

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2017-18

1. Details of the Institution

Name of the Institution

K.M.Agrawal College of Arts,
Commerce and Science

Address Line 1

Padgha Road

Address Line 2

Gandhare

City/Town

Kalyan (W)

State

Maharashtra

Pin Code

421301

Institution e-mail address

kmagrawalcollege@yahoo.co.in
/kmagrawalcollegekyn@gmail.com

Contact Nos.

0251-2970297, 8422000070

Name of the Head of the Institution:

Dr. (Mrs) Anita Manna

Tel. No. with STD Code:

0251-2970297

Mobile:

9820981698/ 9619481698

Name of the IQAC Co-ordinator:

Dr. (Mrs) Bhavana D Patil

Mobile:

9769405714

IQAC e-mail address:

kmagrawaliqac16@gmail.com

NAAC Track ID

MHCOGN12801

OR

NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC (SC)/04/RAR/06

Website address:

www.kmagrawalcollege.org

Web-link of the AQAR:

www.kmagrawalcollege.org/pdf/AQAR17-18/pdf

Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2006	5 years
2	2 nd Cycle	A	3.03	2014	5 years
3	3 rd Cycle				
4	4 th Cycle				

Date of Establishment of IQAC:

22/09/2006

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i)	AQAR	27/10/2016	(2015-16)
ii)	AQAR	20/10/2015	(2014-15)
iii)	AQAR	1/11/2017	(2016-17)

Institutional Status

University ☐ State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ (UGC) No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

- Bachelor of Management Studies,
- Bachelor of Banking & Insurance ,
- Bachelor of Accounting & Finance
- P.G. : M.A.(History & Economics)/M.Com.(Management & Accounts)/M.Sc. (Organic Chemistry)
- Ph.D (Commerce, Economics, Physics).

Name of the Affiliating University

University of Mumbai

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

0

University with Potential for Excellence

0

UGC-CPE

0

DST Star Scheme

0

UGC-CE

0

UGC-Special Assistance Programme

0

DST-FIST

0

UGC-Innovative PG programmes

0

Any other (*Specify*)

0

UGC-COP Programmes

0

2. IOAC Composition and Activities

No. of Teachers

09

No. of Administrative/Technical staff

01

No. of students

01

No. of Management representatives

01

No. of Alumni

01

No. of any other stakeholder and
community representatives

01

No. of Employers/ Industrialists

00

No. of other External Experts

00

Total No. of members

14

No. of IQAC meetings held

04

No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Alumni Others

Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- International Conference on ‘Skill Development & Social Innovations’ -March 2018
- Multidisciplinary National conference on ‘Emerging Trends and Challenges in Commerce, Management and Information Technology’ -17th February 2018
- One Day workshop on ‘An Insight to new NAAC guidelines ‘ - 2nd February 2018
- Symposia on ‘Seven secrets to Augment Human Intelligence’ by Dr Prasun Mishra, CEO Agility pharmaceuticals, USA. - 25th November 2017
- Seminar on ‘Intellectual Property Rights’ - Adv Parag More – 20th January 2018
- Workshop on ‘NET/SET guidance ‘ for M.Sc (chemistry) & M.Com Students
- Seminar for students-‘Wikipedia var marathit liha’
- Seminar on ‘Career opportunities in Investment & Banking’
- Workshop on GST for Accounts students.

Significant Activities and contributions made by IQAC

- Workshop was conducted for faculty of all colleges to understand the new NAAC guidelines
- IQAC discusses the analysis of results submitted by HOD'S.
- Feedback from students , Alumni, Parents and employers are collected.these are analysed and accordingly action to be taken is suggested to the respective departments.
- IQAC conducted a seminar on Intellectual Property Rights
- Two National conferences were conducted.
- Motivated IT CS department to conduct soft skill training for supporting staff
- Encouraged the use of ICT techniques in Teaching & Learning.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To make all class rooms ICT enabled	08 classroom are made ICT enabled
Organise more Seminars and Workshops for students	04 Seminars & 03 workshops were organised for students.
To Start Add on courses & Certificate Courses	03 Certificate Courses successfully continued & 9 certificate courses are proposed to be started from 2018-19
To organise Job Fair	Job fair with companies was organised & Mega Job fair planned in January 2019
To Start Ph. D Research Centre in other subjects	Ph.D centres of Commerce and Economics have been started and department of Chemistry & Accounts have applied for recognition as Ph.D. Centres
To purchase new land for additional infrastructure.	Nine acres of land is purchased & infrastructure is in planning phase.

* *Academic Calendar of the year 2017– 2018 as Annexure.- I*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The following suggestion by the Management were discussed-

- The Management requested IQAC to submit requirements of Infra structure proposed at Newly acquired land.
- Management asked IQAC to utilise the research budget of the college to the fullest extent.
- Management directed all the staff to take feedback for all stakeholders & submit ATR regularly - 6 monthly
- Plans for next Academic year were finalised in the IQAC meetings.

Part – B

Criterion – I

1. Curricular Aspects

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	02	0	0
PG	05	0	05	0
UG	10	0	05	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	03	0	03	0
Others	04	0	0	04
Total	23	02	13	04
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

(i) Flexibility of the Curriculum: N.A.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	00
Annual	00

Feedback from stakeholders* (On all aspects) Alumni ☒ Parents ☒ Employers ☒ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

* Sample of the feedback forms in the Annexure - II

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College is Affiliated to University of Mumbai. Syllabus is framed at University level. Many faculty members are involved in the process of Syllabus Revision of their concerned courses as Member- Board of Studies, Member-Syllabus Framing Committees meetings of Board of studies. Faculty members regularly attend workshops for syllabus revision, in which suggestions are brought to the notice of the Board of studies. Some of these may be incorporated in the syllabus revised.

Any new Department/Centre introduced during the year. If yes, give details.

Research Centre for Ph.D in Commerce
Research Centre for Ph.D in Economics

02

Criterion – II

2. Teaching, Learning and Evaluation

Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	25	05	01(Principal)	01 (librarian)

No. of permanent faculty with Ph.D.

16

No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

No. of Guest and Visiting faculty and Temporary faculty

08

24

14

Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	22	24	--
Presented papers	22	24	-
Resource Persons	--	--	--

Innovative processes adopted by the institution in Teaching and Learning:

- Library is equipped with E-zone wherein students get assistance for admission process, daily reference work and all computer related work.
- 08 smart classrooms and 03 smart boards are installed (Science Laboratories), this helps in delivering lectures and practical related material with the help of soft skills.
- Competitions on Power point presentations were organised for students.
- Students have written articles and published books (Creative Writing)
- Scientific models are used to explain 3D molecules.
- Small research projects are undertaken by PG students.

Total No. of actual teaching days
during this academic year

180

Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

- All the reforms for Examination are introduced by the University are strictly followed by the college.
- Photocopies of answer papers are provided to students on request, as per rules.
- Moderation as per University of Mumbai rules. Answer keys are given to Examiner & Moderator.
- Review of unit wise plan and preparation of the students for semester end Examinations.

No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

01	02	04
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as member of Board of Study/Faculty/Curriculum Development workshop.

Average percentage of attendance of students

75%

Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y.B.Com.	364	0%	41.11	20.47	0%	81.29%
T.Y.B.A.(Economics)	43	6.98%	23.26%	27.91%	13.95%	74.41%
T.Y.B.A.(History)	45	4.44%	28.88%	20%	15.55%	75.55%
T.Y.B.Sc. (Chem).	61	1.6%	13.11%	24.59%	8.1%	49.18%
T.Y.BMS	112	0.89%	4.46%	26.78%	22.32%	69.64%
T.Y.BAF	72	2.78%	20.83%	13.88%	12.5%	50.00%
T.Y.BBI	70	0	12.85%	45.71%	20.83%	85.71%
T.Y. B.Sc. (C.S.)	25	0	24.00%	48.00%	8.00%	80.00%
T.Y. B.Sc. (IT)	68	0	23.52%	17.64%	4.44%	69.12%

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Com Sem II	62	0%	0%	0%	0%	35%
M.Com Sem IV (A/C)	31	16.12%	41.93%	6.4%	12.90%	77.41%
M.Com Sem IV (Mgt)	27	7.4%	66.66%	14.81%	7.4%	96.29%
M.A.(History) part I	10	--	--	--	--	100%
M.A.(History) part II	20	--	--	--	--	84.21%
M.A.(Eco)	10	50%	0	30%	0	100%
M.A.(Eco)	03	100%	0	0	0	100%
M.Sc. (Chem).sem II	19	--	5.26%	36.84%	--	42.10%
M.Sc. (Chem).sem IV	19	--	26.31%	52.63%	---	78.94%

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC Members monitors the implementation of Time Table through Lecture Coordinators and HOD'S.
- IQAC conducts regular meetings with HOD'S of all departments. IQAC suggests measures to minimise Absenteeism. All the departments are involved in discussion of measures to be taken to trace out the defaulters . Accordingly the departments are directed to take a follow up of those students who are absent.
- IQAC encourages all teachers to use digital methods of Teaching. Some departments upload home assignments digitally.
- IQAC took initiative to organise training programmes for faculty members in use of the latest ICT techniques in Teaching & Learning.

Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	

Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	00	00	00
Technical Staff	17	00	00	00

Criterion – III

3. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Research Promotion Committee takes lead role in motivation of young faculty members & students to conduct research.
- Seminars are conducted for students to encourage them for research. Students are encouraged to take small research projects. They are given guidance by faculty members to conduct these research activities.
- IQAC in coordination with research Promotion Committee conducts regular meetings with staff to review the research activities.
- These are communicated to administration through IQAC meetings.

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted(Proposal)
Number	0	0	0	00
Outlay in Rs. Lakhs	0	0	0	00

Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

Details on research publications

	International	National	Others
Peer Review Journals	09	07	00
Non-Peer Review Journals	19	21	00
e-Journals	00	00	00
Conference proceedings	19	21	00

Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total				

No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

Revenue generated through consultancy

No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01	01	0	0
Sponsoring agencies	0	0	0	0	0

No. of faculty served as experts, chairpersons or resource persons

No. of collaborations International National Any other

No. of linkages created during this year

Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	01	0	0	0	0	0

No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

No. of Ph.D. awarded by faculty from the Institution

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

No. of students Participated in NSS events:

University level State level
 National level International level

No. of students participated in NCC events:

University level State level
 National level International level

No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text"/>

No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="12"/>		
NCC	<input type="text" value="09"/>	NSS	<input type="text" value="14"/>	Any other	<input type="text" value="20"/>

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

‘Sakav : the Bridge’- An initiative by the Alumni of our college along with existing students. Following are some of the activities organised under this title.

- 1) Sensitization about drugs, alcohol etc.- Sathenagar dumping ground
- 14th August, 2017
- 2) Sensitization about women empowerment, gender socialization ; - Manivli Pada, Dahagaon (Murbad Road)
- Sept. 2017
- 3) Educational and career guidance programme for rag picker students.- Panbude nagar area
- Sept., 2017
- 4) Jilha Parishad School visit + distribution of snacks, stationary etc. - Bapsai village School.
- Oct., 2017
- 5) Health Awareness programme for rag picker women. - Sathenagar dumping ground
- 8th March, 2018

During ‘Gandhi Mahotsav’ following activities are conducted throughout the week.

- ‘Awareness about disposal of waste ‘ in the surrounding area.
 - Swachhata Abhiyan – rally at the college surrounding area
 - “Padyatra” – An initiative to share the hardships of coolies and labourers at station and market yard.
- Distribution of Khadi towels.

Other activities are:

- International Yoga Day was Celebrated on 21st June, 2018
- International Day against Drug Abuse and Addict-‘vyasan muktipasun sudrud arogyaparyant’ Lecture for students.
- De-addiction programme by Disha Foundation.
- Seminar on ‘Goonj’- NGO.
- Tree plantation Programme- 300 saplings are planted as a part of Government mission of 3 crore saplings plantation.
- Blood Donation Camp associated with KEM Hospital Mumbai.
- ‘Road Safety Services’ –Lecture by R.T.O
- Vruksh Dindi and Cycle Rally
- Distribution of cotton bags by college students in the surrounding area.
- KDMC officer delivered lecture on ‘Rujvu sanskruti swachtechi’
- First Aid training was provided to students participating in Ganapati Immersion Festival.
- Swachhata Abhiyan at Kalyan Station
- Swachhata Abhiyan at college premises – Oath and Street Play
- Promotion of ‘Use of Bicycles’
- Assistance to RTO during Ganapati Festival
- Students participate in Pulse Polio Drive
- Workshop on ‘Andhashradha Nirmulan’
- ‘From spiritualism towards Life’ – Lecture organised by Dhadpad Vyaspeeth.
- Counselling to Rickshaw drivers and admission to their wards in college – An initiative to bring them in the mainstream of education

Criterion – IV**4. Infrastructure and Learning Resources**

Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6700 sq.mtr.	--	--	6700 sq. mtr.
Class rooms	29	00	--	29
Laboratories	12	00	--	12
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	33	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Rs. 17,16,382	Management	Rs. 17,16,382
Others	--	--	--	--

Computerization of administration and library

- Library is fully automated with SOUL software.
- Students get the details of any book at a glance.
- Mobile Shelves are installed in library which facilitates fast issue of books.
- General office is fully computerised.
- Admission, filling up of examination forms, freeship/ scholarship forms, enrolment of university etc are automated. Once the data is filled it is used for all the purposes.
- All services related to students are fully computerised.

Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	46841	5759051	6321	1149344	53162	6908395
Reference Books	6013	2971154	237	78921	6250	3050075
Journals/ Magazin Periodicals	91 (Renew)	49185 (Renew)	70 (Renew)	86200 (Renew)	70 (Renew)	86200 (Renew)
E-Resources BCL, ASIATIC SOCIETY MUMBAI, MAGZATER(e-magazin)	E-Books /Journals 100000 +	5000 N-List (Renew)	E-Books /Journals 100000 + e- Magazin, e-books	5000 N-List (Renew) 5199 (including all 3)	E-Books /Journals 100000 + e- Magazin, e-books	5000 N-List (Renew) 5199 (including all 3)
CD & Videos	150	12230	-	-	150	12230

Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Department s	Others
Existing	180	105	180	07	32	09	32
Added	05	--	05	05	--	--	--
Total	185	105	185	12	32	09	32

Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Workshop on Moodle was organised by CS department for all faculty members.
- Admission committees are formed to facilitate the online process of admission.
- Library staff assists the students for e access in the Library.
- All Teachers were trained for online assessment of Answer Books, by the University.
- ‘Digital Week’ was observed in support of Government of India Initiative for digitalisation.
- Hands On workshop on ‘ Internet Technology and Data Warehousing’
- ‘Microsoft Certification Aptitude Test’

Amount spent on maintenance in lakhs:

i) ICT	1.3 lakhs
ii) Campus Infrastructure and facilities	7.33 lakhs
iii) Equipments	17.16 lakhs
iv) Others	22.43 lakhs
Total:	48.22 lakhs

Criterion – V

5. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

The following facilities are made available to students as suggested by IQAC

- A separate Centre for Competitive Examination Preparation is active.
- IQAC in coordination with Career Guidance Cell organises Guest lectures on future prospects in career for students. Placements and guidance lectures are organised on campus.
- Easy Solution provides skill development courses for students.
- Incubation Centre has been set up. Various activities such as guidance lectures for entrepreneurship, self employment , creative ideas development, knowledge creation etc are held .
- E-zone in library facilitates a separate section with browsing facilities for students.
- Eight computers in research centre.
- The number of journals and magazines in the library has been increased.
- Increase in the number of reference books in the library.
- Every department has notice boards on which regular notices are displayed.
- Departments also upload this information on their blogs.
- Each office counter displays the work done at that counter.
- Reading Room Facility extended from 8.00 a.m. To 8.00 p.m. during examination period
- Admission Committee helps students to complete the online admission process.

Efforts made by the institution for tracking the progression

- All Departments conduct meetings with students who have passed Third year examinations, to track their progression.
- Interaction meetings are organised for outgoing students through Alumni meetings.
- Detailed information is collected from students at the convocation ceremony.
- Senior Alumni members collect the data of outgoing students for placement purpose.

(a) Total Number of students

UG	PG	Ph. D.	Others
2997	220	04	-

Men

No	%
1726	53.7%

No	%
1491	46.3%

Women

(b) No. of students outside the state 24

(c) No. of International students 00

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
678	291	81	1897	00	2947	1847	279	143	946	00	3215

Demand ratio 2:1 Dropout 1 %

Details of student support mechanism for coaching for competitive examinations (If any)

1) Reliable Academy Kalyan - 64 Students Participated
2) Unique Institute of Higher Learning Pvt. Ltd. - _____
Total 102 Students Participated

No. of student's beneficiaries :

No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="02"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

Details of student counselling and career guidance

1) Easy Solution Academy provide Training for student (Banking & Sales Representative, Accounting, Travel Tourism)	- 160 Students
2) Midas Pharmaceuticals Took seminar for Girl Students Participated	- 45
3) NIDAN Tech Pvt. Ltd. Seminar IT	- 42
4) Reliable Analytical Laboratory B.Sc/M.Sc.	- 18

Details of campus placement

Number of Organizations Visited	On campus	Number of Students Placed	Off Campus
	Number of Students Participated		Number of Students Placed
04	45	--	32 Final year Students selected

Details of gender sensitization programmes

- ‘Girls speak out’- College Level Programme- July, 2017.
- ‘Savitribai Phule Jayanti’ Programme.- Competitions – [Slogan, Essay, Poetry etc.]- Signature campaign 3rd Jan., 2018.
- Film shows with ‘Dakshinayan’ - Films about Gender Sensitization- 7th March, 2018.
- Signature campaign about female foeticide
 - Venue – College ground
 - 8th March, 2018

Students Activities

No. of students participated in Sports, Games and other events

State/ University level	06	National level	01	International level	00
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No. of students participated in cultural events

State/ University level	00	National level	00	International level	00
-------------------------	----	----------------	----	---------------------	----

No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	05	National level	00	International level	00
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Cultural: State/ University level	00	National level	00	International level	00
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Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	44	2,00,060
Financial support from government	371	26,63,187
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

Student organised / initiatives

Fairs	: State/ University level	00	National level	00	International level	00
Exhibition:	State/ University level	00	National level	00	International level	00

No. of social initiatives undertaken by the students

23

Major grievances of students (if any) redressed: No major grievances

Criterion – VI

6. Governance, Leadership and Management

State the Vision and Mission of the institution

Vision:

To become an institution of higher education with modern facilities to provide need-based and updated education for the student community transforming them into excellent and sincere human resource.

Mission :

To enable students to develop their intellect, self – confidence and responsible behaviour towards society and to stand in globally competitive environment for overall empowerment of the nation.

Does the Institution has a Management Information System --Yes

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

Faculty members are encouraged to contest elections for Board of Studies/Academic Council/Management Council. Curriculum is designed by the University of Mumbai. Faculty members are involved in curriculum designing as member of Board of Studies/syllabus committees. Many faculty members are paper Setters at University Level.

Teaching and Learning

- Academic Calendar is prepared at the beginning of the year and displayed for students.
- Time Table is displayed for the students at different notice boards in college and uploaded on website.
- Vice Principals and Lecture coordinators monitor the lectures/practicals.
- Experts from Industry , Senior Academicians, renowned scientists are called upon to deliver lectures.
- Out of State Industrial Visits are organised as a part of actual practical experience.
- Heritage Site Visits, Press & Library Visits are regularly conducted.

Examination and Evaluation

- The College strictly follows the rules and regulations of University of Mumbai regarding the examinations and evaluation and implement Credit Based
- Semester System of examination with systematic internal assessment in the concerned courses.
- Timetables of different examinations are displayed well in advance.
- Results are declared within the stipulated time.

Research and Development

- Well established Research Promotion Committee.
- Regular Meetings of the Research Promotion Committee with Faculty Members.
- Staff members are motivated to attend / present papers in Conferences, Seminars conducted in their respective subjects.
- Staff members are encouraged to apply for major/ minor research projects. Students are encouraged to take part in various research activities and conferences in other Colleges.
- Research and Development Cell of the College motivates the staff as well as students towards research. Proceedings of the international and national seminars/conferences are published in books with ISBN number.

Library, ICT and physical infrastructure / instrumentation

- Automated library/ e-zone/ INFLIBNET
- E-journals and e-books
- 07 – ICT classrooms
- 03 Science laboratories equipped with smart boards
- Renovation of Computer Laboratories and increase in the number of computers.
- Well equipped Gymkhana
- Well equipped Auditorium
- Two Reprographic machines
- High speed Printer for University Examinations
- Wooden Badminton Hall.
- INFLIBNET, N-LIST software to access online books, journals and papers.

Human Resource Management

- Students participate in seminars/ conferences in large numbers.
- Faculty participation in workshop, conferences & Orientation Programme, Refresher Course/Summer and winter schools.
- College has NCC wing (Army boys, Army Girls and Navy Boys).
- NSS wing and DLLE unit.
- Coaching centre for civil services examinations.
- Career guidance and placement cell.
- Certificate courses
- Skill development courses
- Arts Circle.
- Incubation Centre

Faculty and Staff recruitment

- Recruitment of Faculty and Staff is done as per the guidelines of State government of Maharashtra and University of Mumbai.
- Ad-hoc and temporary appointments are made through Local Selection Committee.
- Visiting Lecturers are appointed on Clock Hour Basis wherever necessary

Industry Interaction / Collaboration

- Department of Botany & Zoology organises Study Tour-Excursion .
- Scientific Talk on ‘Opportunities in Science Research’ by Dr Ramteke –Scientist ICAR.
- Department of Chemistry organises Industrial visits wherein the students interact with industry experts.
- Department of CS , IT, BMS,BAF & BBI organises Study Tour to respective industries.
- All the departments invite Experts from industry for Guest lectures and guidance /interactions.
- Department of Economics organised visit to Reserve Bank of India.
- Department of History organised study tour and Heritage Walk.
- Department of commerce organised Ad Mad Competition.
- Students undertake internships in industry.
- Small projects are undertaken by students in collaboration with industry/institutions.

Admission of Students

- Details regarding the admission dates are displayed at proper places.
- Admission of students is online process. Admission committee facilitates the process of admission.
- Admission Committees help the students by counselling them for selection of appropriate course.
- Admission is given as per the availability of seats on the merit basis and as per the reservation policy of Government of Maharashtra.

Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

Total corpus fund generated

Whether annual financial audit has been done Yes ☒ No ☐

Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	University	Yes	Management, Principal & Vice Principal
Administrative	No	No	Yes	Management, Principal & Vice Principal

Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

Activities and support from the Alumni Association

- Alumni of the college is formed & Registered as 'Snehanubandh'.
- Many social activities are conducted by snehanubandh along with our existing students.
- Alumni meets two times yearly.
- It organises placement camps for the existing students.
- Some prominent Alumni conduct Seminars for students in the fields such as - 'preparation of CV, Interview Skills, Stress Management'
- Feedback from Alumni helps in quality enhancement.
- Some Alumni members provide coaching for sports.
- Alumni helps in placing the students for internships
- Some members of Alumni helps in organising Industrial Visits.
- AGRAZ puraskar is awarded to outstanding Alumni every year. (This award is given to successful Alumni with reputed positions in the respective fields)
- Senior Alumni members collect the data of outgoing students for placement.
- Guidance by Alumni to our students in performing Arts and literature. Some Alumni members train our students in Drama and Theatre.

Activities and support from the Parent – Teacher Association

- Two PTA meetings are held in a year.
- Every department conducts parents meetings initially for the orientation of the parents. Then later meetings are held to communicate the progress of their wards to the parents.
- Feedback from parents is considered and improvements are made accordingly.
- Some active PTA members help in various activities such as cultural events, organising Industrial Visits, Bank visits etc.

Development programmes for support staff

- Computer science & IT department organises training programmes in soft skills for the support staff.
- Laboratory Staff attend workshops on maintenance of instruments, Instrumentation and Laboratory Safety.
- University conducts training programmes for online data management for administrative staff.
- Office staff is sent for training by Samaj Kalyan Office for “Scholarships and Free ship schemes from government”

Initiatives taken by the institution to make the campus eco-friendly

- Solar Panels are installed which fulfils some part of electricity consumption.
- Rainwater harvesting is in place,
- NSS & NCC students take up the responsibility of maintaining green campus.
- NSS and NCC students along with public bodies took part in a massive tree plantation drive. (as a part of Mission of government to plant 3 crore trees)
- Energy conservation– Mechanisms have been evolved such that there is minimum consumption of electricity. Saving power is the primary motto. Important instructions for saving electricity are displayed in the classrooms.
- Air conditioners are used only when required.
- ‘No Plastic - drive is an important feature of Gandhi Mahotsav.
- Cotton Bag distribution programme.
- E-waste management- e- waste is sent to nearest e waste disposal centre.
- No-Plastic Zone – We are planning to make our entire campus a no plastic zone
- EVS department distributed cloth bags made by students out of old cloth (Ecofriendly bags).

Criterion – VII

7. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ‘Start Up Fest’ was organised by Incubation Centre.
- Women Development Cell organised the activity ‘Anubhooti Club’
- ‘Gandhi Mahotsav’ is observed throughout a week to inculcate moral values amongst students.
- Ashadh Rang Mahotsav” – a literary festival by marathi department.
- Guidance by Alumni to our students in performing Arts and literature.
- Slogan Writing Competition’ by Geography Department.
- Seminar on ‘Ethical Hacking’ by CS/ IT department.
- Seminar for students-‘Wikipedia var marathit liha’
- Documentary film was prepared by Marathi department & Snehanubandh.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Seminars and workshops were increased. Some seminars were conducted for students
 - NET/SET guidance workshop, An Insight to new NAAC Guidelines- Seminar, Seminar on ‘Ethical Hacking’ by CS/ IT department.
 - Seminar for students-‘Wikipedia var marathit liha’
 - Seminar on ‘Career opportunities in Investment & Banking’
 - Workshop on GST for Accounts students.
 - ‘Awareness on Stock Exchange’ –Resource persons from National Stock Exchange.
 - Slide Show on ‘Leh Ladakh’ by Isha Tours.
- One International Conference/one National conference/ were organised
- A certificate course in ‘Heritage Tourism’ was started.
 - Skill Development courses were introduced-
- Ph. D. Centre in Commerce and Economics started.
- 9 acres of land was purchased.

Give two Best Practices of the institution

Best Practice- I

- **‘Sakav-the bridge’ –Sensitisation of students towards Adivasi Communities, underprivileged children and deprived class of the society.**
- Sensitization about drugs, alcohol etc.
- Sathenagar dumping ground- 14th August, 2017
- Sensitization about women empowerment, gender socialization ;
- Manivli Pada, Dahagaon (Murbad Road)- Sept. 2017
- Educational and carrier guidance programme for rag picker students.
- Panbude nagar area- Sept., 2017
- Jilha Parishad School visit + distribution of snacks, stationary etc.
- Bapsai village School.- Oct., 2017
- Health Awareness programme for rag picker women.
- Sathenagar dumping ground- 8th March, 2018.

Best Practice II

Crossing the Boundaries : The activities conducted beyond the syllabus to mould the students into Intellectual, Competent and versatile personalities.

- Anubhooti – Film and Drama Appreciation club.
- Dhadpad Vyaspeeth
- Vasundhara
- Chem-Bio Club
- Finance- 360°
- Comzest

Contribution to environmental awareness / protection

- Energy conservation– Mechanisms have been evolved such that there is minimum consumption of electricity. Saving power is the primary motto. Important instructions for saving electricity are displayed in the classrooms.
- NSS and NCC students along with public bodies took part in a massive tree plantation drive. (as a part of Mission of government to plant 3 crore trees)
- Solar Energy is used as a source of Non conventional energy. It fulfils some part of electricity consumption.
- Rainwater harvesting is in place
- Geography department conducts activities
- NSS & NCC students take up the responsibility of maintaining green campus.
- Air conditioners are used only when required.
- Various activities conducted by NCC and NSS throughout the year help to maintain greenery in the campus
- ‘No Plastic - drive is an important feature of Gandhi Mahotsav.
- Distribution of cotton bags by college students in the surrounding area.
- Swachhata Abhiyan at Kalyan Station
- Swachhata Abhiyan at college premises – Oath and Street Play
- Swachhata Abhiyan at adopted area – Vangani – Rally and street play
- Swachhata Abhiyan – rally at the college surrounding area
- Promotion of ‘Use of Bicycles’

Whether environmental audit was conducted?

Yes

☐

No

☒

Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

Excellent work culture

Congenial Atmosphere

Sensitisation of students towards Social cause.

Structured Students Mentoring

Weakness:

Lack of advance research facility

Less number of Add on courses as per the need of locality

Lack of College compound wall.

Opportunities:

More number of job oriented and skill development courses can be introduced.

Improvement in the number and facilities of research centres.

MOU'S/Linkages with Industries and foreign Universities

Minor Research Projects for students at institutional level.

Threats:

Migration of students from basic courses to job oriented courses.

Less number of students in Humanities.

8. Plans of institution for next year

- To arrange Mega Job Fair
- To go for Academic / Energy / Gender Audits.
- Renovation of Infra Structure
- Upgradation of website with additional features.
- To start more certificate courses
- To make special provision in budget for social activities (upliftment of dumping ground children & upgradation of library extension)
- To appoint professional counsellor on campus.

Name Dr. Bhavans D Patel
[Signature]
Signature of the Coordinator, IQAC

Name Dr. Shikha
Dr. Shikha Manna
Signature of the Chairperson, IQAC

Annexure - I

**K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE,
KALYAN (W)**

**Academic Calendar For the year 2017-18
(Degree College)**

Date of Reopening	:	5 th June, 2017
First Term	:	5 th June to 16 th October, 2017
Diwali Vacation	:	17 th October to 6 th November, 2017.
Second Term	:	7 th November to 30 th April, 2018
Christmas Break	:	25 th December, 2017 to 1 st January, 2018.
Ganapati Break	:	25 th Aug., 2017 to 29 th Aug., 2017

1. Working & Teaching Days (1st June onwards) :- Semester I,III,V

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
June	30	05	25	19
July	31	05	26	26
August	31	07	24	21
September	30	06	24	24
October	31	09	22	8
Total Days	153	32	121	98

2. Working & Teaching Days :- Semester II,IV,VI

Month	Total No. of Days	Sundays & Holidays	Working Days	Teaching Days
November	30	05	25	4
December	31	07	24	19
January	31	05	26	25
February	28	06	22	22
March	31	07	24	12
April	30	05	25	--
May	31	04	26	--
Total Days	212	39	172	82

Semester End Examinations and Assessment:-

9th Nov. To 20th Nov.2017

20th Nov. To 28th Nov. 2017

12th April To 20th April 2018

23rd April To 4th May 2018

Academic Year 2017-18

Month	Total Days	Sundays & Holidays	Working Days	Teaching Days
June	30	05	25	19
July	31	05	26	26
August	31	07	24	21
September	30	06	24	24
October	31	09	22	8
November	30	05	25	4
December	31	07	24	19
January	31	05	26	25
February	28	06	22	22
March	31	07	24	12
April	30	05	25	--
May	31	04	26	--
Total Days	365	71	293	180

Annexure-II

K. M. Agrawal College of Arts, Commerce & Science

A Minority Institution affiliated to the University of Mumbai
NAAC Reaccredited Grade “A”IOS 9001: 2015 certified Institution
Agrawal College, Padgha Road, Gandhare, Kalyan (W) – 421301

Email : kmagrawalcollege@yahoo.co.in

www.kmagrawalcollege.org

Students’ feedback on Current Curriculum

Course

Academic Year

Name Of The Student-

1. To what extent the current curriculum develops human resource.
a) Excellent b) Very Good c) Good d) Average e) Poor
2. Does the present curriculum foster the principles of social justice. Rate this..
a)Excellent b) Very Good c) Good d) Average e) Poor
3. Does the current curriculum make the person globally competitive?
a)Excellent b) Very Good c) Good d) Average e) Poor
6. The syllabus inculcates the desirable moral and business ethics
a)Excellent b) Very Good c) Good d) Average e) Poor
- 7 Does the curriculum contribute towards nation building.
a)Excellent b) Very Good c) Good d) Average e) Poor
8. The present curriculum awakens environmental consciousness to what extent.
a)Excellent b) Very Good c) Good d) Average e) Poor
9. Is it possible to cope up with the syllabus within a term-
a) very vast b) very limited c) inadequate d)adequate e) poor
10. To what extent does the syllabus provide employability skills.
a) above 90% b) 70-90% c) 50-70% d) 50-30% e) Below 30%
- 11.What is the extent of opportunities given to you for outdoor learning like internship, student exchanges, field visits and projects?
a) All four b) any three c) any two d) any one e) None of these
16. Any Suggestions:

--

Annexure - III

K.M.AGRAWAL COLLEGE OF ARTS, COM. AND SCIENCE- ALUMNI FEEDBACK FORM

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the Institute. Hence your feedback on Institute will help us to improve our approach in Academics.

Name of the Alumni	SNEHANUBANDH		
Degree [√]	<input type="checkbox"/> B.Com	<input type="checkbox"/> B.A	<input type="checkbox"/> B.SC.
Passing Year			
Professional Details			
Organization Name			
Designation			
Joining Year			

Dear Alumni,

Please give your overall assessment of our Institute academics. Please rate us on following criterion : Tick the appropriate column :-

1-Unsatisfactory(UN), 2- Satisfactory(S), 3- Fair(F), 4- Good(G), 5- Very Good(VG)

Sr No	Details	1	2	3	4	5
1	Admission Procedure					
2	Fee structure					
3	Environment					
4	Infrastructure Lab facilities					
5	Faculty					
6	Project Guidance					
7	Quality of support material					
8	Training Placement					
9	Library					
10	Canteen Facilities					

11	Gym. Facilities					
12	Overall Rating of the College					
13	Alumni Association/ Network of Old Friends					

Feedback for curriculum : Tick the appropriate column

Sr N o	Question	Below 30%	30- 50%	50- 75 %	75- 90%	Above 90%
14	To what extent was your syllabus covered					
15	What percentage of Teachers used ICT skills,web based learning,national e-resources					
16	How much does your curriculum enrich your skills, practical training etc					
17	To what extent does the curriculum make you employable					
18	Have you learnt the basic concepts through your projects, internships,etc					

Please suggest any skills you want our Institute should focus on for grooming of students. All of your suggestions are welcome.

--

K. M. AGRAWAL COLLEGE OF ARTS, COMMERCE AND SCIENCE, KALYAN

PARENT'S FEEDBACK FORM.

Name and occupation of parents:

पालकांचे नाव आणि व्यवसाय-

1) Father's name- _____

१) वडिलांचे नाव - _____

2) Mother's name- _____

आईचे नाव- _____

3) Address- _____

रहिवासी पत्ता- _____

4. Name of the student/ward- _____

विद्यार्थ्याचे/पाल्याचे नाव- _____

5. College and course- _____

महाविद्यालय आणि शाखा- _____

1. Do you find this institution better than others for your ward?

१. आपणास आपल्या पाल्यासाठी हि संस्था इतर संस्थांपेक्षा चांगली वाटते का?

Yes/No.

होय/नाही

2. Do you feel facilities in the college are adequate?

२. महाविद्यालयात पुरवल्या जात असलेल्या सोई सुविधा पुरेश्या आहेत असे आपल्याला

वाटते का?

Yes/No

होय/नाही.

3. Do you think that your ward is physically secured in the campus?
आपणास असे वाटते का आपले पाल्य शारीरिक दृष्ट्या या परिसरात सुरक्षित आहे?
Yes/No
होय/नाही.
4. Are you satisfied about canteen services?
आपण उपहारगृह सेवेबाबत समाधानी आहात काय?
Yes/No
होय/नाही.
5. Are you satisfied for cooperation of administrative staff?
प्रशासकीय विभागातून मिळणाऱ्या सहकार्याबद्दल आपण समाधानी आहात का?
Yes/No
होय/नाही.
6. Can you make direct communication with teaching staff?
आपण शिक्षकांशी सरळ संवाद करू शकता का?
Yes/No
होय/नाही.
7. Do you find up gradation of hard and soft skills?
आपणास असे वाटते का आपल्या पाल्याच्या शैक्षणिक आणि संगणकीय कौशल्यात वाढ झाली आहे?
Yes/No.
होय/नाही.
8. Any suggestions about teaching-learning- _____
८. अध्यापन-अध्ययन विषयक सूचना- _____
9. Any suggestions about library services- _____
९. ग्रंथालयीन सेवांविषयक सूचना- _____
10. Any other suggestions- _____
१०. इतर काही सूचना/प्रस्ताव/मते- _____

Signature- A)
स्वाक्षरी - अ)

B)
ब)

Date-

दिनांक -