



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
• Name of the Head of the institution	K.M.AGRAWAL COLLEGE OF ARTS COMMERCE AND SCIENCE, KALYAN
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0251 2970297
• Mobile no	8422000070
• Registered e-mail	kmagrawaliqac16@gmail.com
• Alternate e-mail	admin@kmagrawalcollege.org
• Address	Padgha Road, Ghandhare
• City/Town	Kalyan (W)
• State/UT	Maharashtra
• Pin Code	421301
2.Institutional status	
• Affiliated /Constituent	Affiliated to University of Mumbai
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. B.D.Patil				
• Phone No.	02512970297				
• Alternate phone No.	9769405714				
• Mobile	9820981698				
• IQAC e-mail address	iqackma2122@gmail.com				
• Alternate Email address	iqackmagrawal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kmagrawalcollege.org/media/frontend/front-images/naacreport/AQAR_REPORT_19_20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://kmagrawalcollege.org/media/frontend/front-images/academiccalendar/2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.25	2006	21/05/2006	20/05/2011
Cycle 2	A	3.03	2014	10/12/2014	09/12/2019
Cycle 3	B++	2.78	2021	17/08/2021	16/08/2026
6.Date of Establishment of IQAC			22/09/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Conducted 01 International Conference	
Conducted 02 National Conferences	
IQAC initiated for online lectures through Google classroom platform during COVID period	
IQAC recommended training programs in collaboration with Void Solution to improved online lecture delivery system	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
1. To start additional division of B Sc IT	Applied to University for additional Division due to natural growth
2. To organize Course work for Ph D students	Conducted Course work in Economics
3. To create Infrastructure as per COVID protocol	Infrastructure was created accordingly
4. To apply for T.Y.B.A. Hindi, Geography & Political Science	Applied to University for T.Y.B.A. Hindi, Geography & Political Science
5. To apply for M.Sc. (IT)	Applied to University
6. To apply for F.Y.BMS 3rd Division	Application submitted to the University
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
IQAC	22/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	19/03/2022

Extended Profile

1. Programme

1.1

538

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

3267

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1363

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

991 out of 1010

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

49

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

52

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 **538**

Number of courses offered by the institution across all programs during the year

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Data Template	View File

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2.1 **3267**

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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **49**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	52
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	157.33
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	169 for Academic and 26 for Administrative Purposes
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has its own plans for the effective implementation of curriculum in co-ordination with vision, mission & objectives of the Institute. The well planned process is demonstrated through following measures :

- Teaching plan for each academic year is prepared by faculty members.
- Teachers diary is maintained regularly for recording of every aspect of learning process in detail.
- IQAC prepares the Annual Academic Calendar reflecting the effective implementation of Institutional plan.
- To make the curriculum more learner centric, teachers adopt innovative methods like ICT presentation, case study, use of other e-resources etc.

- All departments conduct regular departmental meetings to review curriculum activities.
- In certain subjects' project work is compulsory as part of experiential learning.
- Remedial Coaching is provided to first time learners and academically weak students.
- The College library & Departmental Libraries provide books and necessary learning resources to the teachers as well as students.
- Departments conduct revision of lectures and conduct regular test of students to develop better understanding of the subject.
- Home and group assignments tutorial are regularly given for improvement in study.
- Language departments conduct reading and writing sessions to enhance pupils reading and writing skills.
- Regular semester wise feedback on Curriculum is called from students.
- Guest lectures of eminent academicians, industry persons are arranged by the departments to keep the students updated about the latest developments in their respective fields.
- Departments organize study tours, excursions and visits to research centers for experiential learning.
- The College conducts Workshops on revised syllabus to equip the teachers with new syllabus and methods of teaching process.
- The college organizes National & International Seminars/Conferences on curriculum oriented current issues and published the research papers in the form of books & proceedings which are made available in the Library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmagrawalcollege.org/media/frontend/frontend-images/academic_calendar/2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year, a special committee consisting of Principal, faculty-wise Vice-Principals, Coordinators and Head of departments along with the IQAC prepares an overall academic and event calendar for the college, taking into account the tentative university schedule of examinations. Thereafter, the committees are formed for smooth conduct of curricular, co-curricular, extracurricular activities, and Seminars/ Conferences to be organized during the academic year.

- Due consideration is given to the schedules of assignments, tests, seminars and semester examinations. The academic calendar of the College contains the schedule of commencement of semester sessions and classroom teachings, public holidays, summer and winter vacations, days of celebrations including students' annual social, etc.
- The term-wise schedules of examinations of theory and practical courses are prepared by the College Examination Committee, considering academic calendar of the college.
- The Projects/Home Assignments collection schedules are displayed on the notice board in advance for students by the respective departments. The Projects/Home assignments are evaluated as per the university norms.
- The respective departments set internal test question papers as per the University guidelines. Internal Exams are conducted by respective departments.
- Instead of home assignment, if students opt for Group discussions/seminars, topics are allocated to them by the concerned department. Accordingly, an alternative schedule is decided by the department to organize Group discussions/seminars to evaluate these students.
- Progress of the students is monitored and evaluated on continuous basis through Formative Assessments. The Centralized Assessment Program (CAP) is in practice as per guidelines laid down by the University of Mumbai.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Gender Equality:

All Students are offered equal opportunities and gender equalities are nurtured at every step of policy framing and implementation.

Gender issues are addressed through chapters & articles in the curriculum. It is demonstrated by:

Institution provides equal opportunities to both the genders in terms of admission, choice of courses, programmes and participation in curricular & extracurricular activities.

- Institution encourages girl students to participate in various activities of College Woman Development Cell (CWDC), Department of Life Long Learning and Extension (DLLE), National Cadet Corps (NCC) Unit, National Service Scheme

(NSS) Unit, to develop the leadership qualities.

- Institution involves the alumni in grooming of the students.
- Equal participation for both boys and girls students is ensured in all the working committees of the College and in decision making.

Cross cutting issues relevant to Environment and Sustainability:

The course of Environmental Studies is offered in all the programs such as B.A., B. Com, BAF, BBI and BMS Streams. The students are sensitized about the changes in environment, Eco-system, Biodiversity and Conservation, Environmental Pollution, Environment Protection etc. Further the issues of Environment and Sustainability are addressed through the following: -

- Tree Plantation is a regular feature
- Use of Bicycle is promoted amongst students, by observing no vehicle day
- Use of cotton bags is promoted students and teachers.
- Use of Plastic is banned in the College Campus.
- Segregation of waste on daily basis.
- Collection drive for e-waste.
- Minimum use of paper is promoted.
- Guest lectures on "Awareness of environmental protection."

Human Values into the Curriculum:

- Human values are inculcated amongst students through core courses like Foundation Course. The Institution takes utmost care to inculcate values like Humanitarianism, patriotism, justice, equality, honesty, tolerance, etc. The syllabus of subject of Foundation Course and Political Science includes human rights, duties, national responsibilities.
- On the Basis of this curriculum, the College takes Initiative to develop the positive approach amongst the student towards society through the co-curricular activities of NSS/ NCC/ DLLE/ CWDC.

Professional Ethics into the Curriculum:

The College works with the mission of developing students' intellect, self-confidence and responsible behaviour towards the society and to make them competent enough to stand in globally competitive environment. Business Ethics, Corporate Ethics and Indian Ethos in business management are part of different programs

of BA, BCom, BSc, BMS, BBI, and BAF. The syllabi of subjects "Indian Ethos in Management" and "Ethics and Governance" include:-

- Personal and institutional Values
- Leadership skills, Corporate Ethics & CSR
- Corporate Governance.
- Personal grooming

Teachers follow Professional code of ethics. All teachers demonstrate integrity, impartiality and ethical behaviour in the classroom and in their conduct. Teachers are role models of students. This ensures value education amongst students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

474

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kmagrawalcollege.org/media/frontend/front-images/feedback report/Action Take n Report 2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3267

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2477

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student are regularly identified by the faculties on the basis of internal tests and involvement of student in class and co-curricular activities.

A] Activity/Initiative for Slow Learners:

- Extra Lecture / Practical class for difficult topics as per the requirement.
- Students are also provided with Skill Enhancement courses by the College.
- Students are provided with study material for preparation of their examinations.
- Students are provided with question banks.
- Paper solving series are arranged for students to excel in the subject.

B] Initiatives for advanced learner:

- We conduct Intensive coaching for advanced learners.
- Students has easy access to digital Library, Inflibnet, N-List and other e-resources.
- Students are motivated to participate in College and

intercollegiate level competitions to improve their confidence and other skills.

- Special guest speaker lecture organized for advance knowledge on special areas.

UPSC & MPSC Cell of our college is equipped with study material for competitive exam and we regularly invite eminent speakers and subject experts to guide students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3251	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students Centric Teaching Learning Methods:

The College has developed versatile student centric methods to make the Teaching Learning process more interesting and effective.

The sudden occurrence of Covid-19, brought drastic change in the methods of teaching-learning process even in our College:-

- The traditional set of face-to-face lectures in a classroom is replaced by Virtual Classroom lectures.
- Career Guidance cell and Competitive Examination Centre of the College arranged number of Webinars for the students
- Number of online Seminars are arranged for the Science students on 'Career Opportunities after TYBSc', Preparation

For IIT-JAM Entrance Examination and GATE/NET/JRF Examination' and Scope of Chemistry". Classwise Orientation Lectures were taken for the students.

- The cultural activities also conducted online.
- Webinar was conducted on vacancy in Banking / Insurance sector in order to provide employment opportunity to students. The College partnered with IIT Bombay Alumni powered by Apli.ai for mentoring regarding the Job / Internships market scenario after COVID-19.
- To enhance the soft skills among the students, College organized Quiz Competition, Power point Presentation competition, Essay Writing Competition, Elocution Competition for students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have shown their competency in their technological pedagogical knowledge.

The College has taken following initiative to provide online platform for online teaching during COVID-19.

- Special agreement was signed with Void Solutions to setup G-Suite (Google Meet) for Online Lectures. It also provided platform to host Online Webinar/ Seminar.
- Online Orientation Programs were arranged for Teachers & Students on "How to use Google Meet".
- Required data of Teachers / Students was provided to Void Solution (Google Partner). They Created and Maintained Separate Google Classroom as per Class/ Div/ Subject for all Teachers and the login credentials were share with teachers and students.
- 24/7 Support Facility provided by College to Students/ Teachers for Online Lectures Setup. All administrative work for Maintaining Teachers/ Students Attendance Records was maintained.

Teachers understand the use of digital content and devices which help to enhance and improve teaching and learning. Teachers created and delivered E- contents through various electronic media to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49 Out of Sanctioned post of 51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

822 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During Covid-19 pandemic period internal assessment was conducted as per guidelines issued by University of Mumbai:-

*** The schedules of internal tests & submission of projects are displayed on students groups by the respective teachers/departments. Practical examination schedules are also displayed on the students groups and college website. The Viva voce or oral tests are conducted through google meet / G-Suite.**

*** The subject teacher assigned the topics of the project to students online and students were informed to submit the project within stipulated period. Projects were submitted to the subject**

teacher through email and on google classroom. After evaluation and presentation of the same, internal mark sheets are uploaded on the University portal.

* The online internal exams/tests are conducted and the MCQ's are framed for the tests. The same technique has been adopted for conducting the examinations for UG and PG as per guidelines issued by the university. Subsequently, the internal marks are uploaded on university web portal and the hardcopy of internal mark sheets are submitted separately to examination section, university of Mumbai.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- College Examination Committee looks after the students' grievances related to external as well as internal examination including online mode of examinations as per guidelines issued by university of Mumbai.
- The Head of the department or senior most person in the respective department redress all grievances related to internal assessment/practicals. In case of students dissatisfaction, the same is forwarded to Principal.
- In Covid-19 period, as per University guidelines online tests/examinations are conducted. Due to computerized assessment accuracy is maintained. Revaluation process was not in practice during Covid-19 period as per guidelines of University of Mumbai.
- The members of the Unfair-means Inquiry committee alongwith technical experts frequently observed the online students appearing for the respective papers, conducted by the examination committee to curb the use of unfair-means or malpractices.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmagrawalcollege.org/examination-rules

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and Course Outcomes for all Programs offered by the institution are stated and displayed on website and communicated to teachers and students. These outcomes are broadly based on three aspects:

- To provide the best possible knowledge to students in the course/subject chosen by them
- To develop skills of students for their future career prospects.
- To develop amongst students a keen sensitivity towards the issues of society and country. Program outcomes also encompass a broad spectrum of abilities and attitudes that students acquired during the pursuit of graduate and post-graduate courses.

PO's and CO's are displayed by the respective departments.

The members of the Admission Committee guide the students about the outcomes of various programs/courses at the time of admission. Emphasis is given on PO's and CO's during the Orientation Session for the first year students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmagrawalcollege.org/ba
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following initiative are taken to attain PO's and CO's:

- Individual/group assignments are given to students for direct measurement of Program and Course Outcomes.
- Students are encouraged to give presentations on specific topics.
- Many curricula involve the conduct of practical experiments in laboratories.
- Viva-voce is a part of the process of evaluation in these courses.

The result analysis and pass percentage reveal the depth of knowledge in a particular course. Direct evaluation process is provided through University Examinations, semester examinations, internal examinations, home assignments, unit tests, surprise tests, open book tests etc. Throughout the year, the faculty records the performance of students to monitor attainment of program outcome. Besides, each faculty is entrusted with mentor-mentee scheme under which each teacher provides mentoring to a specific number of students. At the same time, remedial coaching is also provided to slow learners /weak students with a view to bringing them at par with other students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmagrawalcollege.org/media/frontend/front-images/Result_Analysis/Result_Analyses(2020-21).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

991

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kmagrawalcollege.org/media/frontend/front-images/Result_Analysis/Annual_average_percentage.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://kmagrawalcollege.org/media/frontend/front-images/student_satisfaction_survey/2.7.1 SSS responses report in chart.pdf](https://kmagrawalcollege.org/media/frontend/front-images/student_satisfaction_survey/2.7.1_SSS_responses_report_in_chart.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

“Navdhara” a Center for Excellence functioning in the College initiates a number of programs to inculcate the spirit of entrepreneurship among the students. It organizes Start-up Fest for presentation of Business ideas. Due to restrictions of COVID-19 pandemic many creative ideas for transfer of knowledge could not be materialized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has set its vision and mission in order to achieve great heights.

Institution promotes student engagement, institute-local community relationship, contributing selfless service and developing holistic approach among students. Extension is an important activity as it enriches the value of an Institution as well as students.

The College fully realize the fact that development of students is not just in academics but also in extension activities and hence, encourages the students to participate in various extension activities. It provides wider scope for students to communicate with other College students and teachers.

The remarkable extension activity through which an institution serves the society is NSS, NCC and DLLE.

The students are actively involved in community service through these units. Students develop self confidence, leadership traits, problem solving skills, mental and physical ability etc. Extension activities results in overall personality development of a student. Student recognizes development of holistic approach by connecting a link between theory and practice.

Objectives of these Extension activities:

1) To develop holistic approach among students

- 2) To develop overall personality of students
- 3) To make students aware of the reality of the society
- 4) To develop leadership skills among students
- 5) To sensitize students towards gender equality in the society
- 6) To extend their role and services towards society and community
- 7) To develop public relations

We serve the society through various activities like Blood Donation Camp, Tree Plantation, Yoga week, Aids Awareness Campaign, Swachachha Bharat Abhiyan.

The College tracks students' involvement and engagement in various social activities or movements by using certain mechanism.

Major Contribution:

1. Swachchha Bharat Abhiyaan: College takes efforts to keep the surrounding clean. College organised various drives like cleanliness drive in College campus and surrounding societies, rally against use of plastic bags etc.
1. Blood Donation: College took initiative to serve the society by organizing Blood Donation Camp every year in association with KEM Hospital, Mumbai and Lions Club, Kalyan. Teachers, students, NSS volunteers, NCC Cadets and support staff donated blood. College maintain blood group wise register of students with a view to provide blood to needy patients during emergencies.
1. Tree Plantation: College organized Environmental awareness camp through tree plantation programme when plants like guava, neem, mango etc. were planted in various neighboring villages with the help of villagers and local Corporator. Every year a rally is organised for the sensitization in the surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2339

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has its own ground plus 4 storied building admeasuring 71,455 sq.ft. constructed on freehold land at Survey No. 9 Hissa No. 4 situated at Padgha Road Gandhare, Kalyan (West). The building contains adequate infrastructure for teaching-learning activities.

List of Infrastructural Facilities

Nos.

ICT enabled Class Rooms

27

Class Rooms

03

Staff Room

01

Science Laboratories

08

Computer Laboratories

02

Server Room

01

Library

01

Reading Room

01

Research Centre

01

E-Zone

01

Staff Study Centre

01

Gymkhana

01

Play Ground

01

Badminton Court

01

Girls Common Room

01

Girls Wash Rooms

04

Boys Common Room

01

Boys Wash Rooms

04

A/C Auditorium with 200 seating capacity

01

General Office

01

Principal Chamber

01

Vice Principal Cubicles

04

Management Conference Room

01

Management Office

03

Language Laboratory

01

Incubation Centre

01

Skill Development Centre

01

Remedial Coaching Centre

01

Departmental Cubicles

06

Cubicles for NSS, NCC, Placement Cell and Art Circle

06

Record Room

04

Store Room

01

Meter & Inverter Room

01

Canteen

01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The details of infrastructural facilities available in the College for Sports, Games, Yoga and Cultural activities are: -

- The College has 30,000 sq. ft. Playground.
- Gymkhana has 3025 sq. ft. area for Indoor games which includes -
 - Badminton hall with area of 2275 sq. ft.
 - Gymnasium of 750 sq. ft.

- The College has facilities for following Indoor and Outdoor Games :-

Indoor Games

Gymnasium

Outdoor Games

- Badminton

Court with wooden flooring)

- Chess
- Carrom
- TableTennis
- Boxing
- Fencing
- Taekwondo
- Weight Lifting & Power Lifting
- Multi Gymnasium
- Walker
- Box Cricket Kabaddi
- Kho-Kho
- Volley Ball
- Base Ball
- Soft Ball

Yoga Activity and Meditation

The College regularly conducts Yoga Session for Students and Staff for physical and mental fitness. International Yoga Day is celebrated on 21st June every year which is followed by Yoga week.

Cultural Activity

The College motivates and supports students for participation in cultural activities. Arts Circle organizes various events that bring together fun, creativity, innovation for kaleidoscopic development of students.

1. Arts Circle Cubicle:-

A separate cubicle is allotted to Art Circle, where meeting and

practice session are held. Ample space is provided for practice of dance, drama etc.

1. Auditorium:-

The events of Art Circle, NSS, NCC and various Associations are conducted in Auditorium. Such events include activities like Singing, Acting, Mono Acting, Drama Competitions etc.

1. Open Amphitheatre :-

The Annual Social of the College, Bharari organised at open Amphitheatre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27 ICT enabled Class Rooms & 3 Class Rooms (with projector)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- K. M. Agrawal Library has ILMS Software: SOUL 2.0 (Software for University Libraries 2.0)
- developed by INFLIBNET (Gandhinagar)
 - The Library has been automated since the year 2013
- SOUL Current Version 2.0.0.12

Software for University Libraries (SOUL) is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre, Gandhinagar based on requirements of College and University libraries. It is user friendly software developed to facilitate working under client-server environment. The software is compliant of international standards for bibliographic formats, networking and circulation protocols.

Modules:

The SOUL 2.0 consists of the following modules:

Acquisition, Catalogue, Circulation, On-line Public Access Catalogue (OPAC), Serial Control, Administration.

Each module has further been divided into submodules to cater to its functional requirements.

Nature of automation (fully or partially)

Year of Automation : 2013 (partially) Fully Automated in 2015-16

The Library has been automated through proper networking and integrated library management system (ILMS) with library software SOUL 2.0 of INFLIBINET (Gandhinagar). Circulation of books is on BAR- CODE System. Online Public Access Catalogue (OPAC) is

provided to the users and WEBOPAC is available through separate library webpage. The software includes automated acquisition of books and serials, circulation (issue - return) of books using barcode technology. Speedy access to location and information about availability of reference books and other reading material.

Library portal:

A library portal is designed on College website (www.kmagrawalcollege.org/library) to act as a one-stop solution for different services for user such as collection and facilities. Important links are provided on portal for Syllabus, Question papers, INFLIBNET N-List, Shodhganga, Shodhsindhu, British Library, Open Access Journals, National Digital Library, Rare Book society of India. Maharashtra Sahitya Parishad, Rare Book Room, Asiatic Society library Mumbai-Granthsanjivani, Magzter, Newspaper, e-Books, e- Journals, Dictionaries and Encyclopedia, Thesis and Dissertation, Bibliographies/ Autobiographies, Open Access Database, D-space for institutional repositories.

QR code access to subject wise Reference book list with shelving location also available. Plagiarism Checker software is also available in Library Research Center.

ICT infrastructure:

Library has 22 computers with dedicated 20 Mbps leased line in addition to 100 Mbps College leased line, two printers, two barcode printers and six barcode scanners. Free internet surfing is available for students in e-zone of library. The library is wi-fi enabled connected to the main server through Local Area Network (LAN) with domain configuration and anti-virus security for sharing of resources. Power backup facilities are available. Details are as follows :

Sr. No.

Particulars of work

Number of Computer

1.

Library OPAC for Reader

2

2.

Circulation of Books

6

3.

Library Administration Work

4

4.

e- Zone

5

5.

Ph.D. Research Center

5

Total

22

The users are tracked using barcode system. For this purpose, identity cards with bar code are provided to students and staff. Daily, monthly and category wise analysis report is generated in this system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kmagrawalcollege.org/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.71

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30488

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has fully modernized computer facilities with 185 computers of latest configuration loaded with licensed operating systems and necessary software (as per the requirements of the respective streams) which has Auto Update facility enabled. The College has two modern computer laboratories located at 1st floor

and 4th Floor respectively upgraded with LAN equipped architecture and Wi-Fi Enable structure. Both Laboratories have UPS backup to ensure uninterrupted power supply.

In addition, College has Language Laboratory equipped with computers, digital learning resource access center (E-Zone) at Central Library with necessary accessories along with peripherals like servers, printers, stabilizers, UPS etc.

LAN: Broadband connections of 100 Mbps capacity is spread over the campus with FTTH (Fiber to the home). In addition, Central Library has separate 20 Mbps connection. All the computers are connected through wired and wireless Campus Area Network and the internet access is controlled through a firewall while students have access to internet facility from 7.30 a.m. to 5.00 p.m. in the campus. e-zone in Library reading Room is open from 8.00 am to 6.30 pm. Research Center is equipped with latest configured computers and Laptops. The Class Rooms and the conference hall of the College are equipped with necessary ICT gadgets.

Hardware: The College has been procuring latest configuration hardware since inception. The hardware is frequently updated through buy-back policy of the vendors as needed. All departments of the College have computer facilities. The College has two servers for library management, office database management (Linux based applications, internet proxy server, firewall application), Wi-Fi management, student database management system etc. The Chemistry, Botany, Physics and other laboratories have sophisticated instruments. Four computers are used exclusively for the examination work.

Licensed Software:

- College has Microsoft OS with Campus Licence and Antivirus software for all computers.
- "Adme" software is purchased for College Content Management and office administration.
- SOUL 2.0 software for Library Management System.

Efforts towards ICT based teaching and learning: The College has 26 ICT enabled classrooms and three Science Laboratories equipped with smart boards that have audio visual equipment having a high-end computer, interactive LCD projector with PA system. These classrooms have interactive board accessories and other gadgets

for delivering ICT based learning instructions.

IT Maintenance

IT infrastructure is maintained under AMC with the provision of one full time technician who is available in the College round the clock for maintenance of IT infrastructure in the campus.

Provision is made in the budget for annual maintenance contract for maintaining the hardware.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

195

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

79.76

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

System and procedures for maintenance:

1. Computer Laboratory

- IT infrastructure is under AMC with the provision of one full time technician who is available in the college round the clock for maintenance of IT infrastructure in the campus.
- Regular inspection of computers and others accessories is done by Lab Attendant/ Assistant.
- Preparation of list of non working computers and other accessories like printer, scanner, mouse, and keyboard is being repaired by them.
- Appropriate warranty from the Manufacturer is ensured at the time of purchase.
- Non working Computers and other accessories are repaired under warranty period, if warranty expires it is repaired under AMC.
- Expert technicians are called if required for the maintenance like AC, UPS.
- The estimates of expenditure is prepared for the required items to be purchased.
- Such estimates are presented before Purchase Committee and sanctions are obtained.
- Bills are submitted to accounts section for the payments.

2. Physics, Chemistry, Botany Laboratories :

- Regular inspection of instruments is done.
- List of instruments to be repaired is maintained by the Laboratory Assistant.
- Instruments under annual maintenance contract are repaired

regularly by the corresponding agencies.

- For some instruments the technicians from the manufacturers are called.
- The sanction is sought from the purchase committee.
- Accordingly, maintenance work is carried out.
- Further the Bills are submitted to accounts office.

Purchases are made as per the following predefined procedure (For all Laboratory)

- Requirements list is finalized at each department by HOD.
- Call for quotations of the requirements from various parties.
- Three reasonable quotations are presented in a comparative statement before Purchase Committee for onward sanctions.
- Accordingly order forms are sent to the dealers.
- Material is procured and bills are submitted in accounts office.

1. LIBRARY:

- Book Purchases are as per the following procedure :

a. Library Budget is allocated to all departments.

b. Requirement list is called from the department.

1. Accordingly order forms are prepared and sent to the vendor.
2. Books are procured and accession is carried out at Library.
3. Bills are submitted in accounts office.

- Regular inspection and maintenance of bookshelf is carried out.
- IT infrastructure in the library is maintained under AMC
- Book binding is carried out through a specially appointed person.
- All the expenditures are incurred after appropriate approvals from purchase committee.
- Pest control is carried out on monthly basis under the contract and cleaning on daily basis.
- Weeding out old books.

1. GYMKHANA:

- The gymkhana Committee is constituted including a member of teaching, non teaching staff and representative of students.

- College Gymkhana is regularly maintained under the guidance of Physical Director of the College who is assisted by a full time attendant.
- Faulty instruments with minor defects are repaired by the Gymkhana staff but major repair and servicing at regular intervals is carried out by technical experts from outside.
- The expenditure on maintenance and replacement or addition of new instruments is done after enlisting of items and getting approval of purchase committee.
- To procure best quality materials, some items are purchased directly from the manufacturers.
- Annual stock checking is done & new order is placed.

1. Class Room

- Painting is carried out in Cycle of three years.
- Electrical fitting are repairs through AMC under the guidance of Estate Management

Furniture is inspected periodically for preventive maintenance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/front-images/Procedure and Policies/Procedure and Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://kmagrawalcollege.org/certificate-courses
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****148**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****02**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is formed at the beginning of every Academic year.

The constitution is :-

Teacher Representative

Sr.No.

Name

Designation

1

Dr. Anita Manna

Principal

2

Mr. M.K. Bhiwandikar

Teacher Representative

3

Dr. R.K.Nimbalkar

Cultural In-charge

4

Ms. Sujata Tiwale

NCC CTO

5

Dr. J.S.Shukla

NSS Officer

6

Mr. Vijay Singh

Sport In-charge

Sr.No.

Name

Designation

Class

1

Vighnesh Sopan Durafe

NSS Representative

S.Y.B.COM

2

Harshali Ram Bhoir

NSS Representative

S.Y.B.COM

3

Ravi Pratap Singh

NCC Representative

T.Y.B.Sc.

4

Mayuresh More

Sports Representative

T.Y.BBI

5

Suraj Anup Singh

Cultural Representative

T.Y.BMS

6

Mahale Renuka Shankar

SC/ST/NT/OBC nominated by the Principal

T.Y.B.A.

7

Savale Swati Subhash

SC/ST/NT/OBC nominated by the Principal

T.Y.B.Com.

8

Shalini Dalavi

Member

F.Y.B.A

9

Nitin Chaurasia

Member

F.Y.B.SC

10

Anmol Singh

Member

F.Y.B.SC(CS)

11

Karan Kharuk

Member

F.Y.B.SC(IT)

12

Samir Sanap

Member

F.Y.B.COM

13

Aniket Tiwari

Member

F.Y.B.COM (BBI)

14

Khushi Singh

Member

F.Y.B.COM(BAF)

15

Preeti Singh

Member

F.Y.BMS

16

Nisha Laljivan Bhaskar

Member

S.Y.B.A

17

Shardini S. Wakchaure

Member

S.Y.B.SC

18

Abarghese Leen Allen

Member

S.Y.B.COM

19

Hrithik Dane

Member

S.Y.B.COM (BBI)

20

Nupoor

Member

S.Y.B.COM(BAF)

21

Radhika

Member

S.Y.BMS

22

Jitesh Ashok Bhusare

Member

T.Y.B.A

23

Rudraprakash A. Yadav

Member

T.Y.B.SC

24

Shabbo P. Ansari

Member

T.Y.B.SC(CS)

25

Tejal B. Khare

Member

T.Y.B.SC (IT)

26

Preeti K. Baranwal

Member

T.Y.B.COM

27

Bhavika R. Karve

Member

T.Y.BBI

28

Manisha R. Sanap

Member

T.Y.BMS

29

Sonam S. Kharvar

Member

T.Y.B.A.F

Student council plays active role in organization of various event like -

- **Traditional Day, Tie-Day, Black day, Chocolate Day, Jeans Day, Saree Day and Rose Day.**
- **Celebration of Teachers day.**
- **Inter Collegiate, College Cultural and Sports activities.**

- Independence/Republic day,
- NCC Day
- Prize distribution Sports day
- Annual function "Bharari"
- Agraj Puraskar.

Representations at other levels :-

- Contingent Leaders are appointed for the teams of students participating in Intercollegiate events. The associations for co-curricular and extra-curricular activities have student council representatives.
- Student leaders are appointed to organise and co-ordinate events, festivals conducted by various Departments and fora.

College Celebrated online Gandhi Mahotsav an intercollegiate for the period from 22nd Sept. to 2nd Oct. Entire event including talks, competitions, presentations is conducted in a planned manner.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/front-images/student_council/Student_council(2020-21).pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered Alumni association named 'Snehanubandha'. Members of Alumni Association actively contribute by motivating, guiding, mentoring and training the present students. These alumni are from different fields and they provide guidance to the students in different areas like Banking, Corporate, Industry etc. This activity helps our present students in achieving their goals.

College Alumni Association is playing significant role in community services. Many social activities are conducted by Snehanubandha with existing students.

Alumni conduct the following activities:

- Seminars for students in the field such as CV preparation, interview skills, stress management etc.
- Coaching for sports.
- Ex NCC cadets guide the existing cadets for organizing different activities which helps for placing the student for internship.
- Help in organizing industrial visits.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/uploadimage/N Tc=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is affiliated to the University of Mumbai. It is a Linguistic Minority Institution which is conducted by Hindi Bhashi Jankalyan Shikshan Sanstha, Kalyan. College Management consists of well experienced and renowned citizens of Kalyan. The College Governing Council (CGC) is the supreme body of the governance consisting of 13 members and Principal as ex-officio secretary. In tune with the vision and mission, the management prepares long term, medium term and short term plans. College Governing Council ensures the effective implementation of all action plans. Regular meetings of College Governing Council and LMC/CDC comprising of nominated members from CGC, Principal, Alumni, Local Representatives and elected members of Teaching & Non-teaching staff are held to discuss the institutional matters. Hierarchical System of Governance with open and interactive environment is the feature of the College. The effective leadership provides smooth functioning of the multi-disciplinary College.

The Institution has well developed plans in different horizontal and vertical expansion perspectives. It is a blue print of the policies, strategies and programmes to attain the long term plans. These have been classified into long-run perspectives and short-run annual plans.

Long-run perspective plans which include introduction of academic

programmes, creating additional infrastructure and expansion of the Institution.

The short-term annual plans are prepared by IQAC as per the suggestions of College Governing Council and immediate requirement of the College based on the feedback from different stakeholders.

In these following aspects are considered: -

- Manpower planning
- Additional courses to be offered
- Co-curricular, Extra-curricular activities
- Financial allocations

Under the leadership of senior faculty members, there are committees which are regularly working on allotted areas / fields. Selection of leadership is done by evaluating one's potentials, interests and specialization. This provides effective leadership to various bodies such as NCC, NSS, DLLE and Conveners/ Chairpersons of different committees.

Constructive suggestions/ action plans are invited from different committees and they are considered for their effective implementation through LMC/CDC.

Participation of teaching staff in the decision-making process is encouraged by the management. Almost all staff members are involved directly or indirectly in decision-making process of the College.

Several committees headed by the senior most faculty members are constituted at the beginning of the academic year. These committees are actively involved to monitor and support various administrative as well as academic activities of the College. Each committee plans its work in its meetings and executes the activities which are in tune with the mission and vision of College, University of Mumbai and the Government of Maharashtra.

The important committees include:

Internal Quality Assurance Cell (IQAC), Examination Committee, Internal Complaints Committee, SC/ST Cell, OBC Cell, Grievance Redressal Cell, Anti Ragging Cell, Minority Cell, Library Committee, Research Promotion Committee, Purchase Committee, Gymkhana Committee, College Woman Development Cell, Commerce Association, Economic Forum, Science Association, Art Circle etc.

Committees are also formed to organize Annual Social and to celebrate the 'Gandhi Mahotsav'. All these committees play important role in decision making, planning and execution of different activities of the respective field.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective Plan.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices the culture of decentralization and participative management. Authorities are delegated and responsibilities have been entrusted at various levels by making functionally decentralized structure of decision making and implementation.

The Head of the Institution, Principal is assisted by three Vice-Principals of Arts, Commerce and Science and In-charge of Self-financing Courses. HODs/Senior most faculty members are functionally responsible for all academic and administrative functions of their departments in association with respective Vice-Principal and In-charge.

Similarly, Co-curricular & extracurricular activities have been placed for implementation under the guidance of programme officers, conveners' etc.

Decisions are taken and implemented by the Principal in consultation with all the concerned authorities.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective Plan.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has strategic plans for its own growth and development. Plan preparation starts with collecting and compiling feedback from various stakeholders. This feedback is then discussed thoroughly in departmental/staff meetings whereupon the feedback is forwarded with their comments and suggestions to IQAC meeting for concurrence or further deliberations. IQAC then forwards the plan for final decision to the College Development Committee. The Committee in coordination with the College Governing Council decides the future course of action with certain modifications if considered necessary in the light of financial impact of the plan on the resources of the management. The deployment strategies are then finalized and authorities delegated and responsibilities entrusted to the committees constituted in this regard.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Over the period of time, College grew as multidimensional educational institute. Currently Degree College offers traditional as well as Self Financing courses. It includes mainly three streams viz. Arts, Commerce and Science. Self Financing courses are skill-based and Job-oriented. All streams have their respective Vice-Principals and Self Financing Courses have In-charge.

Non-teaching administrative staff is headed by Office Superintendent whereas Library Staff is headed by the Librarian. The Laboratory Staff is headed by the HODs of respective departments.

College Governing Council is the Governing Body of the College. It consists 13 members. Its composition is as under :-

1.Chairman

2.Vice President

3.General Secretary

4.Two Joint Secretaries

5.Treasurer

6.Seven Members

&

7.Principal as an ex-officio Secretary

The organizational structure is in the Organogram published on College Website.

For day to day functioning of the College, various committees are formed including some statutory and non-statutory.

Functions of statutory committees are mentioned below:-

A. LMC/ CDC

The Local Managing Committee (LMC) formed as per the provisions of the Bombay University Act, 1974 has been reconstituted as College Development Committee (CDC) as per the provisions of Maharashtra Universities Act, 2016

B. Internal Quality Assurance Cell (IQAC)

As per NAAC guidelines, IQAC has been constituted.

Following statutory committees have been formed as per the provisions of University of Mumbai Act :-

- Examination Committee
- Unfair Means Enquiry Committee
- Internal Committee
- Anti-Ragging Cell
- SC/ST Cell
- Minority Cell

SERVICE MATTERS

Service Rules

College follows Service Rules for teaching staff as per the directions issued by University of Mumbai and for non-teaching staff as per the provisions of Maharashtra Civil Services Rules after May, 2010.

Recruitment and Promotion Policy

College follows Recruitment and Promotion Policy for teaching staff as per the guidelines issued by University of Mumbai in consonance with the norms stipulated by University Grants Commission and for non-teaching staff as per the guidelines issued by Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/about-iqac
Link to Organogram of the institution webpage	https://kmagrawalcollege.org/media/frontend/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College Management facilitates various welfare measures for teaching and non-teaching staff:-

- 1. Fee concession is granted to the wards of College employees for admission to the College.**
- 2. Financial support for participation in International and National Seminars/Conferences/workshops.**
- 3. Gymnasium and sports facilities are available to the staff**
- 4. Yoga teachers conduct regular yoga sessions for staff**
- 5. Interest free advance against salary is granted to staff for festivals, higher studies of their children and medical emergencies.**
- 6. Canteen facility is made available at subsidized rates.**
- 7. Special travel allowance and other allowances are granted to staff.**
- 8. Relaxation in working hours to researchers pursuing Ph.D/ Minor Research Projects and for carrying out social programme.**
- 9. Mediclaim facility is available for teaching and non-teaching staff with 50% of premium is borne by Management.**
- 10. Monsoon wear is provided to non-teaching staff required to perform field work.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Teaching Staff:-

1. Annual Appraisal System: The teaching staff submits Self appraisal form annually in the forms D-1/D-2. This includes the work load, participation of teachers in research activities, co-curricular and extra-curricular activities and initiative taken by the teachers for the overall development of the students. This form is appraised by HOD, Vice Principal and finally by the Principal. Due appreciation is extended to the deserving teachers and discussions are held with the teachers who fall short of expectations with a view to enable them to register improvement in ensuing years.

2. Evaluation by Students: Feedback is solicited from students in the prescribed forms. HOD and concerned Vice Principal analyse the Feedback form. Appreciation for the recognition of the efforts is placed on record by the IQAC in the staff meeting. Accordingly, the analysis of feedback is communicated to teachers.

2. Non-Teaching Staff :- The evaluation of the Non-teaching staff is made in the following manner :

- 1. Confidential Report:** The confidential report in respect of each non-teaching staff is prepared by the respective seniors and then evaluated by the Office Superintendent. Due appreciation is given to the star performers while cases of poor performers are reported to the Management for necessary action.

Informal Means: The Management members in coordination with the Principal collect information from various stakeholders to know the satisfaction level in respect of services rendered by the non-teaching staff. The suggestions are considered at the time of discussion relating to promotions, job rotation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Statutory Audit- The external Auditor is appointed by the College Governing Council in the Annual General Meeting to conduct the Statutory Audit of the Institution. The Audit related queries are resolved by the Accounts Department in General office under the guidance of Principal. Audit report is finalized after the discussions by the Auditor with the Managing Committee. The process is enumerated as follows:-

- The expenditures are scrutinized
- Bills and vouchers of the revenue expenditure are checked
- Capital expenditures are physically checked and verified
- Fees collection and Scholarships received from Government Department are reconciled
- All purchases are checked as to authorization by Purchase Committee, Quotations, Purchase Orders, Bills, Vouchers and Payments thereof
- Salary Grants are checked on Receipts and Payments basis

2. Internal Audit-The Internal Auditor is appointed who periodically check the financial transactions at requisite level and suggest corrections as and when required. The Internal Audit process is as follows :-

- The Receipts and Payments are meticulously audited regularly.
- The daily receipts of the fee's collections are checked by the Auditor
- The Bank deposits and withdrawals are monitored by the

Internal Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****0**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**Strategies for mobilization of funds:**

The main source of funds for the College is salary grants from Government. Besides this, tuition fees and other fees like Library fees, Laboratory fees, Examination fees etc. are main sources of income.

In addition to the traditional programs, College also runs self-financing courses - BBI, BAF, BMS, CS, IT, T.Y.B.Sc. (Physics), M.A., M.Sc., M.Com., Ph.D. Fees from such un-aided program contribute major source of revenue for the College.

The Annual Budget is prepared for effective planning and utilization of funds.

The Purchase committee meets regularly for bulk purchases to attain cost effectiveness and timely procurement.

The major decisions for changes and additions to the infrastructure are taken in the meetings of College Governing Council.

The idle funds are parked in the Fixed Deposits which fetch interest.

Additional revenue is generated by renting institution infrastructure to different Governmental and Non-governmental agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality assurance strategies are as follows:

1. Organization of online conferences and webinars on quality related themes and promotion of quality.
2. Preparation of Strategic Plans to promote quality improvements in academics.
3. Documentation of the various programmes/activities/events to record the continuous improvements.
4. Inculcation of research culture in teachers & students.
5. Increase in the number of online extension activities.
6. Encouragement of students for participation in Projects / Internship.
7. Conduct of skill development and certificate courses through online mode.
8. Strengthening the Automation Systems in College.
9. Suggestions for allocation of funds for research.
10. Conduct of Structured feedback mechanism.

Two Initiatives are described below:-

1) Provision for Skill development courses and Certificate courses

The IQAC has taken initiative to provide students with additional skills to enhance knowledge and personality. The College has

started various skill development courses that provide students with appropriate hands-on training which helps them to be job ready. The aim is to emphasize learning by doing and provide training opportunities and practical guidance. It is important for students to develop soft skills as they graduate and enter the corporate world.

The list of various certification courses is as follows.

1. Heritage Tourism
2. Functional English
3. Translation English
4. Research Methodology

2) Provision of Budget for Research Activities

The College IQAC suggests the provision of budget for research activities. The Research Promotion Committee prepares proposal in this regard. After continuous discussions and follow-up with Principal, LMC/CDC and Management, budget is allocated. The budgetary provision increases as per actual demand. Teachers, who wish to undertake research projects, submit a proposal to the Research Promotion Committee. Financial support is provided for Conferences, Seminars and publications. The items like Equipment's, Books and Journals are procured.

There is progressive increase in the Research Budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of our College adopts various strategies of enhancing quality in teaching and learning, as teaching and learning is the core area of the activities of the College. The IQAC has been monitoring the quality of teaching learning process and learning outcomes at periodic intervals during its quarterly online meetings. Review of teaching learning process is achieved through following methodologies:-

- Academic Calendar is prepared at the beginning of the year which is uploaded on College Website.
- Course wise teaching plan is prepared by the teachers and submitted to HOD'S/Senior most teachers in the department.
- Time Table is displayed for the students and shared through Google Classroom and uploaded on the website.
- Time table is monitored by lecture Coordinators/Heads of various departments and review is taken in the IQAC meetings.
- Discussion is held on learning outcomes in various programmes and courses.
- Regular online meetings with HODs/Senior most teachers to ensure timely conduct of tests, tutorials, assignments, practical's and projects.
- College conducts online co-curricular, extra-curricular and other types of activities for students which are reviewed regularly in the meetings of IQAC with conveners of committees.
- IQAC encourages teaching and non-teaching staff for participation in orientation, refresher and other short-term training courses.
- Regular online meeting with HOD's of all departments are conducted and measures for improvement are suggested.
- Result analysis is discussed in the IQAC online meetings, accordingly departments are directed to take corrective measures.

Reviews and implementation of teaching learning reforms facilitated by IQAC are as follows:-

Online Teaching and Learning Environment.

- Provision for Google Classroom to conduct online lectures.
- Students are given online assignments which is submitted and verified on Google Classroom.
- Students are provided with e-books and materials through Google Classroom.
- Internal Exams and Regular Exams are conducted through online mode.
- Most of the Departments have their e-contents/ study materials for concerned courses.
- Teachers and Students are provided with Gmail ID to maintain Authenticity.
- N-List software is made available to access online Journals and Books to teachers and Students.

- **Online activities are conducted to inculcate quality improvements within students.**

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/about-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College Women Development Cell is a statutory body. Through this Cell, College aims at creating awareness regarding the rights and issues related to girls. The main objective of CWDC is to look into the grievances of teaching, non-teaching staff and students especially in the case of gender discrimination.

- **During the year 2020 - 2021 the CWDC has organised the International Women's Day celebration program on the 8th of**

March 2021. In this program we felicitated women Principals of nearby colleges. This program was broadcasted live on Facebook

- The College has appointed professional counselor for expert guidance.
- "Maitrin" ('24 hour help line') is available for girl students.
- Girls are encouraged to participate in NSS and NCC. They actively participate in all activities conducted by NSS like rallies, street plays, blood donation camp, leadership camp etc.

File Description	Documents
Annual gender sensitization action plan	https://kmagrawalcollege.org/media/frontend/front-images/naac_report_7.1.1/7.1.1_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kmagrawalcollege.org/media/frontend/front-images/naac_report_7.1.1/7.1.1_Gender_Sensitivity_Programme.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

- Waste is collected in separate coloured dustbins (Dry Waste and Wet Waste) and it is ensured that collected garbage is disposed by Municipal Corporation Vehicles regularly.
 - Provision of the dustbins for collecting solid waste at all departments, Gymkhana, Administrative Office, floor corridors and College Canteen.
 - It is our practice to dispose Biological waste separately.
 - Scrap vendors to collect papers and other stationery waste material for pulping, recycling and manufacturing process.
- **Liquid waste management**
 - Disposal of chemical waste in the Chemistry laboratories by proper dilution with water and then disposal in the main drainage system.
 - Separate drainage line is made available for disposal of waste water.
- **E-waste management**
 - College ensures minimum e-waste generation by reuse of e-materials.
 - Periodical collection of e-waste materials by vendors for safe recycling.
 - Regular refilling of toner and cartridges to ensure reuse.
 - Policy of the College to upgrade the existing computers in a planned manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
 Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
 Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

K.M. Agrawal College is situated on the outskirts of the Kalyan town. Many students from neighboring villages and adivasi Padas belonging to different socio-economic categories are given admission without any discrimination. Personal counseling as well as counseling by teachers in the class helps them build

confidence.

NCC and NSS units of our College give opportunities to students belonging to different social groups of our society to mingle among themselves so that the diversities stand diluted a great deal.

This year online lectures by eminent personalities during the Gandhi Mahotsav help students to gain knowledge about the values like equality, generosity, cooperation etc. This year Ms. Suniti (Social Activist), Rajan Indulkar (Runs school for Adivasi children at Chiplun-Konkan), Varsha Phatarphekar (Adivasi Sahaj Shikshan Sanstha, Palghar), discuss issues/ problems of Adivasi's and marginalized sections with the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Independence Day and Republic Day are celebrated to respect and honor the integrity and unity of our nation. Every year NSS Day and NCC day are celebrated with great zeal. College conducts various programmes for sensitization of students and employees to the constitutional obligations. Due to COVID-19 restrictions many programs have been conducted online.

- Guru Pournima was celebrated on 5th July, 2020 by College students, volunteers prepared a video which includes poem and speech dedicated to the gurus.
- On 21st August, 2020 students visited Old Age Home Shanti Bhavan Kalyan on occasion of Senior Citizen day.
- World AIDS Day was observed on 1st Dec.2020, Mask Making and Painting competition was conducted. 25 volunteers participated in this activity.
- Swachata Pakhwada was observed by NCC Students from 1st to 15th December, 2020

- College organized blood donation camp on 16th February, 2021.

Tree plantation at College Campus on 07th Sept., 2020

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kmagrawalcollege.org/all-gallery-event
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Due to COVID-19 restrictions many programs have been conducted online.
- Every year Independence Day and Republic Day are celebrated

to respect and honor the integrity and unity of our nation.

- Every year NSS Day and NCC day are celebrated with great zeal.
- Yoga was celebrated online on 21st June, 2020
- On 26th July, 2020 Kargil Day, student's prayer meeting was organized to commemorate the martyr of Kargil.
- Constitutional Day was observed on 26th November, 2020
- On 3rd January, 2021 Savitribai Phule Jayanti (Social Reformer & Pioneer of Girls education in Maharashtra) is Celebrated by College WDC
- World Water Day & World Tabacoo Day is observed by NCC & NSS Unit.
- Netaji Subhash Chandra Bos Jayanti was observed on 23rd January, 2021
- Jagtik Marathi Bhasha Divas on 27th February, 2021 – Post Card writing competition, Poetry Reading by Alumni members.
- World Women's Day is observed on 8th March, 2021

Shahid Divas was observed on 23rd March, 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Title of the Practice ---SAKAV- The Bridge

One of the notable best practices of the College has been extension and outreach activities. The College focuses towards education and development of the socially and economically weaker sections of the society.

The Institution firmly believes that apart from formal education our students should be involved in activities which show reach the unreached approach. This is achieved by conducting various activities in association with Snehanubandh, a committed Alumni Association of the College.

Sathenagar, at Adharwardi area of Kalyan town is the dumping ground of Kalyan. The Kalyan Dombivali Municipal Corporation had started operating the dumping ground in 1984. Around 650 metric tons of waste is dumped on it every day. Residents of this ground, rag pickers underprivileged sections, live in most unhygienic conditions and rampant poverty. In such a scenario College has assumed to itself the responsibility to bridge this gap by conducting following activities :-

In the month of May 2020, students distributed water, biscuits, ORS, medicine to around 500 migrant workers during COVID pandemic.

Around 250 families residing at Vagerapada, Sathe Nagar and Panbudenagar were supported by grocery items.

In August 2020, distribution program of stationery, books, mask and sanitizers was conducted at Vagerapada, Sathe Nagar and Panbudenagar.

In month of January 2021, students residing at Kalyan Railway Station were provided with mask, soap and snacks.

At brick kiln near Sapad (Outskirt of Kalyan city) the Management of our College distributed cloth, snacks, toys and fruits to the children.

Best Practice 2

Title of the Practice: - GANDHI MOHOTSAV

Moral values refer to good virtues such as honesty, integrity, truthfulness, compassion, helpfulness, love, respectfulness and

hard work. Moral values reflect an individual's character and spirituality. They help in building good relationships in personal as well as social life. They can help in eradicating problems like dishonesty, violence, cheating, jealousy from one's life. The family, teachers and members of society have important role to play in individual buildup.

As a small contribution to this task, College initiated the concept of Gandhi Mahotsav keeping in mind the following objective to sensitize the students towards the problems of underprivileged sections of the society. This year due to COVID pandemic Gandhi Mahotsav conducted online. This year online lectures by eminent personalities during the Gandhi Mahotsav help students to gain knowledge about the values like equality, generosity, cooperation etc. This year Ms. Suniti (Social Activist), Rajan Indulkar (Runs school for Adivasi children at Chiplun-Konkan), Varsha Phatarphekar (Adivasi Sahaj Shikshan Sanstha, Palghar), discuss issues/ problems of Adivasi's and marginalized sections with the students. Arjun Kokate, Yevala , who teacher at hostel/ school for the deaf students put the problems of children at such schools. Such lectures helps in making the student sensitize towards the problems of marginalized sections of our society.

File Description	Documents
Best practices in the Institutional website	https://kmagrawalcollege.org/all-gallery-event
Any other relevant information	https://www.youtube.com/watch?v=ek19mPbaZjg

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students of our College are from diverse socio-economic background. Maximum students are First Generation Learners. Such students need to be imparted basic skills of communications, enhancement of self confidence by offering counselling. Keeping this in mind, the College has formed various committees/associations/units which work for the overall development of such students.

Career Guidance cell

- Webinar on “Preparation strategy for Competitive Examination (UPSC/MPSC) ” by Mr. Sukrut Bhushan , Director, Saksham Education academy , Thane on 04/1/2021.
- Garware Institute of Career Education and Development, University of Mumbai in collaboration with K.M.Agrawal College organized workshop on “Career Guidance and Employability Skills” on 06/03/2021
- On 5th April 2021, Career Guidance cell and EDWISE International, organised exclusive intercollegiate webinar (Zoom) on “Admits to Global Scholarships & Career Guidance for Overseas Education”.

Department Of Economics

- Every year Department publishes the Departmental Magazine “Young Forum”, under the Economic Forum. The U.G., P.G., Ph.D. & Ex-students have submitted their research articles for the “Young Forum”, 2020-2021.

Department of IT and CS

- IT and CS Department of KM Agrawal College partnered with IIT Bombay Alumni powered by Apli.ai for mentoring regarding the Job / Internships market scenario after COVID. The mentors were top-notch alumni placed in the best companies like Apple Inc, Mckinsey & Co (Boston), PWC (US Office), Master card. Students also received certificates and Jobs / Internships Opportunities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has its own plans for the effective implementation of curriculum in co-ordination with vision, mission & objectives of the Institute. The well planned process is demonstrated through following measures :

- Teaching plan for each academic year is prepared by faculty members.
- Teachers diary is maintained regularly for recording of every aspect of learning process in detail.
- IQAC prepares the Annual Academic Calendar reflecting the effective implementation of Institutional plan.
- To make the curriculum more learner centric, teachers adopt innovative methods like ICT presentation, case study, use of other e-resources etc.
- All departments conduct regular departmental meetings to review curriculum activities.
- In certain subjects' project work is compulsory as part of experiential learning.
- Remedial Coaching is provided to first time learners and academically weak students.
- The College library & Departmental Libraries provide books and necessary learning resources to the teachers as well as students.
- Departments conduct revision of lectures and conduct regular test of students to develop better understanding of the subject.
- Home and group assignments tutorial are regularly given for improvement in study.

- Language departments conduct reading and writing sessions to enhance pupils reading and writing skills.
- Regular semester wise feedback on Curriculum is called from students.
- Guest lectures of eminent academicians, industry persons are arranged by the departments to keep the students updated about the latest developments in their respective fields.
- Departments organize study tours, excursions and visits to research centers for experiential learning.
- The College conducts Workshops on revised syllabus to equip the teachers with new syllabus and methods of teaching process.
- The college organizes National & International Seminars/Conferences on curriculum oriented current issues and published the research papers in the form of books & proceedings which are made available in the Library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kmagrawalcollege.org/media/frontend/front-images/academic_calendar/2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year, a special committee consisting of Principal, faculty-wise Vice-Principals, Coordinators and Head of departments along with the IQAC prepares an overall academic and event calendar for the college, taking into account the tentative university schedule of examinations. Thereafter, the committees are formed for smooth conduct of curricular, co-curricular, extracurricular activities, and Seminars/Conferences to be organized during the academic year.

- Due consideration is given to the schedules of assignments, tests, seminars and semester examinations. The academic calendar of the College contains the schedule of commencement of semester sessions and

classroom teachings, public holidays, summer and winter vacations, days of celebrations including students' annual social, etc.

- The term-wise schedules of examinations of theory and practical courses are prepared by the College Examination Committee, considering academic calendar of the college.
- The Projects/Home Assignments collection schedules are displayed on the notice board in advance for students by the respective departments. The Projects/Home assignments are evaluated as per the university norms.
- The respective departments set internal test question papers as per the University guidelines. Internal Exams are conducted by respective departments.
- Instead of home assignment, if students opt for Group discussions/seminars, topics are allocated to them by the concerned department. Accordingly, an alternative schedule is decided by the department to organize Group discussions/seminars to evaluate these students.
- Progress of the students is monitored and evaluated on continuous basis through Formative Assessments. The Centralized Assessment Program (CAP) is in practice as per guidelines laid down by the University of Mumbai.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Gender Equality:

All Students are offered equal opportunities and gender equalities are nurtured at every step of policy framing and implementation.

Gender issues are addressed through chapters & articles in the curriculum. It is demonstrated by:

Institution provides equal opportunities to both the genders in terms of admission, choice of courses, programmes and participation in curricular & extracurricular activities.

- Institution encourages girl students to participate in various activities of College Woman Development Cell (CWDC), Department of Life Long Learning and Extension (DLLE), National Cadet Corps (NCC) Unit, National Service Scheme (NSS) Unit, to develop the leadership qualities.
- Institution involves the alumni in grooming of the students.
- Equal participation for both boys and girls students is ensured in all the working committees of the College and in decision making.

Cross cutting issues relevant to Environment and Sustainability:

The course of Environmental Studies is offered in all the programs such as B.A., B. Com, BAF, BBI and BMS Streams. The students are sensitized about the changes in environment, Eco-system, Biodiversity and Conservation, Environmental Pollution, Environment Protection etc. Further the issues of Environment and Sustainability are addressed through the following: -

- Tree Plantation is a regular feature
- Use of Bicycle is promoted amongst students, by observing no vehicle day
- Use of cotton bags is promoted students and teachers.
- Use of Plastic is banned in the College Campus.
- Segregation of waste on daily basis.
- Collection drive for e-waste.
- Minimum use of paper is promoted.
- Guest lectures on "Awareness of environmental protection."

Human Values into the Curriculum:

- Human values are inculcated amongst students through core courses like Foundation Course. The Institution takes utmost care to inculcate values like Humanitarianism, patriotism, justice, equality, honesty, tolerance, etc. The syllabus of subject of Foundation Course and Political Science includes human rights, duties, national responsibilities.
- On the Basis of this curriculum, the College takes Initiative to develop the positive approach amongst the student towards society through the co-curricular activities of NSS/ NCC/ DLLE/ CWDC.

Professional Ethics into the Curriculum:

The College works with the mission of developing students' intellect, self-confidence and responsible behaviour towards the society and to make them competent enough to stand in globally competitive environment. Business Ethics, Corporate Ethics and Indian Ethos in business management are part of different programs of BA, BCom, BSc, BMS, BBI, and BAF. The syllabi of subjects "Indian Ethos in Management" and "Ethics and Governance" include:-

- Personal and institutional Values
- Leadership skills, Corporate Ethics & CSR
- Corporate Governance.
- Personal grooming

Teachers follow Professional code of ethics. All teachers demonstrate integrity, impartiality and ethical behaviour in the classroom and in their conduct. Teachers are role models of students. This ensures value education amongst students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

474

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	A. All of the above
---	---------------------

syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kmagrawalcollege.org/media/frontend/front-images/feedback report/Action Taken Report 2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3267

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2477

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student are regularly identified by the faculties on the basis of internal tests and involvement of student in class and co-curricular activities.

A] Activity/Initiative for Slow Learners:

- Extra Lecture / Practical class for difficult topics as per the requirement.
- Students are also provided with Skill Enhancement courses by the College.
- Students are provided with study material for preparation of their examinations.
- Students are provided with question banks.
- Paper solving series are arranged for students to excel in the subject.

B] Initiatives for advanced learner:

- We conduct Intensive coaching for advanced learners.
- Students has easy access to digital Library, Inflibnet, N-List and other e-resources.
- Students are motivated to participate in College and intercollegiate level competitions to improve their confidence and other skills.
- Special guest speaker lecture organized for advance knowledge on special areas.

UPSC & MPSC Cell of our college is equipped with study material for competitive exam and we regularly invite eminent speakers and subject experts to guide students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3251	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students Centric Teaching Learning Methods:

The College has developed versatile student centric methods to make the Teaching Learning process more interesting and effective.

The sudden occurrence of Covid-19, brought drastic change in the methods of teaching-learning process even in our College:-

- The traditional set of face-to-face lectures in a classroom is replaced by Virtual Classroom lectures.
- Career Guidance cell and Competitive Examination Centre of the College arranged number of Webinars for the students
- Number of online Seminars are arranged for the Science students on 'Career Opportunities after TYBSc', Preparation For IIT-JAM Entrance Examination and GATE/NET/JRF Examination' and Scope of Chemistry". Classwise Orientation Lectures were taken for the students.
- The cultural activities also conducted online.

- Webinar was conducted on vacancy in Banking / Insurance sector in order to provide employment opportunity to students. The College partnered with IIT Bombay Alumni powered by Apli.ai for mentoring regarding the Job / Internships market scenario after COVID-19.
- To enhance the soft skills among the students, College organized Quiz Competition, Power point Presentation competition, Essay Writing Competition, Elocution Competition for students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have shown their competency in their technological pedagogical knowledge.

The College has taken following initiative to provide online platform for online teaching during COVID-19.

- Special agreement was signed with Void Solutions to setup G-Suite (Google Meet) for Online Lectures. It also provided platform to host Online Webinar/ Seminar.
- Online Orientation Programs were arranged for Teachers & Students on "How to use Google Meet".
- Required data of Teachers / Students was provided to Void Solution (Google Partner). They Created and Maintained Separate Google Classroom as per Class/ Div/ Subject for all Teachers and the login credentials were share with teachers and students.
- 24/7 Support Facility provided by College to Students/ Teachers for Online Lectures Setup. All administrative work for Maintaining Teachers/ Students Attendance Records was maintained.

Teachers understand the use of digital content and devices which help to enhance and improve teaching and learning. Teachers created and delivered E- contents through various electronic media to the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

49 Out of Sanctioned post of 51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

822 Years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During Covid-19 pandemic period internal assessment was conducted as per guidelines issued by University of Mumbai:-

*** The schedules of internal tests & submission of projects are displayed on students groups by the respective teachers/departments. Practical examination schedules are also displayed on the students groups and college website. The Viva voce or oral tests are conducted through google meet / G-Suite.**

*** The subject teacher assigned the topics of the project to students online and students were informed to submit the project within stipulated period. Projects were submitted to the subject teacher through email and on google classroom. After evaluation and presentation of the same, internal mark sheets are uploaded on the University portal.**

* The online internal exams/tests are conducted and the MCQ's are framed for the tests. The same technique has been adopted for conducting the examinations for UG and PG as per guidelines issued by the university. Subsequently, the internal marks are uploaded on university web portal and the hardcopy of internal mark sheets are submitted separately to examination section, university of Mumbai.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- College Examination Committee looks after the students' grievances related to external as well as internal examination including online mode of examinations as per guidelines issued by university of Mumbai.
- The Head of the department or senior most person in the respective department redress all grievances related to internal assessment/practicals. In case of students dissatisfaction, the same is forwarded to Principal.
- In Covid-19 period, as per University guidelines online tests/examinations are conducted. Due to computerized assessment accuracy is maintained. Revaluation process was not in practice during Covid-19 period as per guidelines of University of Mumbai.
- The members of the Unfair-means Inquiry committee alongwith technical experts frequently observed the online students appearing for the respective papers, conducted by the examination committee to curb the use of unfair-means or malpractices.

File Description	Documents
Any additional information	View File
Link for additional information	https://kmagrawalcollege.org/examination-rules

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and Course Outcomes for all Programs offered by the institution are stated and displayed on website and communicated to teachers and students. These outcomes are broadly based on three aspects:

- To provide the best possible knowledge to students in the course/subject chosen by them
- To develop skills of students for their future career prospects.
- To develop amongst students a keen sensitivity towards the issues of society and country. Program outcomes also encompass a broad spectrum of abilities and attitudes that students acquired during the pursuit of graduate and post-graduate courses.

PO's and CO's are displayed by the respective departments.

The members of the Admission Committee guide the students about the outcomes of various programs/courses at the time of admission. Emphasis is given on PO's and CO's during the Orientation Session for the first year students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmagrawalcollege.org/ba
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following initiative are taken to attain PO's and CO's:

- Individual/group assignments are given to students for direct measurement of Program and Course Outcomes.
- Students are encouraged to give presentations on specific

topics.

- Many curricula involve the conduct of practical experiments in laboratories.
- Viva-voce is a part of the process of evaluation in these courses.

The result analysis and pass percentage reveal the depth of knowledge in a particular course. Direct evaluation process is provided through University Examinations, semester examinations, internal examinations, home assignments, unit tests, surprise tests, open book tests etc. Throughout the year, the faculty records the performance of students to monitor attainment of program outcome. Besides, each faculty is entrusted with mentor-mentee scheme under which each teacher provides mentoring to a specific number of students. At the same time, remedial coaching is also provided to slow learners /weak students with a view to bringing them at par with other students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kmagrawalcollege.org/media/frontend/front-images/Result Analysis/Result Analyses(2020-21).pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

991

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kmagrawalcollege.org/media/frontend/front-images/Result_Analysis/Annual_average_percentage.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://kmagrawalcollege.org/media/frontend/front-images/student_satisfaction_survey/2.7.1 SSS responses report in chart.pdf](https://kmagrawalcollege.org/media/frontend/front-images/student_satisfaction_survey/2.7.1_SSS_responses_report_in_chart.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

“Navdhara” a Center for Excellence functioning in the College initiates a number of programs to inculcate the spirit of entrepreneurship among the students. It organizes Start-up Fest for presentation of Business ideas. Due to restrictions of COVID-19 pandemic many creative ideas for transfer of knowledge could not be materialized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year****Nil**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****5**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****5**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution has set its vision and mission in order to achieve great heights.

Institution promotes student engagement, institute-local community relationship, contributing selfless service and developing holistic approach among students. Extension is an important activity as it enriches the value of an Institution as well as students.

The College fully realize the fact that development of students is not just in academics but also in extension activities and hence, encourages the students to participate in various extension activities. It provides wider scope for students to communicate with other College students and teachers.

The remarkable extension activity through which an institution serves the society is NSS, NCC and DLLE.

The students are actively involved in community service through

these units. Students develop self confidence, leadership traits, problem solving skills, mental and physical ability etc. Extension activities results in overall personality development of a student. Student recognizes development of holistic approach by connecting a link between theory and practice.

Objectives of these Extension activities:

- 1) To develop holistic approach among students
- 2) To develop overall personality of students
- 3) To make students aware of the reality of the society
- 4) To develop leadership skills among students
- 5) To sensitize students towards gender equality in the society
- 6) To extend their role and services towards society and community
- 7) To develop public relations

We serve the society through various activities like Blood Donation Camp, Tree Plantation, Yoga week, Aids Awareness Campaign, Swachachha Bharat Abhiyan.

The College tracks students' involvement and engagement in various social activities or movements by using certain mechanism.

Major Contribution:

1. Swachchha Bharat Abhiyaan: College takes efforts to keep the surrounding clean. College organised various drives like cleanliness drive in College campus and surrounding societies, rally against use of plastic bags etc.
1. Blood Donation: College took initiative to serve the society by organizing Blood Donation Camp every year in association with KEM Hospital, Mumbai and Lions Club, Kalyan. Teachers, students, NSS volunteers, NCC Cadets and support staff donated blood. College maintain blood group wise register of students with a view to provide blood to needy patients during emergencies.

- 1. Tree Plantation:** College organized Environmental awareness camp through tree plantation programme when plants like guava, neem, mango etc. were planted in various neighboring villages with the help of villagers and local Corporator. Every year a rally is organised for the sensitization in the surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2339

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****0**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has its own ground plus 4 storied building admeasuring 71,455 sq.ft. constructed on freehold land at Survey No. 9 Hissa No. 4 situated at Padgha Road Gandhare, Kalyan (West). The building contains adequate infrastructure for teaching-learning activities.

List of Infrastructural Facilities**Nos.****ICT enabled Class Rooms****27****Class Rooms****03****Staff Room**

01

Science Laboratories

08

Computer Laboratories

02

Server Room

01

Library

01

Reading Room

01

Research Centre

01

E-Zone

01

Staff Study Centre

01

Gymkhana

01

Play Ground

01

Badminton Court

01

Girls Common Room

01

Girls Wash Rooms

04

Boys Common Room

01

Boys Wash Rooms

04

A/C Auditorium with 200 seating capacity

01

General Office

01

Principal Chamber

01

Vice Principal Cubicles

04

Management Conference Room

01

Management Office

03

Language Laboratory

01

Incubation Centre

01

Skill Development Centre

01

Remedial Coaching Centre

01

Departmental Cubicles

06

Cubicles for NSS, NCC, Placement Cell and Art Circle

06

Record Room

04

Store Room

01

Meter & Inverter Room

01

Canteen

01

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The details of infrastructural facilities available in the College for Sports, Games, Yoga and Cultural activities are: -

- The College has 30,000 sq. ft. Playground.
- Gymkhana has 3025 sq. ft. area for Indoor games which includes –
 - Badminton hall with area of 2275 sq. ft.
 - Gymnasium of 750 sq. ft.
- The College has facilities for following Indoor and Outdoor Games :-

Indoor Games

Gymnasium

Outdoor Games

- Badminton

Court with wooden flooring)

- Chess
- Carrom
- TableTennis
- Boxing
- Fencing
- Taekwondo
- Weight Lifting & Power Lifting
- Multi Gymnasium
- Walker
- Box Cricket Kabaddi
- Kho-Kho
- Volley Ball
- Base Ball
- Soft Ball

Yoga Activity and Meditation

The College regularly conducts Yoga Session for Students and Staff for physical and mental fitness. International Yoga Day is celebrated on 21st June every year which is followed by Yoga week.

Cultural Activity

The College motivates and supports students for participation in cultural activities. Arts Circle organizes various events that bring together fun, creativity, innovation for kaleidoscopic development of students.

1. Arts Circle Cubicle:-

A separate cubicle is allotted to Art Circle, where meeting and practice session are held. Ample space is provided for practice of dance, drama etc.

1. Auditorium:-

The events of Art Circle, NSS, NCC and various Associations are conducted in Auditorium. Such events include activities like Singing, Acting, Mono Acting, Drama Competitions etc.

1. Open Amphitheatre :-

The Annual Social of the College, Bharari organised at open Amphitheatre.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27 ICT enabled Class Rooms & 3 Class Rooms (with projector)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**27.20**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- **K. M. Agrawal Library has ILMS Software: SOUL 2.0 (Software for University Libraries 2.0)**
- **developed by INFLIBNET (Gandhinagar)**
 - **The Library has been automated since the year 2013**
- **SOUL Current Version 2.0.0.12**

Software for University Libraries (SOUL) is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre, Gandhinagar based on requirements of College and University libraries. It is user friendly software developed to facilitate working under client-server environment. The software is compliant of international standards for bibliographic formats, networking and circulation protocols.

Modules:

The SOUL 2.0 consists of the following modules:

Acquisition, Catalogue, Circulation, On-line Public Access Catalogue (OPAC), Serial Control, Administration.

Each module has further been divided into submodules to cater to its functional requirements.

Nature of automation (fully or partially)

Year of Automation : 2013 (partially) Fully Automated in 2015-16

The Library has been automated through proper networking and integrated library management system (ILMS) with library software SOUL 2.0 of INFLIBINET (Gandhinagar). Circulation of books is on BAR- CODE System. Online Public Access Catalogue (OPAC) is provided to the users and WEBOPAC is available through separate library webpage. The software includes automated acquisition of books and serials, circulation (issue - return) of books using barcode technology. Speedy access to location and information about availability of reference books and other reading material.

Library portal:

A library portal is designed on College website (www.kmagrawalcollege.org/library) to act as a one-stop solution for different services for user such as collection and facilities. Important links are provided on portal for Syllabus, Question papers, INFLIBNET N-List, Shodhganga, Shodhsindhu, British Library, Open Access Journals, National Digital Library, Rare Book society of India. Maharashtra Sahitya Parishad, Rare Book Room, Asiatic Society library Mumbai-Granthsanjivani, Magzter, Newspaper, e-Books, e-Journals, Dictionaries and Encyclopedia, Thesis and Dissertation, Bibliographies/ Autobiographies, Open Access Database, D-space for institutional repositories.

QR code access to subject wise Reference book list with shelving location also available. Plagiarism Checker software is also available in Library Research Center.

ICT infrastructure:

Library has 22 computers with dedicated 20 Mbps leased line in addition to 100 Mbps College leased line, two printers, two barcode printers and six barcode scanners. Free internet surfing is available for students in e-zone of library. The library is wi-fi enabled connected to the main server through Local Area Network (LAN) with domain configuration and anti-virus security for sharing of resources. Power backup facilities are available. Details are as follows :

Sr. No.

Particulars of work**Number of Computer**

1.

Library OPAC for Reader

2

2.

Circulation of Books

6

3.

Library Administration Work

4

4.

e- Zone

5

5.

Ph.D. Research Center

5

Total

22

The users are tracked using barcode system. For this purpose, identity cards with bar code are provided to students and staff. Daily, monthly and category wise analysis report is generated in this system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kmagrawalcollege.org/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.71

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30488

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has fully modernized computer facilities with 185 computers of latest configuration loaded with licensed operating systems and necessary software (as per the requirements of the respective streams) which has Auto Update facility enabled. The College has two modern computer laboratories located at 1st floor and 4th Floor respectively upgraded with LAN equipped architecture and Wi-Fi Enable structure. Both Laboratories have UPS backup to ensure uninterrupted power supply.

In addition, College has Language Laboratory equipped with computers, digital learning resource access center (E-Zone) at Central Library with necessary accessories along with peripherals like servers, printers, stabilizers, UPS etc.

LAN: Broadband connections of 100 Mbps capacity is spread over the campus with FTTH (Fiber to the home). In addition, Central Library has separate 20 Mbps connection. All the computers are connected through wired and wireless Campus Area Network and the internet access is controlled through a firewall while students have access to internet facility from 7.30 a.m. to 5.00 p.m. in the campus. e-zone in Library reading Room is open from 8.00 am to 6.30 pm. Research Center is equipped with latest configured computers and Laptops. The Class Rooms and the conference hall of the College are equipped with necessary ICT gadgets.

Hardware: The College has been procuring latest configuration hardware since inception. The hardware is frequently updated through buy-back policy of the vendors as needed. All departments of the College have computer facilities. The College has two servers for library management, office database management (Linux based applications, internet proxy server, firewall application), Wi-Fi management, student database management system etc. The Chemistry, Botany, Physics and other laboratories have sophisticated instruments. Four computers are

used exclusively for the examination work.

Licensed Software:

- College has Microsoft OS with Campus Licence and Antivirus software for all computers.
- “Adme” software is purchased for College Content Management and office administration.
- SOUL 2.0 software for Library Management System.

Efforts towards ICT based teaching and learning: The College has 26 ICT enabled classrooms and three Science Laboratories equipped with smart boards that have audio visual equipment having a high-end computer, interactive LCD projector with PA system. These classrooms have interactive board accessories and other gadgets for delivering ICT based learning instructions.

IT Maintenance

IT infrastructure is maintained under AMC with the provision of one full time technician who is available in the College round the clock for maintenance of IT infrastructure in the campus.

Provision is made in the budget for annual maintenance contract for maintaining the hardware.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

195

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****79.76**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

System and procedures for maintenance:**1. Computer Laboratory**

- IT infrastructure is under AMC with the provision of one full time technician who is available in the college round the clock for maintenance of IT infrastructure in the campus.
- Regular inspection of computers and others accessories is done by Lab Attendant/ Assistant.
- Preparation of list of non working computers and other accessories like printer, scanner, mouse, and keyboard is being repaired by them.

- Appropriate warranty from the Manufacturer is ensured at the time of purchase.
- Non working Computers and other accessories are repaired under warranty period, if warranty expires it is repaired under AMC.
- Expert technicians are called if required for the maintenance like AC, UPS.
- The estimates of expenditure is prepared for the required items to be purchased.
- Such estimates are presented before Purchase Committee and sanctions are obtained.
- Bills are submitted to accounts section for the payments.

2. Physics, Chemistry, Botany Laboratories :

- Regular inspection of instruments is done.
- List of instruments to be repaired is maintained by the Laboratory Assistant.
- Instruments under annual maintenance contract are repaired regularly by the corresponding agencies.
- For some instruments the technicians from the manufacturers are called.
- The sanction is sought from the purchase committee.
- Accordingly, maintenance work is carried out.
- Further the Bills are submitted to accounts office.

**Purchases are made as per the following predefined procedure
(For all Laboratory)**

- Requirements list is finalized at each department by HOD.
- Call for quotations of the requirements from various parties.
- Three reasonable quotations are presented in a comparative statement before Purchase Committee for onward sanctions.
- Accordingly order forms are sent to the dealers.
- Material is procured and bills are submitted in accounts office.

1. LIBRARY:

- Book Purchases are as per the following procedure :

a. Library Budget is allocated to all departments.

b. Requirement list is called from the department.

1. Accordingly order forms are prepared and sent to the vendor.
 2. Books are procured and accession is carried out at Library.
 3. Bills are submitted in accounts office.
- Regular inspection and maintenance of bookshelf is carried out.
 - IT infrastructure in the library is maintained under AMC
 - Book binding is carried out through a specially appointed person.
 - All the expenditures are incurred after appropriate approvals from purchase committee.
 - Pest control is carried out on monthly basis under the contract and cleaning on daily basis.
 - Weeding out old books.

1. GYMKHANA:

- The gymkhana Committee is constituted including a member of teaching, non teaching staff and representative of students.
- College Gymkhana is regularly maintained under the guidance of Physical Director of the College who is assisted by a full time attendant.
- Faulty instruments with minor defects are repaired by the Gymkhana staff but major repair and servicing at regular intervals is carried out by technical experts from outside.
- The expenditure on maintenance and replacement or addition of new instruments is done after enlisting of items and getting approval of purchase committee.
- To procure best quality materials, some items are purchased directly from the manufacturers.
- Annual stock checking is done & new order is placed.

1. Class Room

- Painting is carried out in Cycle of three years.
- Electrical fitting are repairs through AMC under the guidance of Estate Management

Furniture is inspected periodically for preventive maintenance

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/front-images/Procedure and Policies/Procedure and Policies.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****159**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****45**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://kmagrawalcollege.org/certificate-courses
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

148

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is formed at the beginning of every Academic year.

The constitution is :-

Teacher Representative

Sr.No.

Name

Designation

1

Dr. Anita Manna

Principal

2

Mr. M.K. Bhiwandikar

Teacher Representative

3

Dr. R.K.Nimbalkar

Cultural In-charge

4

Ms. Sujata Tiwale

NCC CTO

5

Dr. J.S.Shukla

NSS Officer

6

Mr. Vijay Singh

Sport In-charge

Sr.No.

Name

Designation

Class

1

Vighnesh Sopan Durafe

NSS Representative

S.Y.B.COM

2

Harshali Ram Bhoir

NSS Representative

S.Y.B.COM

3

Ravi Pratap Singh

NCC Representative

T.Y.B.Sc.

4

Mayuresh More

Sports Representative

T.Y.BBI

5

Suraj Anup Singh

Cultural Representative

T.Y.BMS

6

Mahale Renuka Shankar

SC/ST/NT/OBC nominated by the Principal

T.Y.B.A.

7

Savale Swati Subhash

SC/ST/NT/OBC nominated by the Principal

T.Y.B.Com.

8

Shalini Dalavi

Member

F.Y.B.A

9

Nitin Chaurasia

Member

F.Y.B.SC

10

Anmol Singh

Member

F.Y.B.SC(CS)

11

Karan Kharuk

Member

F.Y.B.SC(IT)

12

Samir Sanap

Member

F.Y.B.COM

13

Aniket Tiwari

Member

F.Y.B.COM (BBI)

14

Khushi Singh

Member

F.Y.B.COM(BAF)

15

Preeti Singh

Member

F.Y.BMS

16

Nisha Laljivan Bhaskar

Member

S.Y.B.A

17

Shardini S. Wakchaure

Member

S.Y.B.SC

18

Abarghese Leen Allen

Member

S.Y.B.COM

19

Hrithik Dane

Member

S.Y.B.COM (BBI)

20

Nupoor

Member

S.Y.B.COM(BAF)

21

Radhika

Member

S.Y.BMS

22

Jitesh Ashok Bhusare

Member

T.Y.B.A

23

Rudraprakash A. Yadav

Member

T.Y.B.SC

24

Shabbo P. Ansari

Member

T.Y.B.SC(CS)

25

Tejal B. Khare

Member

T.Y.B.SC (IT)

26

Preeti K. Baranwal

Member

T.Y.B.COM

27

Bhavika R. Karve

Member

T.Y.BBI

28

Manisha R. Sanap

Member

T.Y.BMS

29

Sonam S. Kharvar

Member

T.Y.B.A.F

Student council plays active role in organization of various event like -

- **Traditional Day, Tie-Day, Black day, Chocolate Day, Jeans Day, Saree Day and Rose Day.**
- **Celebration of Teachers day.**
- **Inter Collegiate, College Cultural and Sports activities.**
- **Independence/Republic day,**
- **NCC Day**
- **Prize distribution Sports day**
- **Annual function "Bharari"**
- **Agraj Puraskar.**

Representations at other levels :-

- **Contingent Leaders are appointed for the teams of students participating in Intercollegiate events. The**

associations for co-curricular and extra-curricular activities have student council representatives.

- Student leaders are appointed to organise and co-ordinate events, festivals conducted by various Departments and fora.

College Celebrated online Gandhi Mahotsav an intercollegiate for the period from 22nd Sept. to 2nd Oct. Entire event including talks, competitions, presentations is conducted in a planned manner.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/front-images/student_council/Student_council(2020-21).pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered Alumni association named 'Snehanubandha'. Members of Alumni Association actively

contribute by motivating, guiding, mentoring and training the present students. These alumni are from different fields and they provide guidance to the students in different areas like Banking, Corporate, Industry etc. This activity helps our present students in achieving their goals.

College Alumni Association is playing significant role in community services. Many social activities are conducted by Snehanubandha with existing students.

Alumni conduct the following activities:

- Seminars for students in the field such as CV preparation, interview skills, stress management etc.
- Coaching for sports.
- Ex NCC cadets guide the existing cadets for organizing different activities which helps for placing the student for internship.
- Help in organizing industrial visits.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/uploadimage/NTc=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is affiliated to the University of Mumbai. It is a Linguistic Minority Institution which is conducted by Hindi

Bhashi Jankalyan Shikshan Sanstha, Kalyan. College Management consists of well experienced and renowned citizens of Kalyan. The College Governing Council (CGC) is the supreme body of the governance consisting of 13 members and Principal as ex-officio secretary. In tune with the vision and mission, the management prepares long term, medium term and short term plans. College Governing Council ensures the effective implementation of all action plans. Regular meetings of College Governing Council and LMC/CDC comprising of nominated members from CGC, Principal, Alumni, Local Representatives and elected members of Teaching & Non-teaching staff are held to discuss the institutional matters. Hierarchical System of Governance with open and interactive environment is the feature of the College. The effective leadership provides smooth functioning of the multi-disciplinary College.

The Institution has well developed plans in different horizontal and vertical expansion perspectives. It is a blue print of the policies, strategies and programmes to attain the long term plans. These have been classified into long-run perspectives and short-run annual plans.

Long-run perspective plans which include introduction of academic programmes, creating additional infrastructure and expansion of the Institution.

The short-term annual plans are prepared by IQAC as per the suggestions of College Governing Council and immediate requirement of the College based on the feedback from different stakeholders.

In these following aspects are considered: -

- Manpower planning
- Additional courses to be offered
- Co-curricular, Extra-curricular activities
- Financial allocations

Under the leadership of senior faculty members, there are committees which are regularly working on allotted areas / fields. Selection of leadership is done by evaluating one's potentials, interests and specialization. This provides effective leadership to various bodies such as NCC, NSS, DLLE and Conveners/ Chairpersons of different committees.

Constructive suggestions/ action plans are invited from

different committees and they are considered for their effective implementation through LMC/CDC.

Participation of teaching staff in the decision-making process is encouraged by the management. Almost all staff members are involved directly or indirectly in decision-making process of the College.

Several committees headed by the senior most faculty members are constituted at the beginning of the academic year. These committees are actively involved to monitor and support various administrative as well as academic activities of the College. Each committee plans its work in its meetings and executes the activities which are in tune with the mission and vision of College, University of Mumbai and the Government of Maharashtra.

The important committees include:

Internal Quality Assurance Cell (IQAC), Examination Committee, Internal Complaints Committee, SC/ST Cell, OBC Cell, Grievance Redressal Cell, Anti Ragging Cell, Minority Cell, Library Committee, Research Promotion Committee, Purchase Committee, Gymkhana Committee, College Woman Development Cell, Commerce Association, Economic Forum, Science Association, Art Circle etc. Committees are also formed to organize Annual Social and to celebrate the 'Gandhi Mahotsav'. All these committees play important role in decision making, planning and execution of different activities of the respective field.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices the culture of decentralization and participative management. Authorities are delegated and responsibilities have been entrusted at various levels by making functionally decentralized structure of decision making and implementation.

The Head of the Institution, Principal is assisted by three Vice-Principals of Arts, Commerce and Science and In-charge of Self-financing Courses. HODs/Senior most faculty members are functionally responsible for all academic and administrative functions of their departments in association with respective Vice-Principal and In-charge.

Similarly, Co-curricular & extracurricular activities have been placed for implementation under the guidance of programme officers, conveners' etc.

Decisions are taken and implemented by the Principal in consultation with all the concerned authorities.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has strategic plans for its own growth and development. Plan preparation starts with collecting and compiling feedback from various stakeholders. This feedback is then discussed thoroughly in departmental/staff meetings whereupon the feedback is forwarded with their comments and suggestions to IQAC meeting for concurrence or further deliberations. IQAC then forwards the plan for final decision to the College Development Committee. The Committee in coordination with the College Governing Council decides the future course of action with certain modifications if considered necessary in the light of financial impact of the plan on the resources of the management. The deployment strategies are then finalized and authorities delegated and responsibilities entrusted to the committees constituted in this regard.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kmagrawalcollege.org/media/frontend/pdf/Perspective_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Over the period of time, College grew as multidimensional educational institute. Currently Degree College offers traditional as well as Self Financing courses. It includes mainly three streams viz. Arts, Commerce and Science. Self Financing courses are skill-based and Job-oriented. All streams have their respective Vice-Principals and Self Financing Courses have In-charge.

Non-teaching administrative staff is headed by Office Superintendent whereas Library Staff is headed by the Librarian. The Laboratory Staff is headed by the HODs of respective departments.

College Governing Council is the Governing Body of the College. It consists 13 members. Its composition is as under :-

1.Chairman

2.Vice President

3.General Secretary

4.Two Joint Secretaries

5.Treasurer

6.Seven Members

&

7.Principal as an ex-officio Secretary

The organizational structure is in the Organogram published on College Website.

For day to day functioning of the College, various committees are formed including some statutory and non-statutory.

Functions of statutory committees are mentioned below:-

A. LMC/ CDC

The Local Managing Committee (LMC) formed as per the provisions of the Bombay University Act, 1974 has been reconstituted as College Development Committee (CDC) as per the provisions of Maharashtra Universities Act, 2016

B. Internal Quality Assurance Cell (IQAC)

As per NAAC guidelines, IQAC has been constituted.

Following statutory committees have been formed as per the provisions of University of Mumbai Act :-

- Examination Committee
- Unfair Means Enquiry Committee
- Internal Committee
- Anti-Ragging Cell
- SC/ST Cell
- Minority Cell

SERVICE MATTERS

Service Rules

College follows Service Rules for teaching staff as per the directions issued by University of Mumbai and for non-teaching staff as per the provisions of Maharashtra Civil Services Rules after May, 2010.

Recruitment and Promotion Policy

College follows Recruitment and Promotion Policy for teaching staff as per the guidelines issued by University of Mumbai in consonance with the norms stipulated by University Grants Commission and for non-teaching staff as per the guidelines issued by Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/about-igac
Link to Organogram of the institution webpage	https://kmagrawalcollege.org/media/frontend/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College Management facilitates various welfare measures for teaching and non-teaching staff:-

1. Fee concession is granted to the wards of College employees for admission to the College.
2. Financial support for participation in International and National Seminars/Conferences/workshops.
3. Gymnasium and sports facilities are available to the staff
4. Yoga teachers conduct regular yoga sessions for staff
5. Interest free advance against salary is granted to staff for festivals, higher studies of their children and medical

emergencies.

6. Canteen facility is made available at subsidized rates.

7. Special travel allowance and other allowances are granted to staff.

8. Relaxation in working hours to researchers pursuing Ph.D/ Minor Research Projects and for carrying out social programme.

9. Mediclaim facility is available for teaching and non-teaching staff with 50% of premium is borne by Management.

10. Monsoon wear is provided to non-teaching staff required to perform field work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Teaching Staff:-

1. Annual Appraisal System: The teaching staff submits Self appraisal form annually in the forms D-1/D-2. This includes the work load, participation of teachers in research activities, co-curricular and extra-curricular activities and initiative taken by the teachers for the overall development of the students. This form is appraised by HOD, Vice Principal and finally by the Principal. Due appreciation is extended to the deserving teachers and discussions are held with the teachers who fall short of expectations with a view to enable them to register improvement in ensuing years.

2. Evaluation by Students: Feedback is solicited from students in the prescribed forms. HOD and concerned Vice Principal analyse the Feedback form. Appreciation for the recognition of the efforts is placed on record by the IQAC in the staff meeting. Accordingly, the analysis of feedback is communicated to teachers.

2. Non-Teaching Staff :- The evaluation of the Non-teaching staff is made in the following manner :

- 1. Confidential Report:** The confidential report in respect of each non-teaching staff is prepared by the respective seniors and then evaluated by the Office Superintendent. Due appreciation is given to the star performers while cases of poor performers are reported to the Management for necessary action.

Informal Means: The Management members in coordination with the Principal collect information from various stakeholders to know the satisfaction level in respect of services rendered by the non-teaching staff. The suggestions are considered at the time of discussion relating to promotions, job rotation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Statutory Audit- The external Auditor is appointed by the College Governing Council in the Annual General Meeting to conduct the Statutory Audit of the Institution. The Audit related queries are resolved by the Accounts Department in General office under the guidance of Principal. Audit report is finalized after the discussions by the Auditor with the Managing Committee. The process is enumerated as follows:-

- The expenditures are scrutinized
- Bills and vouchers of the revenue expenditure are checked
- Capital expenditures are physically checked and verified
- Fees collection and Scholarships received from Government Department are reconciled
- All purchases are checked as to authorization by Purchase Committee, Quotations, Purchase Orders, Bills, Vouchers and Payments thereof
- Salary Grants are checked on Receipts and Payments basis

2. Internal Audit-The Internal Auditor is appointed who periodically check the financial transactions at requisite level and suggest corrections as and when required. The Internal Audit process is as follows :-

- The Receipts and Payments are meticulously audited regularly.
- The daily receipts of the fee's collections are checked by the Auditor
- The Bank deposits and withdrawals are monitored by the Internal Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for mobilization of funds:

The main source of funds for the College is salary grants from Government. Besides this, tuition fees and other fees like Library fees, Laboratory fees, Examination fees etc. are main sources of income.

In addition to the traditional programs, College also runs self-financing courses - BBI, BAF, BMS, CS, IT, T.Y.B.Sc. (Physics), M.A., M.Sc., M.Com., Ph.D. Fees from such un-aided program contribute major source of revenue for the College.

The Annual Budget is prepared for effective planning and utilization of funds.

The Purchase committee meets regularly for bulk purchases to attain cost effectiveness and timely procurement.

The major decisions for changes and additions to the infrastructure are taken in the meetings of College Governing Council.

The idle funds are parked in the Fixed Deposits which fetch interest.

Additional revenue is generated by renting institution infrastructure to different Governmental and Non-governmental agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The quality assurance strategies are as follows:

1. Organization of online conferences and webinars on quality related themes and promotion of quality.
2. Preparation of Strategic Plans to promote quality improvements in academics.
3. Documentation of the various programmes/activities/events to record the continuous improvements.
4. Inculcation of research culture in teachers & students.
5. Increase in the number of online extension activities.
6. Encouragement of students for participation in Projects / Internship.
7. Conduct of skill development and certificate courses through online mode.
8. Strengthening the Automation Systems in College.
9. Suggestions for allocation of funds for research.
10. Conduct of Structured feedback mechanism.

Two Initiatives are described below:-

1) Provision for Skill development courses and Certificate courses

The IQAC has taken initiative to provide students with additional skills to enhance knowledge and personality. The College has started various skill development courses that provide students with appropriate hands-on training which helps them to be job ready. The aim is to emphasize learning by doing and provide training opportunities and practical guidance. It is important for students to develop soft skills as they graduate and enter the corporate world.

The list of various certification courses is as follows.

1. Heritage Tourism
2. Functional English
3. Translation English
4. Research Methodology

2) Provision of Budget for Research Activities

The College IQAC suggests the provision of budget for research activities. The Research Promotion Committee prepares proposal in this regard. After continuous discussions and follow-up with Principal, LMC/CDC and Management, budget is allocated. The budgetary provision increases as per actual demand. Teachers, who wish to undertake research projects, submit a proposal to the Research Promotion Committee. Financial support is provided for Conferences, Seminars and publications. The items like Equipment's, Books and Journals are procured.

There is progressive increase in the Research Budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of our College adopts various strategies of enhancing quality in teaching and learning, as teaching and learning is the core area of the activities of the College. The IQAC has been monitoring the quality of teaching learning process and learning outcomes at periodic intervals during its quarterly online meetings. Review of teaching learning process is achieved through following methodologies:-

- Academic Calendar is prepared at the beginning of the year which is uploaded on College Website.
- Course wise teaching plan is prepared by the teachers and submitted to HOD'S/Senior most teachers in the department.
- Time Table is displayed for the students and shared through Google Classroom and uploaded on the website.
- Time table is monitored by lecture Coordinators/Heads of

various departments and review is taken in the IQAC meetings.

- Discussion is held on learning outcomes in various programmes and courses.
- Regular online meetings with HODs/Senior most teachers to ensure timely conduct of tests, tutorials, assignments, practical's and projects.
- College conducts online co-curricular, extra-curricular and other types of activities for students which are reviewed regularly in the meetings of IQAC with conveners of committees.
- IQAC encourages teaching and non-teaching staff for participation in orientation, refresher and other short-term training courses.
- Regular online meeting with HOD's of all departments are conducted and measures for improvement are suggested.
- Result analysis is discussed in the IQAC online meetings, accordingly departments are directed to take corrective measures.

Reviews and implementation of teaching learning reforms facilitated by IQAC are as follows:-

Online Teaching and Learning Environment.

- Provision for Google Classroom to conduct online lectures.
- Students are given online assignments which is submitted and verified on Google Classroom.
- Students are provided with e-books and materials through Google Classroom.
- Internal Exams and Regular Exams are conducted through online mode.
- Most of the Departments have their e-contents/ study materials for concerned courses.
- Teachers and Students are provided with Gmail ID to maintain Authenticity.
- N-List software is made available to access online Journals and Books to teachers and Students.
- Online activities are conducted to inculcate quality improvements within students.

File Description	Documents
Paste link for additional information	https://kmagrawalcollege.org/about-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College Women Development Cell is a statutory body. Through this Cell, College aims at creating awareness regarding the rights and issues related to girls. The main objective of CWDC is to look into the grievances of teaching, non-teaching staff and students especially in the case of gender discrimination.

- During the year 2020 - 2021 the CWDC has organised the International Women's Day celebration program on the 8th of March 2021. In this program we felicitated women**

Principals of nearby colleges. This program was broadcasted live on Facebook

- **The College has appointed professional counselor for expert guidance.**
- **"Maitrin" ('24 hour help line') is available for girl students.**
- **Girls are encouraged to participate in NSS and NCC. They actively participate in all activities conducted by NSS like rallies, street plays, blood donation camp, leadership camp etc.**

File Description	Documents
Annual gender sensitization action plan	https://kmagrawalcollege.org/media/frontend/front-images/naac_report_7.1.1/7.1.1_Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kmagrawalcollege.org/media/frontend/front-images/naac_report_7.1.1/7.1.1_Gender_Sensitivity_Programme.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

- Waste is collected in separate coloured dustbins (Dry Waste and Wet Waste) and it is ensured that collected garbage is disposed by Municipal Corporation Vehicles regularly.
- Provision of the dustbins for collecting solid waste at all departments, Gymkhana, Administrative Office, floor corridors and College Canteen.
- It is our practice to dispose Biological waste separately.
- Scrap vendors to collect papers and other stationery waste material for pulping, recycling and manufacturing process.
- **Liquid waste management**
 - Disposal of chemical waste in the Chemistry laboratories by proper dilution with water and then disposal in the main drainage system.
 - Separate drainage line is made available for disposal of waste water.
- **E-waste management**
 - College ensures minimum e-waste generation by reuse of e-materials.
 - Periodical collection of e-waste materials by vendors for safe recycling.
 - Regular refilling of toner and cartridges to ensure reuse.
 - Policy of the College to upgrade the existing computers in a planned manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

C. Any 2 of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

K.M. Agrawal College is situated on the outskirts of the Kalyan town. Many students from neighboring villages and adivasi Padas belonging to different socio-economic categories are given admission without any discrimination. Personal counseling as

well as counseling by teachers in the class helps them build confidence.

NCC and NSS units of our College give opportunities to students belonging to different social groups of our society to mingle among themselves so that the diversities stand diluted a great deal.

This year online lectures by eminent personalities during the Gandhi Mahotsav help students to gain knowledge about the values like equality, generosity, cooperation etc. This year Ms. Suniti (Social Activist), Rajan Indulkar (Runs school for Adivasi children at Chiplun-Konkan), Varsha Phatarphekar (Adivasi Sahaj Shikshan Sanstha, Palghar), discuss issues/problems of Adivasi's and marginalized sections with the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Independence Day and Republic Day are celebrated to respect and honor the integrity and unity of our nation. Every year NSS Day and NCC day are celebrated with great zeal. College conducts various programmes for sensitization of students and employees to the constitutional obligations. Due to COVID-19 restrictions many programs have been conducted online.

- Guru Pournima was celebrated on 5th July, 2020 by College students, volunteers prepared a video which includes poem and speech dedicated to the gurus.
- On 21st August, 2020 students visited Old Age Home Shanti Bhavan Kalyan on occasion of Senior Citizen day.
- World AIDS Day was observed on 1st Dec.2020, Mask Making and Painting competition was conducted. 25 volunteers participated in this activity.

- **Swachata Pakhwada was observed by NCC Students from 1st to 15th December, 2020**
- **College organized blood donation camp on 16th February, 2021.**

Tree plantation at College Campus on 07th Sept., 2020

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kmagrawalcollege.org/all-gallery-event
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Due to COVID-19 restrictions many programs have been conducted online.
- Every year Independence Day and Republic Day are celebrated to respect and honor the integrity and unity of our nation.
- Every year NSS Day and NCC day are celebrated with great zeal.
- Yoga was celebrated online on 21st June, 2020
- On 26th July, 2020 Kargil Day, student's prayer meeting was organized to commemorate the martyr of Kargil.
- Constitutional Day was observed on 26th November, 2020
- On 3rd January, 2021 Savitribai Phule Jayanti (Social Reformer & Pioneer of Girls education in Maharashtra) is Celebrated by College WDC
- World Water Day & World Tabacoo Day is observed by NCC & NSS Unit.
- Netaji Subhash Chandra Bos Jayanti was observed on 23rd January, 2021
- Jagtik Marathi Bhasha Divas on 27th February, 2021 – Post Card writing competition, Poetry Reading by Alumni members.
- World Women's Day is observed on 8th March, 2021

Shahid Divas was observed on 23rd March, 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Title of the Practice ---SAKAV- The Bridge

One of the notable best practices of the College has been extension and outreach activities. The College focuses towards education and development of the socially and economically weaker sections of the society.

The Institution firmly believes that apart from formal education our students should be involved in activities which show reach the unreached approach. This is achieved by conducting various activities in association with Snehambandh, a committed Alumni Association of the College.

Sathenagar, at Adharwardi area of Kalyan town is the dumping ground of Kalyan. The Kalyan Dombivali Municipal Corporation had started operating the dumping ground in 1984. Around 650 metric tons of waste is dumped on it every day. Residents of this ground, rag pickers underprivileged sections, live in most unhygienic conditions and rampant poverty. In such a scenario College has assumed to itself the responsibility to bridge this gap by conducting following activities :-

In the month of May 2020, students distributed water, biscuits, ORS, medicine to around 500 migrant workers during COVID pandemic.

Around 250 families residing at Vagerapada, Sathe Nagar and Panbudenagar were supported by grocery items.

In August 2020, distribution program of stationery, books, mask and sanitizers was conducted at Vagerapada, Sathe Nagar and Panbudenagar.

In month of January 2021, students residing at Kalyan Railway Station were provided with mask, soap and snacks.

At brick kiln near Sapad (Outskirt of Kalyan city) the Management of our College distributed cloth, snacks, toys and

fruits to the children.

Best Practice 2

Title of the Practice: - GANDHI MOHOTSAV

Moral values refer to good virtues such as honesty, integrity, truthfulness, compassion, helpfulness, love, respectfulness and hard work. Moral values reflect an individual's character and spirituality. They help in building good relationships in personal as well as social life. They can help in eradicating problems like dishonesty, violence, cheating, jealousy from one's life. The family, teachers and members of society have important role to play in individual buildup.

As a small contribution to this task, College initiated the concept of Gandhi Mahotsav keeping in mind the following objective to sensitize the students towards the problems of underprivileged sections of the society. This year due to COVID pandemic Gandhi Mahotsav conducted online. This year online lectures by eminent personalities during the Gandhi Mahotsav help students to gain knowledge about the values like equality, generosity, cooperation etc. This year Ms. Suniti (Social Activist), Rajan Indulkar (Runs school for Adivasi children at Chiplun-Konkan), Varsha Phatarphekar (Adivasi Sahaj Shikshan Sanstha, Palghar), discuss issues/ problems of Adivasi's and marginalized sections with the students. Arjun Kokate, Yevala , who teacher at hostel/ school for the deaf students put the problems of children at such schools. Such lectures helps in making the student sensitize towards the problems of marginalized sections of our society.

File Description	Documents
Best practices in the Institutional website	https://kmagrawalcollege.org/all-gallery-event
Any other relevant information	https://www.youtube.com/watch?v=ek19mPbaZjg

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students of our College are from diverse socio-economic background. Maximum students are First Generation Learners. Such students need to be imparted basic skills of communications, enhancement of self confidence by offering counselling. Keeping this in mind, the College has formed various committees/associations/units which work for the overall development of such students.

Career Guidance cell

- Webinar on "Preparation strategy for Competitive Examination (UPSC/MPSC) " by Mr. Sukrut Bhushan , Director, Saksham Education academy , Thane on 04/1/2021.
- Garware Institute of Career Education and Development, University of Mumbai in collaboration with K.M.Agrawal College organized workshop on "Career Guidance and Employability Skills" on 06/03/2021
- On 5th April 2021, Career Guidance cell and EDWISE International, organised exclusive intercollegiate webinar (Zoom) on "Admits to Global Scholarships & Career Guidance for Overseas Education".

Department Of Economics

- Every year Department publishes the Departmental Magazine "Young Forum", under the Economic Forum. The U.G., P.G., Ph.D. & Ex-students have submitted their research articles for the "Young Forum", 2020-2021.

Department of IT and CS

- IT and CS Department of KM Agrawal College partnered with IIT Bombay Alumni powered by Apli.ai for mentoring regarding the Job / Internships market scenario after COVID. The mentors were top-notch alumni placed in the best companies like Apple Inc, Mckinsey & Co (Boston), PWC (US Office), Master card. Students also received certificates and Jobs / Internships Opportunities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College plans to conduct following activities during the academic year 2021-22

- 1. To apply for T.Y.B.A Division in the subject of Hindi, Geography & Political Science**
- 2. To apply for ICSSR and other funding institutions for seminars & conferences**
- 3. To organized webinar on IPR**
- 4. To organized Faculty Development Programme on research methodology**
- 5. Collaborative activities for research, faculty and student exchange**
- 6. To conduct International and National Conferences**
- 7. To apply for MRP**