

Minutes of the IQAC meeting held on 9th June, 2020 in Principal's Cabin at 12 noon in Principal's Office. Minutes of the meeting are as follows :

- 1) **Reading of Minutes of the previous meeting.**
Minutes of the last meeting were read and approved.
- 2) **Academic Planning for 2020-21 :**
Dr B D Patil put forward the Academic Calendar and Event Planner in the meeting.
ATR : The Academic Calendar and Event Planner were finalized with some changes and was to be displayed on website immediately.
- 3) **DVV Clarifications :**
Dr M K Bhiwandikar informed that the DVV clarifications raised by NAAC were to be uploaded on the portal latest by 15th June 2020.
ATR : Principal Dr Anita Manna Instructed all Criterion Incharge to submit the proper responses to be uploaded. Accordingly all the Criterion Incharge submitted the clarifications. These were successfully uploaded on the HEI portal.
- 4) **Admission Process.**
Although Lockdown was imposed, Students were to be informed accordingly for the admission process. Office started functioning with 50% capacity.
ATR : Admission committees were constituted to facilitate the admission process. Admission committee continuously counselled the students regarding the admission process.
- 5) **Online Conference /Seminars**
Due to Pandemic situations, Conferences/Seminars were to be organized online.
Dr. Manish Mishra put forward proposal to conduct International Webinar on 'Food politics in language, literature & Cinema'.

ATR- International Webinar was organized on 08/09/2020
- 6) **Perspective plan of IQAC :**
As a part of yearly planning, It was decided to collect yearly plans from HOD's of all departments and Committee Convenors.
ATR : Yearly Plans were collected by IQAC. Dr B.D. Patil, presented the event Planner of the College for the academic year 2020-21. This was to be uploaded on the college website for the students.
- 7) The meeting concluded with a vote of thanks.


PRINCIPAL

Minutes of the IQAC meeting held on 12th September, 2020 in Principal's Cabin at 11.00 a.m. in Principal's Office. Minutes of the meeting are as follows :

1. Reading of Minutes of the previous meeting.

Minutes of the last meeting were read and approved

2. Requirements in view of NAAC Accreditation process :

Requirements for NAAC preparation were discussed in detail.

A meeting of HOD 's to be called upon immediately and requirements to be finalized.

ATR : Accordingly requirements from Criterion Incharge and HOD's of all departments were taken and accordingly placed in the Purchase Committee Meeting.

3. To review Admission status.

Principal Madam put forward the Admission statistics. First year classes admission was in process. The dates were extended for admission.

ATR : Admission Committee helped the students in the admission process.

4. Departmental Activities :

It was decided that all the departmental activities to be conducted online

ATR : Accordingly the departments conducted many activities online.

5. Feedback Analysis : Students had filled the online Feedback forms. The Feedback Analysis reports were generated. Feedback Analysis Reports were discussed in detail.

ATR : Feedback form different stakeholders was analysed . Corrective measures were suggested by members wherever necessary. Also Action Taken Report was Prepared .

6. Attendance of students :

IQAC to direct the teachers to maintain all the attendance records of Online Lectures. The students who could not attend the lectures due to network issues were to be given the study material. All departments were directed to upload study material on the departmental blogs.

ATR : All teachers maintained the attendance records& Uploaded study material on Departmental Blogs.

7. The meeting concluded with a vote of thanks by Mrs. Anagha Rane.



PRINCIPAL

Minutes of the IQAC meeting held on 9th January 2021 in Principal's Cabin at 11.00 a.m. in Principal's Office. Minutes of the meeting are as follows :

1. Dr B.D Patil welcomed all the IQAC members.
2. Minutes of the previous meeting were read and confirmed.
3. **Progress of NAAC PTV preparation :**
Dr M K Bhiwandikar Briefed about the preparations for the PEER Team Visit . All the Criterion Incharge were to give specific requirements if any. Shri RamashankarTiwariji assured that all the requirements will be fulfilled .
ATR : The requirements were collected by NAAC Coordinator, and placed in Purchase Committee.
4. **MOCK NAAC :**
It was decided to conduct two rounds of MOCK NAAC before the actual Peer Team Visit. Experts in the field of Assessment & Accreditation to be called for guidance.
ATR :Dr Mali & Dr Bhole were invited to guide all the Faculty members on the NAAC PTV preparations.
5. **Career Guidance & Placement Cell :** Career Guidance & Placement Cell proposed to organize many guidance activities/ placement camps online for the outgoing students.
ATR : Career Guidance Cell organized lectures and seminars for students regarding Interview Skills, CV writing, Biodata preparation etc. Placement Cell organized online Placement Camps for students.
6. **Result Analysis –**
All examinations of UG & PG were conducted online . The results of all UG classes were put forward by Principal. It was decided that H.O.D. meeting to be held immediately.
ATR : Results were discussed in detail. Results were Excellent.
7. **Departmental Activities :**
Chemistry / Economics /Marathi /Commerce/English/CS/IT placed their schedule of competitions.
ATR –Online Departmental Activities were organized for the students by the respective departments.
8. The meeting concluded with a vote of thanks by Mrs.Anagha Rane.




PRINCIPAL

Minutes of the IQAC meeting held on 11th March 2021 in Principal's Cabin at 11.30 a.m. in Principal's Office. Minutes of the meeting are as follows :

1) Dr B.D Patil welcomed all the IQAC members.

2) Minutes of the previous meeting were read and confirmed.

3) Progress of NAAC PTV preparation:

NAAC PTV was scheduled on 18th & 19th March 2021. Dr Bhiwandikar informed that all preparations for PTV were in progress. We had a MOCK NAAC on 5th March 2021, as a part of preparations. Suggestions given by Dr Mali were to be incorporated in the Documentation process.

ATR : Preparations were in progress All the suggestions were noted and accordingly actions taken.

4) **Meetings with Stakeholders :** IQAC to conduct Meetings with different stakeholders. Meetings with Present students, Alumni & Parents.

ATR - IQAC was continuously involved in meetings with departments, Committees, Non Teaching staff etc. Detail Discussions for preparation for PTV was in progress. Meetings were held with Present students, Alumni & Parents.

5) File Checking of departments/PPT Presentations/Committee Presentations :

Dr B D Patil Informed that departmental Files had been scrutinized by File checking Committee. Also all the departmental Presentations were made by the respective HODs in three rounds. Criterion Presentation was discussed in detail.

6) **Best Practices & Institutional Distinctiveness :** Mrs Arpita Kulkarni Expressed the need of Photoexhibition for display photographs of Best Practices. Also it was decided that Criterion wise photos to be displayed in this exhibition.

7) **Infrastructure :** As the College was functioning Offline, Infrastructure was to be reviewed. Mr B K Mahajan was entrusted the responsibility to Visit the infrastructure and report the minute details to Principal Madam.

ATR : Mr B K Mahajan submitted a detail report about the status of the infrastructure. Also the needs for small replacements was reported.



PRINCIPAL