditioners are used only on requirement basis.
- Renewable energy - Use of solar energy and rainwater harvesting are the initiatives taken by the College towards making our campus eco friendly.
- NCC and NSS activities throughout the year maintain greenery in the campus.
- E-waste management- e- waste is sent to nearest e waste disposal centre.
- No-Plastic Zone – We are planning to make our entire campus a no plastic zone
- EVS department distributed cloth bags made by students out of old cloth(Ecofriendly bags).



## Criterion – VII

### **7. Innovations and Best Practices**

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Lectures by eminent personalities on Resume writing and Interview skills.
- Student's participation in management games i.e. case study competitions/ motivational games.
- Exhibitions, projects, assignments.
- Guidance lecture for CA/CS/ICMA Preparation
- Study tours.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Preparation for Green Audit and Academic Audit has been initiated.

Give two Best Practices of the institution

- Promotion of research
- Imbibing moral and ethical values among students and to sensitize them towards the society through social work

Contribution to environmental awareness / protection

- Installation of solar panels to generate solar energy
- Rain water harvesting is also done by pit method.
- Distribution of cotton bags by college students in the surrounding area.
- Tree plantation
- No plastic zone

Whether environmental audit was conducted?

Yes

☐

No

☒

Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:**

Excellent work culture

Congenial Atmosphere

Effective career guidance and counselling cell

Consultancy on Honorary basis

**Weakness:**

Lack of advance research facility

No Add on courses as per the need of locality

**Opportunities:**

More number of job oriented and skill development courses can be introduced.

More number of seminars and workshops can be conducted .

Improvement in the number and facilities of research centres.


**Threats:**

Migration of students from basic courses to job oriented courses.

**8. Plans of institution for next year**

- Organise more Conferences , Seminars and Workshops.
- To Introduce Travel and Tourism Course & B.M.M. Course
- To start 2<sup>nd</sup> division of B.A.F.
- Green audit to be conducted.
- To organise Job Fair
- To start Ph. D Research centre in History

Name Dr. Bhavana D. Patil



Signature of the Coordinator, IQAC

Name Dr. Anil Manna



Signature of the Chairperson, IQAC

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**Annexure - I : Academic Calendar 2015-16**

**Annexure - II : Feedback forms**

**K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE,  
KALYAN (W)**

**Annexure-I**

**Academic Calendar For the year 2015-16  
(Degree College)**

Date of Reopening	:	8 <sup>th</sup> June, 2015
First Term	:	8 <sup>th</sup> June to 21 <sup>st</sup> October, 2015
Diwali Vacation	:	22 <sup>nd</sup> October to 15 <sup>th</sup> November, 2015.
Second Term	:	16 <sup>th</sup> November to 30 <sup>th</sup> April, 2016
Christmas Break	:	24 <sup>th</sup> December, 2015 to 1 <sup>st</sup> January, 2016.

**1. Working & Teaching Days ( 1<sup>st</sup> June onwards ) :- Semester I,III,V**

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
June	30	04	26	20
July	31	05	26	26
August	31	06	25	24
September	30	06	24	24
October	31	07	24	01
<b>Total Days</b>	<b>153</b>	<b>28</b>	<b>125</b>	<b>95</b>

Semester End Examinations and Assesment :-3<sup>rd</sup> October to 21<sup>st</sup> October, 2015

## 2. Working & Teaching Days :- Semester II,IV,VI

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
November	30	07	23	12
December	31	06	25	19
January	31	07	24	23
February	29	05	24	24
March	31	06	25	04
April	30	08	22	---
May	31	06	25	--
<b>Total Days</b>	<b>213</b>	<b>45</b>	<b>168</b>	<b>82</b>

Semester End Examinations and Assesment :- 5<sup>th</sup> March to 17<sup>th</sup> March, 2016  
 Month of April is utilized for college and university Examination work.

### Academic Year 2015-16

Month	Total Days	Sundays & Holidays	Working Days	Teaching Days
June	30	04	26	20
July	31	05	26	26
August	31	06	25	24
September	30	06	24	24
October	31	07	24	01
November	30	07	23	12
December	31	06	25	19
January	31	07	24	23
February	29	05	24	24
March	31	06	25	04
April	30	08	22	---
May	31	06	25	--
	<b>366</b>	<b>73</b>	<b>293</b>	<b>177</b>

## Annexure - II

K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE, KALYAN

### PARENT'S FEEDBACK FORM.

Name and occupation of parents:

पालकांचे नाव आणि व्यवसाय-

1) Father's name- \_\_\_\_\_

१) वडिलांचे नाव - \_\_\_\_\_

2) Mother's name- \_\_\_\_\_

आईचे नाव- \_\_\_\_\_

3) Address- \_\_\_\_\_

रहिवासी पत्ता- \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Name of the student/ward- \_\_\_\_\_

विद्यार्थ्याचे/पाल्याचे नाव- \_\_\_\_\_

5. College and course- \_\_\_\_\_

महाविद्यालय आणि शाखा- \_\_\_\_\_

1. Do you find this institution better than others for your ward?

१. आपणास आपल्या पाल्यासाठी हि संस्था इतर संस्थांपेक्षा चांगली वाटते का?

Yes/No.

होय/नाही

2. Do you feel facilities in the college are adequate?

२. महाविद्यालयात पुरवल्या जात असलेल्या सोई सुविधा पुरेश्या आहेत असे आपल्याला वाटते का?

Yes/No

होय/नाही.

3. Do you think that your ward is physically secured in the campus?  
3. आपणास असे वाटते का आपले पाल्य शारीरिक दृष्ट्या या परिसरात सुरक्षित आहे?  
Yes/No  
होय/नाही.
4. Are you satisfied about canteen services?  
4. आपण उपहारगृह सेवेबाबत समाधानी आहात काय?  
Yes/No  
होय/नाही.
5. Are you satisfied for cooperation of administrative staff?  
5. प्रशासकीय विभागातून मिळणाऱ्या सहकार्याबद्दल आपण समाधानी आहात का?  
Yes/No  
होय/नाही.
6. Can you make direct communication with teaching staff?  
6. आपण शिक्षकांशी सरळ संवाद करू शकता का?  
Yes/No  
होय/नाही.
7. Do you find up gradation of hard and soft skills?  
7. आपणास असे वाटते का आपल्या पाल्याच्या शैक्षणिक आणि संगणकीय कौशल्यात वाढ झाली आहे?  
Yes/No.  
होय/नाही.
8. Any suggestions about teaching-learning- \_\_\_\_\_
8. अध्यापन-अध्ययन विषयक सूचना- \_\_\_\_\_
9. Any suggestions about library services- \_\_\_\_\_
9. ग्रंथालयीन सेवांविषयक सूचना- \_\_\_\_\_
10. Any other suggestions- \_\_\_\_\_
10. इतर काही सूचना/प्रस्ताव/मते- \_\_\_\_\_

Signature- A)

B)

स्वाक्षरी - अ)

ब)

Date-

दिनांक -



**K.M.AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE, KALYAN**

**ALUMNI FEEDBACK FORM**

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the Institute. Hence your feedback on Institute will help us to improve our approach in Academics.

Name of the Alumni	SNEHANUBANDH		
Degree [v]	<input type="checkbox"/> B.Com	<input type="checkbox"/> B.A	<input type="checkbox"/> B.SC.
Passing Year			
<b>Professional Details</b>			
Organization Name			
Designation			
Joined Year			

Dear Alumni,  
Please give your overall assessment of our Institute academics. Please rate us on following criterion :  
1-Unsatisfactory(UN), 2- Satisfactory(S), 3- Fair(F), 4- Good(G), 5- Very Good(VG)

Sr.	Details	VG	G	F	S	UN
1	Admission Procedure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Fee structure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	Infrastructure Lab facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	Project Guidance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	Quality of support material	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Training Placement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Library	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	Canteen Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	Gym. Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	Overall Rating of the College	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	Alumni Association/ Network of Old Friends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Please suggest any skills you want our Institute should focus on for grooming of students.  
All of your suggestions are welcome.

**Suggestions:**

**Relevance of curriculum in your Jobs**

--	--

**Need any change in curriculum and syllabi:**

--	--

**Improvements in teaching and learning Process:**

--	--

**Have you learned the basic concept through your Project?**

--	--

**Any other suggestions/comments**

--	--