

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2016-17

I. Details of the Institution

Name of the Institution

K.M.Agrawal College of Arts,
Commerce and Science

Address Line 1

Padgha Road

Address Line 2

Gandhare

City/Town

Kalyan (W)

State

Maharashtra

Pin Code

421301

Institution e-mail address

kmagrawalcollege@yahoo.co.in
/kmagrawalcollegekyn@gmail.com

Contact Nos.

0251-2970297, 8422000070

Name of the Head of the Institution:

Dr. (Mrs) Anita Manna

Tel. No. with STD Code:

0251-2970297

Mobile:

9820981698/ 9619481698

Name of the IQAC Co-ordinator:

Dr. (Mrs) Bhavana D Patil

Mobile:

9769405714

IQAC e-mail address:

kmagrawaliqac16@gmail.com

NAAC Track ID

MHCOGN12801

OR

NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/04/RAR/06

Website address:

www.kmagrawalcollege.org

Web-link of the AQAR:

www.kmagrawalcollege.org/pdf/AQAR16-17/pdf

Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2006	5 years
2	2 nd Cycle	A	3.03	2014	5 years
3	3 rd Cycle				
4	4 th Cycle				

Date of Establishment of IQAC:

22/09/2006

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i)	AQAR	27/10/2016	(2015-16)
ii)	AQAR	20/10/2015	(2014-15)

Institutional Status

University ☐ State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ (UGC) No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

- Bachelor of Management Studies,
- Bachelor of Banking & Insurance ,
- Bachelor of Accounting & Finance
- P.G. : M.A.(History & Economics)/M.Com.(Management & Accounts)/M.Sc. (Organic Chemistry)
- Ph.D (Commerce, Economics, Physics).

Name of the Affiliating University

University of Mumbai

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

0

University with Potential for Excellence

0

UGC-CPE

0

DST Star Scheme

0

UGC-CE

0

UGC-Special Assistance Programme

0

DST-FIST

0

UGC-Innovative PG programmes

0

Any other (*Specify*)

0

UGC-COP Programmes

0

2. IQAC Composition and Activities

No. of Teachers

06

No. of Administrative/Technical staff

01

No. of students

01

No. of Management representatives

01

No. of Alumni

01

No. of any other stakeholder and
community representatives

01

No. of Employers/ Industrialists

00

No. of other External Experts

00

Total No. of members

11

No. of IQAC meetings held

04

No. of meetings with various stakeholders:

No.

02

Faculty

01

Non-Teaching Staff Students

01

Alumni

02

Others

02

Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

00

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

3

International

2

National

0

State

0

Institution Level

01

(ii) Themes

Workshop on Moodle Training

Conferences: Make in India –Myth or Reality

The Tribes of India: Habitat and Survival.

Significant Activities and contributions made by IQAC

- Teachers Diary was introduced.
- IQAC discusses the analysis of results submitted by HOD'S.
- Moodle training Workshop was conducted for teaching-staff.
- Feedback from students and parents are collected and remedial measures are undertaken.
- The monitoring of Academic Calendar.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Diary	Yes
Half yearly report of Departmental Activities.	Yes
Half yearly progress report of committees.	Yes
Seminar & other activities for students.	Most of the departments conducted Intercollegiate events & Seminar for students.
Feedback forms & analysis of the same.	Strong mechanism of feedback from students, Alumni and parents.
Motivation of Teachers for research work	Research promotion committee conducted regular meetings with young teachers and motivated them for research.

* Academic Calendar of the year 2016– 2017 as Annexure.- I

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The following suggestion by the Management were discussed-

- Special budget for research activities to be provided in college budget
- Special budget for student fees concessions is sanctioned.

Part – B

Criterion – I

I. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	0	0	0
PG	05	0	06	0
UG	08	0	05	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	01	0	0	0
Others	04	0	0	04
Total	19	0	11	04
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i) Flexibility of the Curriculum: N.A.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	0
Annual	01

Feedback from stakeholders*
(On all aspects)

Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

* Sample of the feedback forms in the Annexure - II

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College is affiliated to University of Mumbai. Syllabus is framed at University level. Many Staff members are involved in the process of Syllabus Revision of their concerned courses as Member- Board of Studies, Member-Syllabus Framing Committees. Faculty members attend workshops for syllabus revision, in which suggestions maybe incorporated in the syllabus revised.

Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	25	05	01(Principal)	01 (librarian)

No. of permanent faculty with Ph.D.

16

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

No. of Guest and Visiting faculty and Temporary faculty

12

12

17

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	38	17	01
Presented papers	38	10	01
Resource Persons	01	01	03

Innovative processes adopted by the institution in Teaching and Learning:

- E-zone in library , 07 smart classrooms and 03 smart boards (Science Laboratories)
- Competition on Power point presentations is organised for students.
- Students have written articles and published books (Creative Writing)
- Scientific models are used to explain 3D molecules.
- Science projects are undertaken by PG students.

Total No. of actual teaching days during this academic year

179

Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

- All the reforms for Examination are introduced by the University are strictly followed by the college.
- Photocopies of answer papers are provided to students on request, as per rules.
- Moderation as per University of Mumbai rules. Answer keys are given to Examiner & Moderator.
- Review of unit wise plan and preparation of the students for semester end Examinations.

No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

01	02	31
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as member of Board of Study/Faculty/Curriculum Development workshop

Average percentage of attendance of students

76%

Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y.B.Com.	348	17.77	49.43	26.03	6.79	75.87
T.Y.B.A.(Economics)	38	----	37.5	54.16	8.33	63.16
T.Y.B.A.(History)	43	---	39.13	34.78	26.08	53.48
T.Y.B.Sc. (Chem).	46	----	24	54.16	24	54.34
T.Y.B.Sc. (Phy)	08	---	50	50	---	50
T.Y.BMS	109	---	1.25	98.75	00	72.33
T.Y.BAF	39	---	13.33	86.66	00	79.48
T.Y.BBI	62	---	7.31	92.68	00	68.33
T.Y. B.Sc. (C.S.)	32	---	37.5	62.5	00	50
T.Y. B.Sc. (IT)	64	---	62.5	79.16	00	53.12

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Com Sem II	73	--	73.16	26.31	--	57
M.Com Sem IV (A/C)	26	0	34.78	43.47	21.73	88.46
M.Com Sem IV (Mgt)	20	0	40	40	20	100
M.A.(History) part I	29	00	22.22	66.66	11.11	72
M.A.(History) part II	01	--	--	--	01	100
M.A.(Eco)	04	--	25	50	25	100
M.A.(Eco)	04	--	25	50	25	100
M.Sc. (Chem).sem II	19	27.27	45.45	9.09	18.18	57.89
M.Sc. (Chem).sem IV	18	00	20	70	10	55.55

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC Members monitors the implementation of Time Table through lecture coordinators and HOD'S.
- IQAC conducts regular meetings with HOD'S of all departments. IQAC suggests measures to minimise Absenteeism.
- IQAC encourages all teachers to use digital methods of Teaching. Some departments upload home assignments digitally.

Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	02
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	31
Others	35

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	00	00	00
Technical Staff	17	00	00	00

Criterion – III

3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Promotion Committee takes lead role in motivation of young faculty members & students to conduct research.
- IQAC in coordination with research Promotion Committee conducts regular meetings with staff to review the research activities.
- Faculty members express their difficulties in these meetings. These are communicated to administration through IQAC meetings.

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted(Proposal)
Number	0	0	0	00
Outlay in Rs. Lakhs	0	0	0	00

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details on research publications

	International	National	Others
Peer Review Journals	00	05	00
Non-Peer Review Journals	13	11	01
e-Journals	00	00	00
Conference proceedings	28	11	01

Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	2016-17	Indofills India Ltd.	75,000	75,000
Any other(Specify)	0	0	0	0
Total			75,000	75,000

No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

Revenue generated through consultancy

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	02	0	0	0	0
Sponsoring agencies	0	0	0	0	0

No. of faculty served as experts, chairpersons or resource persons

No. of collaborations International National Any other

No. of linkages created during this year

Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

No. of Ph.D. awarded by faculty from the Institution

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

No. of students Participated in NSS events:

University level State level
 National level International level

No. of students participated in NCC events:

University level State level
 National level International level

No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="03"/>	International level	<input type="text" value="00"/>

No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="00"/>		
NCC	<input type="text" value="08"/>	NSS	<input type="text" value="22"/>	Any other	<input type="text" value="05"/>

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Counselling to Rickshaw drivers and admission to their wards in college – An initiative to bring them in the mainstream of education
During ‘Gandhi Mahotsav’ following activities are conducted throughout the week.
- ‘Awareness about disposal of waste ‘ in the surrounding area.
- Swachhata Abhiyan – rally at the college surrounding area
- “Padyatra” – An initiative to share the hardships of coolies and labourers at station and market yard.
Distribution of Khadi towels.
- A Lecture on ‘Education and Culture’, by Senior Advocate, M.P. Sadekar.

Other activities are:

- Tree plantation
- Blood Donation Camp
- Vruksh Dindi and Cycle Rally
- Distribution of cotton bags by college students in the surrounding area.
- Cleanliness Drive at Chaitya Bhoomi
- Swachhata Abhiyan at Kalyan Station
- Swachhata Abhiyan at college premises – Oath and Street Play
- Swachhata Abhiyan at adopted area – Vangani – Rally and street play
- Promotion of ‘Use of Bicycles’
- Cleanliness drive at Chaityabhumi
- Assistance to RTO during Ganpati Festival
- Students participate in Pulse Polio Drive
- Rally on Leprosy awareness
- Workshop on ‘Andhashradha Nirmulan’
- ‘From spiritualism towards Life’ – Lecture organised by Dhadpad Vyaspeeth.

Criterion – IV

4. Infrastructure and Learning Resources

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6700 sq.mtr.	--	--	6700 sq. mtr.
Class rooms	29	00	--	29
Laboratories	12	00	--	12
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	33	52	--	33
Value of the equipment purchased during the year (Rs. in Lakhs)	--	27.36 lakhs	--	27.36 lakhs
Others	--	--	--	--

Computerization of administration and library

- Library is fully automated with SOUL software.
- General office is fully computerised.
- All services related to students are fully computerised.

Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38181	4648969	8660	1063241	46841	5759051
Reference Books	5927	2942977	86	28177	6013	2971154
Journals/ Magazin Periodicals	91	130000	91 (Renew)	49185 (Renew)	91 (Renew)	49185 (Renew)
E-Resources	E-Books /Journals 100000 +	5000 N-List	E-Books /Journals 100000 +	5000 N-List (Renew)	E-Books /Journals 100000 +	5000 N-List (Renew)
CD & Videos	150	12230	-	-	150	12230

Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	164	89	164	07	27	09	32
Added	21	16	21	0	05	0	0
Total	185	105	185	07	32	09	32

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Admission committees are formed to facilitate the online process of admission.
- Library staff assists the students for e access in the Library.
- All Teachers were trained for online assessment of Answer Books, by the University.
- 'Digital Week' was observed from 10th to 18th January 2017, in support of Government of India Initiative for digitalisation.
- Hands On workshop on ' Internet Technology and Data Warehousing'
- 'Microsoft Certification Aptitude Test'

Amount spent on maintenance in lakhs:

i) ICT

5.76 lakhs

ii) Campus Infrastructure and facilities

9.06 lakhs

iii) Equipments

7.58 lakhs

iv) Others

1.83 lakhs

Total:

24.23 lakhs

Criterion – V

5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

The following facilities are made available to students as suggested by IQAC

- Boards with details of work at each office counter are displayed.
- Reading Room Facility extended from 8.00a.m. To 8.00 p.m. during examination period.
- KDMT Bus service was regularised.
- Admission Committee to help students to complete the online admission process.
- Increase in the number of computers for students in library
- E-zone in library facilitates a separate section with browsing facilities for students.
- IQAC in coordination with Career Guidance Cell organises Guest lectures on future prospects in career for students.
- The number of journals and magazines in the library has been increased.
- Increase in the number of reference books in the library.
- Every department has notice boards on which regular notices are displayed.
- Departments also upload this information on their blogs.

Efforts made by the institution for tracking the progression

- All the Departments conduct meetings with students who have passed Third year examinations recently, to track their progression.
- Interaction meetings are organised for outgoing students through Alumni.
- Detail information is collected from students at the convocation ceremony.
- Senior Alumni members collect the data of outgoing students for placement purpose.

(a) Total Number of students

UG	PG	Ph. D.	Others
1874	1073	00	2947

Men

No	%
1737	58.94

No	%
1210	41.05

Women

(b) No. of students outside the state

04

(c) No. of International students

00

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1388	260	69	763	0	2480	678	291	81	1897	00	2947

Demand ratio 2:1

Dropout 1 %

Details of student support mechanism for coaching for competitive examinations (If any)

- College runs centre for coaching for competitive Examinations.
- Speakers from reputed institutes are invited for Guidance lectures.
- Library is available for the students at Competitive Examination Centre.
- From our Centre, two students qualified for the scholarship for free training.

No. of student's beneficiaries :

490

No. of students qualified in these examinations

NET

0

SET/SLET

02

GATE

0

CAT

0

IAS/IPS etc

0

State PSC

0

UPSC

0

Others

0

Details of student counselling and career guidance

- College organized lectures of eminent speakers from the following Institutes.
CMS Institute, TIME Institute of Management, Bright ways, Career Launcher Academy, Accutrans and ATS Institute.
- Workshop for training of Staff and Management of Co-op. Credit Societies of Thane district in coordination with District Registrar Co-op. Thane.
- A lecture on 'Career in Capital Market' in coordination with Kedia Commodity Trade Pvt. Ltd.
- A lecture on 'Career Awareness' for Company Secretariship counselling, in association with Institution of Company Secretary Association of India.

Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	45	09	30

Details of gender sensitization programmes

- **Film show and Group Discussion** by College WDC with Daxinayan Group
- **“Just Speak Out”** – programme for Girl students conducted by College WDC.
- Lecture by prof. Minal Sohoni on **“Gender Sensitization”**.
- Programme on Women Dignity and Empowerment by NSS

Students Activities

No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	31	1,15,450
Financial support from government	681	51,45,669
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition:	State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

No. of social initiatives undertaken by the students

Major grievances of students (if any) redressed: No major grievances

Criterion – VI

6. Governance, Leadership and Management

State the Vision and Mission of the institution

Vision:

To become an institution of higher education with modern facilities to provide need-based and updated education for the student community transforming them into excellent and sincere human resource.

Mission :

To enable students to develop their intellect, self – confidence and responsible behaviour towards society and to stand in globally competitive environment for overall empowerment of the nation.

Does the Institution has a Management Information System --Yes

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

Curriculum is designed by the University of Mumbai. Faculty members are involved in curriculum designing as member of syllabus committees.

Teaching and Learning

- Regular monitoring of lectures through Lecture Coordinators and Vice Principals.
- Guest lectures by Experts from industry are organised for students.
- Out of State Industrial Visits are organised as a part of actual practical experience.
- Heritage Site Visits, Press & Library Visits are regularly conducted.

Examination and Evaluation

- The College strictly follows the rules and regulations of University of Mumbai regarding the examinations and evaluation and implement Credit Based
- Semester System of examination with systematic internal assessment in the concerned courses.

Research and Development

- Well established Research Promotion Committee.
- Regular Meetings of the Research Promotion Committee with Faculty Members.
- Staff members are motivated to attend / present papers in Conferences, Seminars.
- Staff members are encouraged to apply for major/ minor research projects. Students are encouraged to take part in various research activities and conferences in other Colleges.

Library, ICT and physical infrastructure / instrumentation

- Automated library/ e-zone/ INFLIBNET
- E-journals and e-books
- 07 – ICT classrooms
- 03 Science laboratories equipped with smart boards
- Renovation of Computer Laboratories and Increase in the number of computers.
- Well equipped Gymkhana
- Well equipped Auditorium
- Two Reprographic machines
- High speed Printer for University Examinations
- Wooden Badminton Hall.
- INFLIBNET, N-LIST software to access online books, journals and papers.

Human Resource Management

- Co-Curricular Activities : NCC (Navy Boys, Army Girls and Army Boys) & NSS Units.
- Coaching centre for civil services examinations.
- Career guidance and placement cell.
- Participation of students in seminars/ conferences
- Faculty participation in workshop and conferences Orientation Programme, Refresher Course/Summer and winter schools.
- NSS, NCC (Army boys, Army Girls and Navy Boys).

Faculty and Staff recruitment

- Recruitment of Faculty and Staff is done as per the guidelines of State government of Maharashtra and University of Mumbai.
- Ad-hoc and temporary appointments are made through Local Selection Committee.
- Visiting Lecturers are appointed on Clock Hour Basis wherever necessary

Industry Interaction / Collaboration

- M.Sc. students completed a project in collaboration with Indophill India Ltd.
- Industrial visits are organised (State and National level) where students interact with the experts in their respective fields.
- All the departments invite Experts from industry for Guest lectures and guidance /interactions.

Admission of Students

- Admission committee facilitates the process of admission
- Counselling of students for selection of appropriate course.
- Admission is given as per the availability of seats on the merit basis and as per the reservation policy of Government of Maharashtra

Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

Total corpus fund generated

00

Whether annual financial audit has been done

Yes

✓

No

Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Applied	University	Yes	Management, Principal & Vice Principal
Administrative	No	No	Yes	Management, Principal & Vice Principal

Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

Activities and support from the Alumni Association

- Alumni of the college along with the regular students has formed 'Snehandh'. Snehandh undertakes many social initiatives in which Students participate actively.
- Feedback from Alumni helps in quality enhancement.
- It helps in organising placement camps in the college.
- It conducts career guidance lectures for students
- It provides coaching for sports.
- It helps in organising Industrial Visits.
- General Survey of Alumni was conducted for the purpose of selection of students for AGRAZ puraskar (This award is given to successful Alumni with reputed positions in the respective fields)
- Senior Alumni members collect the data of outgoing students for placement.
- Guidance by Alumni to our students in performing Arts and literature.

Activities and support from the Parent – Teacher Association

- PTA meetings are held Quaterly.
- Every department conducts parents meetings, so as to communicate the progress of the wards to the parents.
- Feedback from parents is considered and improvements are made accordingly.
- PTA members help in organising Industrial Visits.

Development programmes for support staff

- Every year Computer training is organised by computer science department for the support staff.
- Laboratory Staff attend workshops on maintenance of instruments, Instrumentation and Laboratory Safety.
- Office staff was sent for training by Samaj Kalyan Office for “Scholarships and fee concession schemes from government”

Initiatives taken by the institution to make the campus eco-friendly

- Energy conservation– Mechanisms have been evolved such that there is minimum consumption of electricity. Saving power is the primary motto.
- Air conditioners are used only when required.
- Renewable energy –College has installed solar panels. These contribute to a part of the energy requirements.
- Rainwater harvesting is done by Pit method.
- Various activities conducted by NCC and NSS throughout the year help to maintain greenery in the campus
- ‘No Plastic’ - drive which is important feature of Gandhi Mahotsav.
- Cotton Bag distribution programme.

Criterion – VII

7. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ‘Gandhi Mahotsav’ is observed throughout a week to inculcate moral values amongst students.
- Attractive Advertisement Competition ‘ by Economics department.
- ‘Preparation for IIT JAM Examination for T.Y B.Sc. students by Department of Chemistry.
- ‘ Post Card Writing Competition’ by Marathi Vandgmaya Mandal
- ‘Ashadh Rang Mahotsav’ – a literary festival by marathi department.
- Lectures by eminent personalities on Resume writing and Interview skills.
- Guidance lecture for CA/CS/ICMA Preparation
- Workshop in tribal Arts- Warli Paintings .
- Guidance by Alumni to our students in performing Arts and literature.
- Slogan Writing Competition’ by Geography Department.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 2nd Division of BAF was started.
- Ph. D. Centre in Commerce and Economics started.
- Two International Conferences and one workshop were organised.
- A certificate course in ‘Heritage Tourism’ was started.

Give two Best Practices of the institution

- Mentoring of Students.
- Samaj Setu - Imbibing moral and ethical values among students and bridging the gap between under privileged children and mainstream society.

Contribution to environmental awareness / protection

- Tree plantation
- Distribution of cotton bags by college students in the surrounding area.
- ☐ Cleanliness Drive at Chaitya Bhoomi
- ☐ Swachhata Abhiyan at Kalyan Station
- Swachhata Abhiyan at college premises – Oath and Street Play
- Swachhata Abhiyan at adopted area – Vangani – Rally and street play
- Swachhata Abhiyan – rally at the college surrounding area
- Installation of solar panels to generate solar energy which is a part of electricity consumed.
- Rain water harvesting by pit method.
- No plastic zone
- Promotion of ‘Use of Bicycles’

Whether environmental audit was conducted?

Yes

☐

No

☒

Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

Excellent work culture

Congenial Atmosphere

Sensitisation of students towards Social cause.

Structured Students Mentoring

Weakness:

Lack of advance research facility

Less number of Add on courses as per the need of locality

Lack of College compound wall.

Opportunities:

More number of job oriented and skill development courses can be introduced.

Improvement in the number and facilities of research centres.

MOU'S/Linkages with Industries and foreign Universities

Threats:

Migration of students from basic courses to job oriented courses.

8. Plans of institution for next year

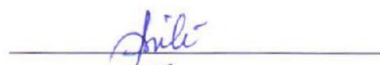
- To make all classrooms ICT enabled.
- Organise more Seminars and Workshops for students.
- To start Add on courses & Certificate Courses.
- To organise Job Fair
- To start Ph. D Research centre in other subjects.
- To purchase new land for additional infrastructure.

Name Dr Bhavans D Patil



Signature of the Coordinator, IQAC

Name Dr. Jyoti Manna



Signature of the Chairperson, IQAC

Annexure - I : Academic Calendar 2016-17

Annexure - II : Feedback forms

**K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE,
KALYAN (W)**

**Academic Calendar For the year 2016-17
(Degree College)**

Date of Reopening	:	6 th June, 2016
First Term	:	6 th June to 27 th October, 2016
Diwali Vacation	:	28 th October to 14 th November, 2016.
Second Term	:	15 th November to 30 th April, 2017
Christmas Break	:	25 th December, 2016 to 1 st January, 2017.

1. Working & Teaching Days (1st June onwards) :- Semester I,III,V

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
June	30	04	26	22
July	31	06	25	25
August	31	06	25	24
September	30	06	24	17
October	31	07	24	03
Total Days	153	29	124	91

Semester End Examinations and Assesment :-5rd October to 12th October, 2016

2. Working & Teaching Days :- Semester II,IV,VI

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
November	30	04	26	14
December	31	05	26	20
January	31	05	26	24
February	28	05	23	23
March	31	04	27	07
April	30	07	23	---
May	31	05	26	--
Total Days	212	35	177	88

Semester End Examinations and Assesment:- 9th March to 21th March, 2017
Month of April is utilized for college and university Examination work.

Academic Year 2015-16

Month	Total Days	Sundays & Holidays	Working Days	Teaching Days
June	30	04	26	22
July	31	06	25	25
August	31	06	25	24
September	30	06	24	17
October	31	07	24	0
November	30	04	26	14
December	31	05	26	20
January	31	05	26	24
February	29	05	23	23
March	31	04	27	04
April	30	07	23	---
May	31	05	26	--
	365	64	301	179

Annexure - II

K.M.AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE, KALYAN

ALUMNI FEEDBACK FORM

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the Institute. Hence your feedback on Institute will help us to improve our approach in Academics.

Name of the Alumni	SNEHANUBANDH		
Degree [✓]	<input type="checkbox"/> B.Com	<input type="checkbox"/> B.A	<input type="checkbox"/> B.SC.
Passing Year			

Professional Details

Organization Name	
Designation	
Joined Year	

Dear Alumni,
Please give your overall assessment of our Institute academics. Please rate us on following criterion :
1- Unsatisfactory (UN), 2- Satisfactory (S), 3- Fair (F), 4- Good (G), 5- Very Good (VG)

Sr.	Details	VG	G	F	S	UN
1	Admission Procedure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Fee structure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	Infrastructure Lab facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	Project Guidance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	Quality of support material	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Training Placement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Library	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	Canteen Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	Gym. Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	Overall Rating of the College	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	Alumni Association/ Network of Old Friends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please suggest any skills you want our Institute should focus on for grooming of students.
All of your suggestions are welcome.

Suggestions:

Relevance of curriculum in your Jobs

--	--

Need any change in curriculum and syllabi:

--	--

Improvements in teaching and learning Process:

--	--

Have you learned the basic concept through your Project?

--	--

Any other suggestions/comments

--	--

K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE, KALYAN

PARENT'S FEEDBACK FORM.

Name and occupation of parents:

पालकांचे नाव आणि व्यवसाय-

1) Father's name- _____

१) वडिलांचे नाव - _____

2) Mother's name- _____

आईचे नाव- _____

3) Address- _____

रहिवासी पत्ता- _____

4. Name of the student/ward- _____

विद्यार्थ्याचे/पाल्याचे नाव- _____

5. College and course- _____

महाविद्यालय आणि शाखा- _____

1. Do you find this institution better than others for your ward?

१. आपणास आपल्या पाल्यासाठी हि संस्था इतर संस्थांपेक्षा चांगली वाटते का?

Yes/No.

होय/नाही

2. Do you feel facilities in the college are adequate?

२. महाविद्यालयात पुरवल्या जात असलेल्या सोई सुविधा पुरेश्या आहेत असे आपल्याला

वाटते का?

Yes/No

होय/नाही.

3. Do you think that your ward is physically secured in the campus?
आपणास असे वाटते का आपले पाल्य शारीरिक दृष्ट्या या परिसरात सुरक्षित आहे?
Yes/No
होय/नाही.
4. Are you satisfied about canteen services?
आपण उपहारगृह सेवेबाबत समाधानी आहात काय?
Yes/No
होय/नाही.
5. Are you satisfied for cooperation of administrative staff?
प्रशासकीय विभागातून मिळणाऱ्या सहकार्याबद्दल आपण समाधानी आहात का?
Yes/No
होय/नाही.
6. Can you make direct communication with teaching staff?
आपण शिक्षकांशी सरळ संवाद करू शकता का?
Yes/No
होय/नाही.
7. Do you find up gradation of hard and soft skills?
आपणास असे वाटते का आपल्या पाल्याच्या शैक्षणिक आणि संगणकीय कौशल्यात वाढ झाली आहे?
Yes/No.
होय/नाही.
8. Any suggestions about teaching-learning- _____
८. अध्यापन-अध्ययन विषयक सूचना- _____
9. Any suggestions about library services- _____
९. ग्रंथालयीन सेवांविषयक सूचना- _____
10. Any other suggestions- _____
१०. इतर काही सूचना/प्रस्ताव/मते- _____

Signature- A)
स्वाक्षरी - अ)

B)
ब)

Date-

दिनांक -